

Present: Sara Wilson, Chair, CCSC
Cynthia Rainey, Chair, CSC; CCSC
Courtland Booth, Vice Chair, CCSC; CSC
Alexa Anderson, Vice Chair, CSC; CCSC
Tracey Marano, CSC; CCSC
Eva Mostoufi, CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD
Jared Stanton, Asst. Supt. of Finance & Operations, CPS & CCRSD

I. CALL TO ORDER

Ms. Wilson called the CCSC meeting to order at 6:32 PM and Ms. Rainey then called the CSC meeting to order.

Ms. Rainey stated that Ms. Mezdad informed the Town Clerk on Monday morning that she would be resigning from the SC immediately, noting that a new special election would have to be held to fill her seat because it is outside of a hundred days of the regular election.

II. PUBLIC COMMENT

None.

III. RECOGNITIONS

A. New School Resource Officers. Dr. Hunter stated that the new school resource officers would be attending an upcoming meeting.

IV. READING OF THE MINUTES

A. Open Session 7/28/21 and Executive Session 7/28/21. A motion was made by Mr. Booth, seconded by Ms. Marano, to approve the Open Session minutes from 7/28/21. Mr. Booth noted that he did not make the motion to appoint himself as Vice Chair of the CCSC, as noted in the minutes. After discussion, the motion was amended to reflect that Ms. Wilson made the motion, and the motion to approve the minutes was approved unanimously. A motion was made by Mr. Booth, seconded by Ms. Marano, to approve the Executive Session minutes from 7/28/21. The motion was unanimously approved.

V. CHAIRS & LIAISONS REPORT

Regarding SEPAC, Ms. Anderson noted how passionately and authentically the Interim Special Education Director Debbie Dixson spoke at a recent meeting around inclusion.

Ms. Mostoufi stated that Community Education is active and will be meeting on Friday at 11:00 AM, noting the new program about building community around local media.

Mr. Booth stated that Melanson and Health has closed out the FY20 audit and is working on the FY21 audit, noting that they are reporting the FY20 to be a "clean audit".

The SC thanked everyone in the District for the opening of the school year.

VI. CORRESPONDENCE

Ms. Wilson stated that CCSC received two emails on student COVID testing. Ms. Rainey stated that CSC received four emails.

VII. DISCUSSION

A. COVID Update – DESE Protocols and District Protocol Update. Dr. Hunter stated that there have been 18 cases of COVID since school started. She stated that the District was going to follow the same protocols as last spring, but has been notified by the state of a new option for districts to use called Test and Stay. She stated that this program involves unvaccinated school based close contacts being able to stay in school as long as they receive a negative COVID antigen test conducted by the school nurse, noting that the student must test daily for 5 days. Dr. Hunter stated that the nurses are ready to roll out this program the next day and that she would be notifying parents of the program to understand how it works and provide permission similar to the pooled testing. She noted that out of school close contacts still need to quarantine. Ms. Anderson questioned why DESE was recommending that those vaccinated did not need to participate in the pooled testing. Ms. Wilson stated that the consensus of the Regional School Committee was that the District encourage students and staff to participate voluntarily in pooled testing and the administration and building leadership to pause mandatory testing of extracurricular participants. Dr. Hunter noted that the state is unsure of its mask mandate as of October 1st.

B. Finance Committee Requests FY23. Mr. Stanton stated that every year, Concord FINCOM requests previous year's budget vs actuals data, as well as projections, noting that the District provides this in the fall budget book. He stated that, in addition to the standard requests, FINCOM is also requesting 5 years' worth of projections grouped by 4 or 5 big sections, including: salaries, special education tuitions, supplies/materials/equipment, contract services and other. He stated that the region would include: salaries, health insurance, supplies/materials/equipment, OPEB, contract services, special education tuitions and other. Mr. Stanton stated that he is using the FY22 salaries and rolling out 5 years, noting that he will be including some assumptions, including retirements, COLA, etc. He stated that he would have the projections completed by October 12th to present to the SC, noting that he would be presenting to FINCOM on October 21st. Ms. Rainey asked if the SC could see preliminary data prior to the October 12th SC meeting.

C. Superintendent Goals. Dr. Hunter reviewed her draft goals documents, stating that the Student Learning goals are focused around special education, literacy and well-being. She stated that she and the Interim Special Education Director, Debbie Dixson, would be reviewing special education processes to develop constancy, be reviewing intensive programming, collaborating with SEPAC, reviewing West Ed reviews and hiring a permanent Director of Student Services. Regarding literacy, Dr. Hunter stated that the District would be reviewing current regular education and special education assessment and diagnostic data, reviewing academic screeners and targeted instructional tools, piloting new technical tools, reviewing and applying MA Dyslexia Guidelines and establishing and enhancing consistent processes and instructional practices vertically and horizontally. Regarding student well-being, Dr. Hunter stated that the District is resetting Challenge Success, noting that she would be bringing spring survey data to the SC. She stated that Open Circle has gone out of business, so the District will be supporting a replacement program K-5. Dr. Hunter stated that the District would continue to message to staff, students and community a focus on relationships and connection. Regarding COVID, Dr. Hunter stated that one of the goals is to develop balance between pandemic communications and other District initiatives with support of building and central office leaders. Regarding the budget work, she stated that the goal is to ensure the budget reflects the needs of initiatives and strategic objectives. She shared the DEI goal, noting that Mr. Nyamekye would be attending an upcoming SC meeting, as well as the goal of the CMSBC project.

D. DEI Subcommittee Report. Ms. Marano stated that the DEI Subcommittee met the previous week, noting that she was nominated as Chair. She stated that she and Ms. Wilson are on the Subcommittee, noting that another member would be needed because Ms. Mezdad is no longer on the SC. She stated that the Subcommittee looked into current policies and how diversity and equity efforts are related to SC policies, handbooks, the role of the budget process, current and past DEI data, and ways to interact with the community and work together. She noted that the next DEI Subcommittee meeting would be September 23rd at 1:30 PM at Ripley and via Zoom.

E. CCHS Capital Plan. Mr. Stanton shared the CCHS draft Capital Plan. He stated that the CCHS building is still fairly young, noting that there are no major capital needs for the building itself. Regarding the amenities building, he stated that the District needs to have a design completed before it can apply for a waiver. He stated that the campus could use a tractor-trailer to cut down on outside contract services. For FY24, he stated that the District would be bringing back the repaving and lighting of the access road. If approved, he stated that the amenities building could begin construction in FY25. For FY26, Mr. Stanton stated that the turf field would need to be replaced.

VIII. ACTION ITEMS

A. Vote to Approve Vaccine Policy File: EBCFAA. A motion was made by Ms. Anderson, for both CSC and CCSC, seconded by Mr. Booth, for both CSC and CCSC, to approve Vaccine Policy File: EBCFAA. The motion was unanimously approved.

IX. ADJOURNMENT CCSC

A motion to adjourn the CCSC meeting was made by Ms. Marano, seconded by Mr. Booth, and the CCSC meeting adjourned at 8:26 PM.

X. DISCUSSION

A. Capital Plan. Mr. Stanton shared the CPS Capital Plan: carpet/tile replacement at the elementary schools over the next three years, ERU at Willard, high efficiency boiler and controls at Alcott, sidewalk and parking lot repairs at Alcott, high efficiency boiler and controls at Thoreau as well as parking lot repairs, RTU replacement at Willard as well as high efficiency boiler and controls, walkway and parking lot repairs; life safety and health at Peabody and Sanborn; and parking/paving/sidewalk repairs, boiler replacement, canopy outside admin door, flooring replacement and installation of connection to sewer system at Ripley.

B. CMSBC Update. Mr. Booth stated that the project is in the schematic design phase, noting that this will allow the Committee to receive estimates. He stated that drawings would be completed during the design development stage, noting that they are hoping to conclude schematic design by the first week of October. Mr. Booth noted that the Design Subcommittee met earlier in the day to review interior and exterior finishes and would be bringing forward recommendations to the full committee. Ms. Anderson shared the work that has been done by the Communications Subcommittee, including a survey, several community forums and listening sessions, and a new website. She stated that three social media accounts have been created as well to provide a more casual engagement with the community. Ms. Anderson also stated that there would be two upcoming public forums to share out information. Ms. Rainey noted the fact that no specifics were given in terms of air conditioning vs. dehumidification and suggested the Administration reach out to the nearby new school's superintendent to get feedback on the dehumidification system installed. Ms. Rainey also noted some updates to be made to the CMSBC website and stated that someone needs to be looking for grants for the project.

Mr. Stanton provided an update from the CMSBC Finance Subcommittee. He stated that the Subcommittee met August 20th and will be meeting biweekly once construction begins. He stated that the Subcommittee reviewed the charge, discussed MSBA vs. non MSBA projects, the financial dashboard from OPM Hill International, and change orders.

C. Upcoming Select Board Meeting Re: Middle School Revenue Offsets. Ms. Rainey noted the memo from the Select Board on alternate revenue sources, including solar panel revenue, grants and user fees, which will be discussed at the upcoming joint meeting with the CSC and Select Board on Monday, September 20th.

Public Comment:

1. Kathy Cuocolo, 243 Caterina Heights, Concord, MA. Ms. Cuocolo stated that the rooftop could be assessed, which would produce revenue, noting that electricity can be used to offset your electric expenses.

XI. ACTION ITEMS

A. Vote to Surplus Books from Thoreau Library. A motion was made by Ms. Marano, seconded by Mr. Booth, to surplus books from the Thoreau library, as outlined in the letter from Julie Turner to Angel Charles. The motion passed unanimously.

XII. ADJOURNMENT

A motion to adjourn was made by Ms. Marano, seconded by Mr. Booth. The motion was unanimously approved and the meeting adjourned at 9:11 PM.

Respectfully submitted,

Erin E. Higgins

Approved 10.12.21

Abbreviations:

CCHS	Concord-Carlisle High School
CCRS	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CDC	Center for Disease Control & Prevention
CEF	Concord Education Fund
CMLP	Concord Municipal Light Plant
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
E&D	Excess and Deficiency
DEI	Diversity, Equity and Inclusion
FINCOM	Finance Committee
MDPH	Massachusetts Department of Public Health
MSBA	Massachusetts School Building Authority
OPEB	Other Post-Employment Benefits
PD	Professional Development
SC	School Committee
SE PAC	Special Education Parent Advisory Council