

## Municipal Lien Certificates (MLC)

A municipal lien certificate is a legal document that lists all taxes and assessments due on a parcel. These documents are usually requested by law offices in preparation of a refinance or sale of real property. Each request should include a property description, parcel number, and self-addressed, stamped envelope.

The fee for a municipal lien certificate (MLC) is:

Residential: \$25

Checks should be made payable to: Town of Carlisle

Mailing Address: Collector's Office, 66 Westford St., Carlisle, MA 01742.

If a particular property includes more than one parcel of land, a certificate must be ordered for each parcel. The certificates are usually prepared within 2 -3 business days depending on the volume of requests received and peak collection times in the Collector's Office. For further information, please contact the Collector's Office at (978) 369-5557.