



Town of Carlisle
Office of
BOARD OF HEALTH
66 Westford Street
Carlisle, MA 01741

Tel.: (978) 369-0283
boardofhealth@carlislema.gov

ENGINEERING FEE SCHEDULE – July 14, 2025

SOIL TESTING FEES

\$650	Prepayment for witnessing soil tests (up to 3.0 hours per one building lot). Additional cost will be billed.
\$514	Prepayment for additional testing days (up to 2.0 hour on same lot). Additional cost will be billed
\$150	Observation pipe readings per one building lot (up to two pipes).
\$43	Reschedule Soil Testing prior to 3pm day before
\$250	Late cancellation (after 3 p.m. day before) and No Shows
\$ TBD	Late cancellation by Board of Health (after 3 p.m. day before) – refund of original fee and up to 3.0 hours of witnessed testing (same day)

SEWAGE DISPOSAL PLANS

Application/Permit fee – plan review and prepayment of required inspections (excavation, installation, final grade) based on category of new or repaired system:

\$1653	Category 1 Permit (3 year) single family <2000gpd, conventional, passive I/A (GU and RU for replacement systems)
\$1905	Category 2 Permit (3 year) single family <2000gpd, I/A General Use (GU) active system
\$2510	Category 3 Permit (3 year) single family <2000gpd, I/A Remedial Use (RU) active system
\$4000	Large Systems - Accounting based installation.
\$300	Variances and/or Waivers: Additional fee for SDS plans requiring local or state waivers
\$200	Revised plan requiring engineering review prior to issuance of a permit
\$175	Additional inspections beyond three required up to two additional inspections. <i>Installer has the option of requesting an additional inspection of the fill prior to placement under this category.</i>
\$175	Winter Shut Down Field Inspection – special request

SEPTIC REPAIRS

\$832	Replacement and inspection of septic tank including engineered as-built
\$125	Replacement and inspection of D-BOX
\$125	Replacement and inspection of sewer line greater than 25' in length.

SEPTIC REDESIGN OF AN APPROVED PLAN¹ OR EXISTING SYSTEM²

\$503	Major Redesign – examples include: <ul style="list-style-type: none">• New design in a new location• Adding capacity to an existing system• Altering an approved design from a pump to a gravity system or vice versa• Altering an approved design to an I/A alternative technology or from an I/A to a conventional Title 5 system• Increase or decrease capacity of an already approved plan
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¹ For the purpose of redesign, an “approved plan” has an existing permit to build, but has not been built and no field work has taken place

² An “existing system” is an in-place system that is functional and would pass a Title 5 inspection

Town of Carlisle
Engineering Fee Schedule – Effective July 14, 2025

The major redesign fee covers one engineering review. If additional reviews or engineering services are required, they will be billed according to the fees stated above. Payment for additional services must be received by the BOH prior to release of permit or first inspection.

- \$183** **Minor Redesign**
- Changes to house elevations
 - Location of driveways
 - Changes to the house footprint

The minor redesign fee covers one engineering review. If additional engineering reviews or services are required, they will be billed according to the fees set above. Payment for additional services must be received by the BOH prior to release of permit or first inspection.

Requests for Special Engineering Services (9/27/2022)

Additional Inspectional Services (Field work) – \$165 per hour (or as amended)

There are times during the construction of a large development when additional Board of Health Inspectional Services may become necessary for the work to continue. Requests for these additional services must be submitted by the Owner Representative and pre-approved by the Health Department. Scheduling of services will reflect the consulting engineer's availability and Health Department work in queue. These services will be billed at the engineering hourly rate at the time of services plus \$10/hr to cover administrative costs (currently \$155/hr plus \$10/hr).

Additional Technical/Design Assistance - \$273.00 per hour (or as amended)

Emergency circumstances or unexpected conditions may result in a property owner or developer requesting additional technical assistance from the Board of Health's engineering consultant, such as design meetings with engineers, construction meetings (on or off site) or permit amendments. Requests for these additional services must be submitted by the Owner Representative and pre-approved by the Health Department. Scheduling of services will reflect the consulting engineer's availability and Health Department work in queue. These services will be billed at the Board of Health's rate at the time of services (currently \$273.00 per hour).

OTHER FEES

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| \$75.00 | Change in ownership or property address |
| \$60.00 | Approval of a Title 5 System Inspection Report |
| \$50.00 | Deed Restriction Applications |
| \$275 | Accessory apartment application requiring engineering review |
| \$250 | Subdivision and Special Permit review – minimum fee of \$250 plus \$50/lot |
| \$50 per unit | Special Permit Review SROC and ROSC |
| \$250 | Site Plan Review (BOH will consider fee reduction for residential application) |
| \$43 | Research/additional support service by Assistant to the Health Agent (minimum 0.5 hour)
effective 7/14/2020 |
| \$TBD | Fee for Multi-Family Dwellings (per unit) |

- FINES**
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| \$300 | Each day or portion thereof during which a violation occurs constitutes a separate offense.
Violations of local supplementary and/or Title 5 regulations |
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SPECIAL CIRCUMSTANCES

Sewage Disposal Plans with features requiring (1) minimal review or (2) more comprehensive review.

The Board of Health recognizes a small number of sewage disposal plans will require either considerably less comprehensive review or considerably more comprehensive review than provided for in the standard fee schedule. The fee for a design or redesign that requires either no engineering services (no fee assessed) or special engineering services, including non-standard reviews or inspections, will be determined at the time of request and on a case-by-case basis.

SDS Prepaid Inspection Fees

The Board recognizes that many active SDS permits have prepaid inspections. The Board will conduct prepaid inspections in accordance with its new schedule (up to three inspections). Prepaid inspections expire when the permit expires.

Special Requests for Expedited Engineering Services - \$150 extra charge

The Board of Health strives to provide its customers with efficient, timely services in a fair and equitable manner while keeping within the fiscal budget set by the Town. The Board recognizes from time to time unusual or emergency circumstances can arise over which the applicant has no control, and which could be resolved by expedited engineering services. The Board of Health will consider special requests for expedited services on a case-by-case basis.

Note the BOH has no obligation to provide special or expedited services. When a special request is submitted, consideration will be given to the nature of the circumstances prompting the request, as well as available resources and competing demands for services. Key points:

- Requests must be written and signed by the property owner. The request must clearly explain the circumstances that constitute an emergency or justify expedited services.
- Special services will depend on the Engineering consultant/inspector's availability as well as the availability of support staff to manage the request and special services.
- There is a service charge of \$150 for expedited special services over and above the regular **fee A check for the Special Request service charge MUST be submitted with the written request.** This **fee is non-refundable** unless the request is denied, in which case the un-cashed check will be returned to the requestor.
- **All fees are non-refundable.** If a permit has expired and the permit holder decides to resume activity on a project, a new application will be required and the project will be subject to new fees and regulations that are in effect at the time of the newly submitted application.