

Meeting Date: 8 September 2022

Meeting Start Time: 9:04 am EDT

Meeting Location: Remote [held on Zoom]

Minutes approved on: 15 September 2022

Attendees:

CGTF Members: Chair Rebekah Vieira, Vice-Chair Vanessa Moroney, Members Paul Anagnostopoulos, Brian Cruise

Others: None

Meeting called to order at 9:04 am with RV, VM, PA, and BC present.

1. There were no minutes ready to approve.
2. The primary goal today is to work on the final report.
3. We discussed the “CGTF Experiences” section of the final report. We agreed that the tight timeframe of our first year should be described. The document was edited to add details about the time line and describe our surprises along the way.
4. We added wording about the difficulty in obtaining the town counsel’s attention. This led to a discussion about why it was difficult and some additional wording.
5. We discussed the “Recommendation” section of the final report. BC explained how he had reorganized and edited it. We decided that the Personnel Bylaw should not include a disciplinary policy. BC pointed out some edits that he had made so that all of us would be up-to-date.
6. We discussed the overall organization of the final report. We went back and forth on what information should be included in the appendixes. We decided to include our original warrant articles in an appendix and refer to them from the “Recommendation” section.
7. We decided to refer to ourselves as the “Task Force” in the report.
8. Meeting Closure
 - a. Motion to Adjourn by PA, seconded by VM.
 - b. Vote: PA yes, BC yes, VM yes, RV yes.
 - c. Meeting adjourned at 10:55 am.

[Minutes taken by PA. Task Force working documents may be viewed at this link: [CGTF Public Documents](#) or accessed via the Task Force webpage at the Town Website (CarlisleMA.gov) by navigating to Town Government > Committees > Town Governance Task Force]