

## CARLISLE GOVERNANCE TASK FORCE

Thursday, October 6, 2022  
Remote Meeting – Teleconference

### MINUTES

Submitted by: Vanessa Moroney  
Approved on: 10/20/2022

The Carlisle Governance Task Force met on Thursday, October 6, 2022. The meeting took place by Zoom video conferencing and was recorded. The meeting was scheduled to begin at 9:00am. Task Force members present: Paul Anagnostopoulos, Kyle Dalbec, Vanessa Moroney and Rebekah Vieira. Absent: Brian Cruise.

1. Vieira called the meeting to order at 9:03am.
2. Discussion regarding working documents
  - a. Anagnostopoulos created a new discussion folder on SharePoint for 10/6.
  - b. Vieira uploaded most recent Word document of compiled work: “CGTF Report – 092922 – MP.docx
  - c. Vieira accepted all changes for work done mostly to the footnotes. She created a new document: “CGTF Report – 100622 – MP.docx”
  - d. The Task Force considered the document editing process to be complete, except that those present want to make sure member Cruise has a chance to review and give his final approval as well.
  - e. The hope is that the 10/13 meeting will be the last one working on edits and the group can vote to approve the report.
3. Upcoming meetings
  - a. Thursday, 10/13 at 9am
  - b. Monday, 10/17 at 9am
4. Approval of Minutes
  - a. 9/29/22: Approved. **MOTION:** Dalbec moved to approve the minutes of 9/29/22. **SECOND:** Anagnostopoulos. **ROLL CALL VOTE:** Anagnostopoulos, yes; Dalbec, yes; Moroney, yes; Vieira, yes. (Cruise not present).
5. Adjourn
  - a. **MOTION:** Dalbec moved to adjourn at 10:00am. **SECOND:** Anagnostopoulos. **ROLL CALL VOTE:** Anagnostopoulos, yes; Dalbec, yes; Moroney, yes; Vieira, yes. (Cruise not present).