

# Carlisle Cemetery Task Force



# Cemetery Task Force

**Our charge from Select Board:** To evaluate the current state of the Green Cemetery operations and report to the Select Board with recommendations, regarding:

- Workflows, continuity of operations, and cemetery policies
- The state of space utilization and potential expansion
- Safeguarding the character and historical significance of the cemetery
- Capital investment required to address these issues

# Green Cemetery is Part of Our Town Fabric

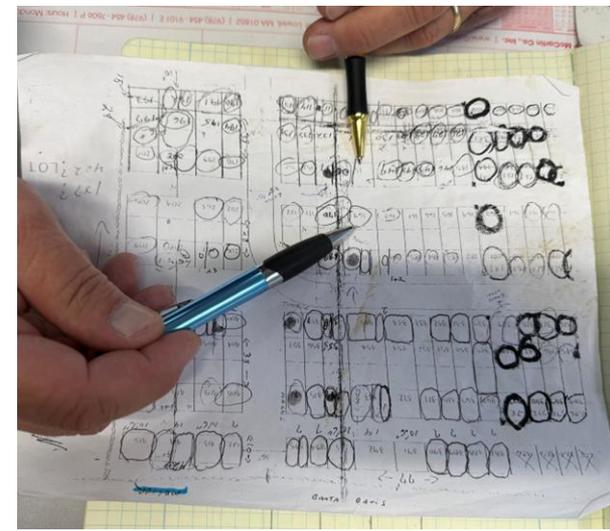
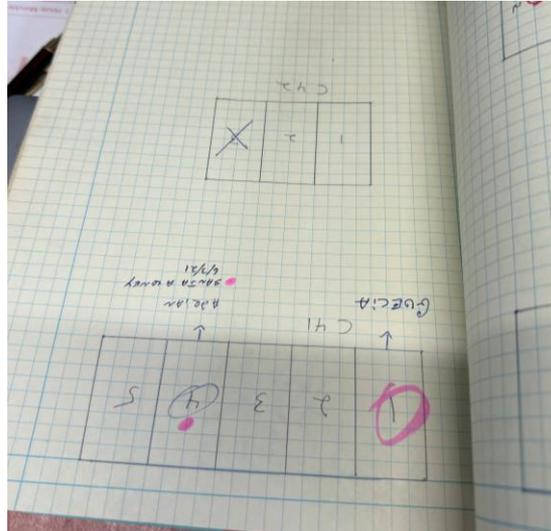
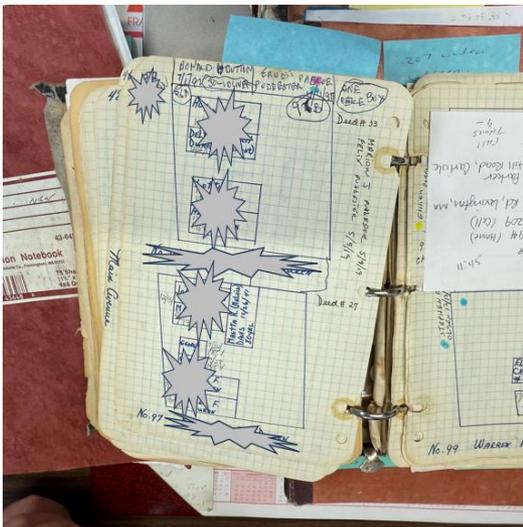
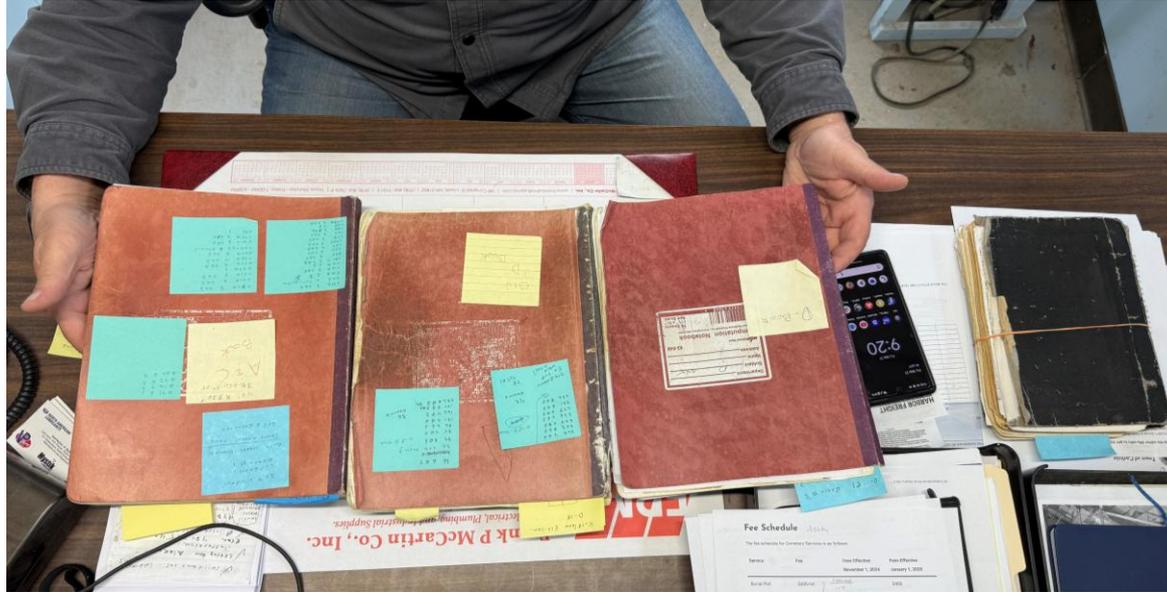
We honor friends and neighbors, veterans,  
revolutionary heroes, founding families



# Key Findings of the CTF

- The paper process for burials is archaic, confusing
- Old ledgers and “master sheets” can hold conflicting information
- Under-utilization of land due to unclear records, odd configuration of certain areas, cemetery policies
- Sub-surface unknowns: rock ledge, shifted vaults, artifacts
- Burial records are not digital; kept on index cards and Excel
- No integrated database to query availability, or to ensure data integrity
- Unable to assess how much space is available, or the cemetery’s “capacity date”
- Succession to the next Director would be very difficult

# Today's Process For a New Burial Request Relies on Old ledgers and Memory



# Burial Record Today: Static, Can't Query



**Town of Carlisle**

MASSACHUSETTS 01741

Department of Public Works



**Green Cemetery**

Deed/Lot Receipt

*Cemetery Lots may only be purchased for Carlisle Residents, former Carlisle Residents, or by current Carlisle Residents for family members.*

Date: \_\_\_\_\_

Deeds/Lots are priced per grave.

Grave Fee - \$150

Grave Perpetual Care - \$150

Section Break (Continuous)

**Purchaser Information**

Name: \_\_\_\_\_

Mail to Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Lot Purchased For**

*(If Purchaser is a non-Carlisle Resident)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Purchaser: (IE, parent, sibling)

**Lot Information**

Lot #: \_\_\_\_\_

Grave(s): \_\_\_\_\_

Dimension: \_\_\_\_\_

Deed #: \_\_\_\_\_ (TC Office)

**Payment**

# of graves: \_\_\_\_\_

Total: \_\_\_\_\_

Type:

Bill

Paid in Full (Check #: \_\_\_\_\_ or Cash)

Name Interred	Date of Death	Date of Interment	Age (Y-M-D)	Veteran	War / Branch	Lot #	Location
2 Children						20	
Abbott, Hannah	1893 Mar 05		74-10-07				Richardson
Abbott, John	1883 Nov 28		68-03-14				Richardson
Abrahamsen, Ruth Eleanor	2005 feb 19	2005 Mar 14	76			A69	Chapel Ave
Abromeit, Richard	2007 Sept 24	2007 Oct 3	73			D213	
Abruzzo, Elissa Loretta	2010 Feb 03	2010 Feb 06	54			D285	
Adams, Adaline	1900 Aug 23		73-10-				Pine Path
Adams, Asa	1855 Dec 07		70-11-28				Pine Path
Adams, Benjamin	1847 Nov 04		13				Pine Path
Adams, Charles E	1919 Aug 18		85-4-3			76	
Adams, Charles J	1950 Dec 29	1951 Jan 01	64-8-12			116	Main Ave
Adams, Dorcus	1867 Jan 12		73-9-15				Pine Path
Adams, Joanna	1895 Feb 07		72-3-3			52	
Adams, John M	1941 Dec 13	1941 Dec 15	88-4-12			117	Main Ave
Adams, John QA	1862 Sep 26		36-05-04	X	GAR		Pine Path
Adams, Julia A	1844 Sep 20		23				Pine Path
Adams, Maria	1892 Dec 23		69-8-23			90	
Adams, Mary	1932 Jul 01		73-6-19			117	
Adams, Max Cauthen	2010 Dec 21	2011 Apr 16		X	Vietnam - Navy	D029	
Adams, Samuel	1847 Apr 07		65				Pine Path
Adams, Sarah	1888 Jan 28		91				Pine Path
Adams, Sarah E	1922 Dec 13		91-3-22			155	
Adams, Sarah L	1854 Apr 12		0-10-0			155	
Adams, Susan	1887 May 25		41-4-22				Oak Path
Adams, Susan Blanchard	1961 Jan 27	1961 Jan 30	73-11-26			116	Main/East
Adams, Thomas P	1875 Mar 09		0-0-4			76	
Adams, Timothy	1900 July 15		69-5-17			155	
Adams, William	1858 Jul 26		35				Pine Path
Adrian, Calixte C	1994 Oct 12	1994 Oct 17	88			316	Fairview/Wal
Adrian, Maria C	2000 Nov 10	2000 Nov 14	92			316	Fairview/Wal
Alexander, Addie L	1911 Oct 18		55-7-2			145	Elm Ave
Alexander, George B	1932 Jan 24		92-2-17	X	GAR	145	Elm Ave
Alexander, Sadie	1932 Mar 20		51			145	Elm Ave
Amistadi, Lucy O	2013 Feb 15	2013 Feb 15	90			D321	
Anderegg, Hope	1989 May 06	1989 May 10	60			C90	Walnut Ave
Anderson Arie	2011 Sept 25	2011 Oct 17				9	
Anderson, Amos B	1928 Jul 24		14-3-6			214	Linden/Grove
Anderson, Anfin P	1971 Nov 06	1971 Nov 09	66-3-15			225	Linden Ave
Anderson, Carl A	1938 Dec 15	1938 Dec 17	74-6-18			214	Linden/Grove
Anderson, Celena J	1968 Oct 11	1968 Oct 14	86-10-17			214	Linden/Grove

# A Burial Record Using Cemetery Software

The screenshot displays the CIMS Cemetery Software Platinum interface. The top navigation bar includes the CIMS logo, the text 'CIMS Cemetery Software Platinum', and '67 subscribers'. Below this is a menu with options like 'Home', 'Map', 'Map Features', 'Utilities', 'Reserved Space', 'WorkOrders', 'Layers', 'Calendar', and '2021 User Conference'. The main area shows a cemetery map with various colored plots and icons representing burials. A legend on the right side of the map identifies plot statuses: Available (green), Reserved (pink), Restricted (red), Sold (blue), Sold With Burial (light blue), Burials (grey), Future (hatched), Needs Research (purple), Not For Sale (dark purple), and Memorial Only (dark blue). A detailed view of a specific burial space is shown on the right, with the following information:

- Space ID: 1\_E\_87\_B
- Cem: 1
- Lot: 87
- Deed Number: 0806
- Block: E
- Space: B
- Space Type: Ground Space
- Status: Sold
- Owner: Berg, David Charles
- Co-Owner 1: Berg, Loysette R.
- Co-Owner 2: search by last name
- Sales Counselor: search by last name
- Sold Date: 03/30/2011
- Cost / Space: \$ 700
- Amount Paid: \$700.00
- Balance Due: \$0.00
- Remarks: Deed # 0806 Paid \$200.00 Owe \$500.00 Reserved on

Buttons for 'Invoice', 'Space Fees', 'Sales Summary', 'Owner History', 'Owner Space', and 'Owner Report' are visible at the bottom of the detailed view.

- Expansive data: can upload documents, etc.
- Query-able: can search on unique terms
- Visible inventory: Can show available groups
- Customizable: burial icons, grave availability
- Graphically portrays land use, e.g. available or rock ledge
- What-if: Assesses utilization scenarios

# Today: Current Ground Navigation Capability

The screenshot displays a Google Maps interface with a walking route highlighted in blue. The route starts at a location in Carlisle, MA 01741 and ends at a red pin. A callout box indicates a distance of 0.1 miles and a walking time of 3 minutes. The map shows a residential area with streets labeled 'Church St' and 'Bedford Rd', and a 'Green Cemetery'. The left sidebar shows the route details, including the mode of transport (walking), the start and end points, and the estimated time and distance. The bottom of the screen shows the Windows taskbar with various application icons and the system clock displaying 5:16 PM on 1/25/2025.

Search along the route

Restaurants Coffee Groceries Things to do

Best 1 min 3 min 1 min

Carlisle, Massachusetts 01741

Carlisle, Massachusetts 01741

Add destination

Options

Send directions to iPhone Copy link

via unnamed roads 3 min 0.1 mile

Details

Mostly flat

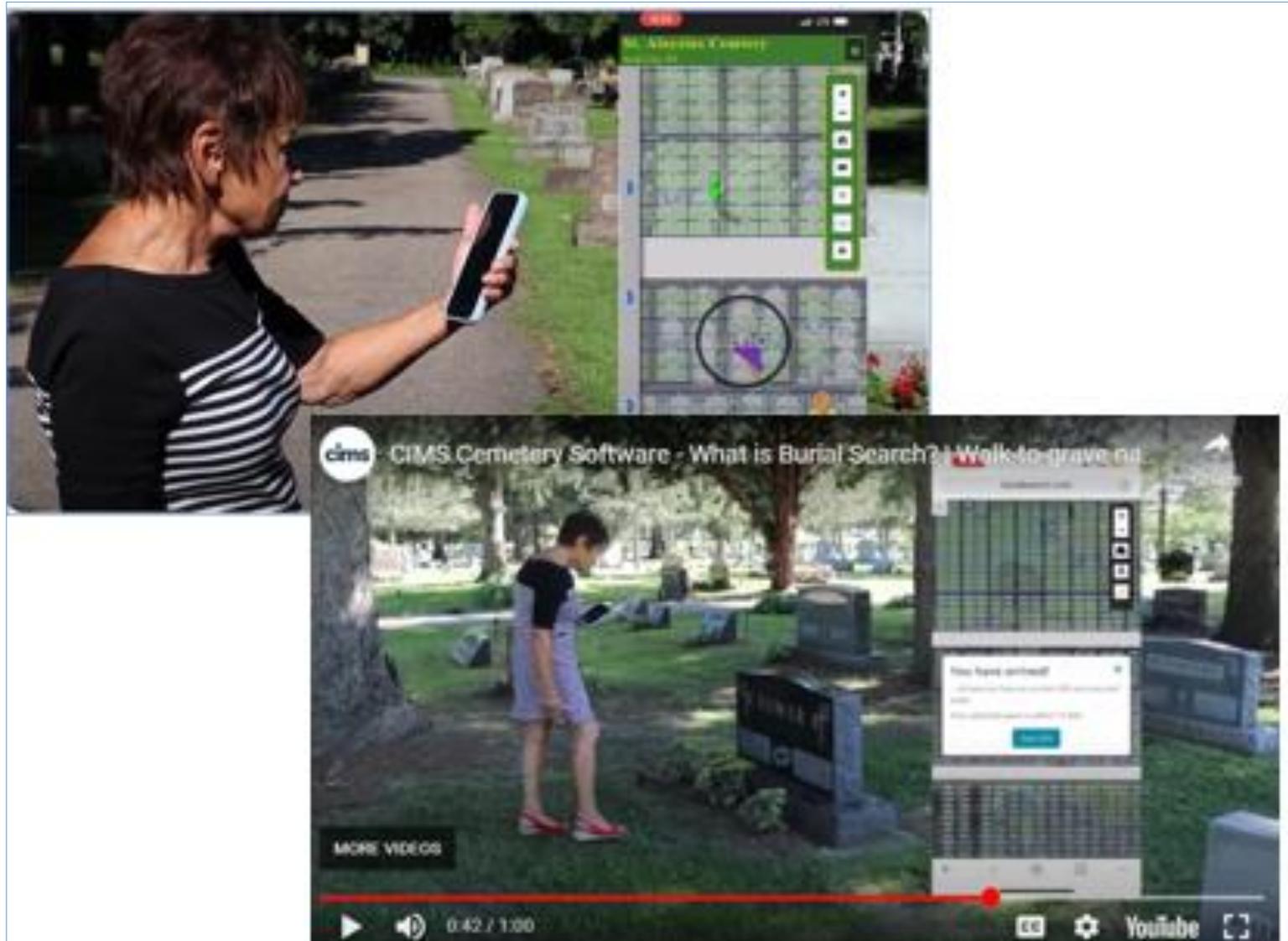
Layers

Imagery ©2025 Airbus, Maxar Technologies, Map data ©2025 United States Terms Privacy Send Product Feedback 100 ft

Type here to search

5:16 PM 1/25/2025

# Cemetery Software Ground Navigation



# Recommendations: Near Term

- Cemetery Management Software
  - Accurately stores records, past, present, and future
  - Captures specific details and elements of each grave
  - Provides accurate assessment of remaining space
  - Facilitates efficient workflow, enabling associates to manage records, perform queries, retrieve financial data
  - Provides a public app which offers a graphical guide and rich information on the cemetery and graves
- Ground Penetrating Radar
  - Accurately reveals rock ledge and subterranean elements of areas, lots, and graves

# Recommendations: Future Steps

- Policy review
- Capacity analysis
- Signage
- Grave rehabilitation and restoration
- Community outreach



**Thank You!**