

## CARLISLE CULTURAL COUNCIL Minutes

September 2, 2022, via Zoom

8:30 AM

**Attending:** Jenn Albanese, Debbie Bentley, Dan Lennon, Mark Levitan

**Not Attending:** Alain Bojarski

**Minutes Approval Date: 9/30/22**

1. Call to Order by Mark at 8:31 AM
2. Approval of Minutes
  - A. Mark declared 8/12/22 minutes approved
3. Old Business
  - A. September Grantee Reception
    - Mark moved to budget \$300 for musicians and up to \$350 on food and promotion, Dan seconded. Roll call vote: Jenn Albanese (aye); Debbie Bentley (aye); Dan Lennon (aye); Mark Levitan (aye); Motion approved 4-0-0
      - We will use approximately \$135 of state money and the balance will come from local money
    - Key speaker is Kate Reid (President of Merrimack Repertory Theater board and member of Carlisle Select Board)
    - Run of show: Music 3:55-4:10; Mark to introduce Kate; Mark to talk about Council plans; invite two recent grantees to speak
    - Jenn to distribute a list so each council member can follow up with groups who have not yet RSVP'd
    - Mark to handle social media promotion
    - Debbie tracking event day needs and council member assignments
  - B. MCC Annual Grant Cycle
    - We have \$5,500 from the state to distribute
    - We also have Phase 2 ARPA funds
    - Deadline to apply is October 17; we will review what we have in hand at next meeting
  - C. ARPA Grants
    - Phase 1 – all grantees notified
    - Phase 2 - to be determined
  - D. Council Fundraising – not discussed
  - E. Old Home Day 2023 – MCC Festival Grants raised to \$2500
    - We will support OHD application this winter
  - F. Member Recruiting – not discussed
4. New Business
  - A. Election of officers

- Members discussed roles and responsibilities for FY23. Motion to appoint the following officers was made by Mark and seconded by Dan: Mark Levitan, Chair; Dan Lennon, Vice-Chair; Jenn Albanese, Co-Clerk; Debbie Bentley, Co-Clerk; Alain Bojarski, Treasurer. Roll call vote: Jenn Albanese (aye); Debbie Bentley (aye); Dan Lennon (aye); Mark Levitan (aye); Motion approved 4-0-0
- B. Community Survey: required by MCC every 3 years; we are due in Spring 2023
5. Treasurer's Report
    - A. Paid an OHD musician \$250 from local money as request came in after ARPA window closed
  6. Next meetings: 9/30/22 and 11/4/22 at 8:30 AM
  7. Adjournment - Dan moved to adjourn at 9:33, Jenn seconded, and all agreed.

Submitted by Jenn Albanese

						State Money	Notes	
<b>Balance January 1, 2022</b>						<b>\$2,800.00</b>		
Name	Grant Amount	Event Date	Claim Date	Claim Amount				
2 0 2 1  G R A N T S	#44040 – Theater Now: A virtual Community Collaboration	\$400	<del>Apr 15 2021</del> Nov. 7 2021	Jan 19, 2022	\$400		Voted: 8/20/21	
	#44952 – Voices of Reentry	\$400	<del>Summer 2021</del> June 30, 2022	will not be claimed	\$0		Voted 10/8/21	
	#45647 – Beyond the Notes	\$175	<del>Feb-Aug 2021</del> Feb. 12, Jun. 19 and Dec. 10	Jan 19, 2022	\$175		Voted: 12/17/21	
	#45594 – Swap Shed Makeover	\$500	<del>Fall 2021</del> June 30, 2022 ???	No request for extension	\$0			
	\$40280 – Carlisle Community Chorus Concerts	\$400	<del>Fall 2021</del> Jun. 30, 2022	claim being prepared			Voted: 11/5/21	
	#41844 – Holiday Concert – Carlisle Chamber Orchestra	\$400	Dec 5, 2021	Jan 27, 2022	\$400			
	<b>FY2022 State Allocation</b>						<b>\$5,000</b>	
	<b>FY2022 State Allocation reserved for Council G&amp;A</b>						<b>(\$250)</b>	
	2 0 2 2  G R A N T S	4732 – Fall Concert featuring the CCO Strings	\$425	Oct 29, 2021	Jan 13, 2022	\$425		
		15567 – AWAKE! - Nashoba Valley Chorale	\$250	Dec 12, 2021	Jun 23, 2022	\$250		
3457 – Learn How to Play the Ukulele - Gleason Public Library		\$375	Apr 21, 2022	May 19, 2022	\$367			
7656 – 2021-2022 Concert Season - The Concord Orchestra, Inc.		\$250	Oct 16 2021 – May 22, 2022	July 14, 2022	\$250			
3632 – Oldies piano and vocal concert - Daniel Kirouac		\$250	Jun 16, 2022	Jun 16, 2022	\$250			
2443 – Carlisle Old Home Day		\$500	Jun 25, 2022	claim being prepared				
10638 – Bach's Lunch Concert Series - Indian Hill Music, Inc.		\$250	Jan – Jun 2022	Jun 15, 2022	\$250			
15355 – Benefits of Native Planting - Carlisle Garden Club		\$250	Feb – Jun 2022	will not be claimed	\$0			
7412 – CPS Garden Lending Library - Carlisle PTO		\$350	Spring 2022	project delayed to Fall 2022				
8024 – Nature and Art Therapy - Virginia Thurston Healing Garden		\$275	Jul 2021 – Jun 2022	July 19, 2022	\$275			
2195 – Bentwood and Wattle fence Crafting Workshops - Friends of Center Park, Inc.	\$200	Fall 2021 – Fall 2022						
10479 -Celebrating Carlisle's Preserved Open Spaces – CCF	\$500	Oct – Dec 2022						
4421 - Celebrating Carlisle's Diversity – Carlisle Mosquito	\$400	Jan – Dec 2022	Jun 1, 1022	\$400				
Carlisle Cultural Council – Own projects	\$1,000	see next page		\$995.45				
<b>Total / Current Balance Aug 11, 2022</b>						<b>\$4,437.45</b>	<b>\$3,112.55</b>	

			State Money
<b>Starting Balance January 1, 2022</b>			<b>\$1,000.00</b>
<b>Invoice #</b>	<b>Expense</b>	<b>Date</b>	<b>Amount</b>
14	Ads in Carlisle Mosquito for Poppy Project and Music Festival	Apr 21, 2022	\$199.50
	Lines 14 to 19 – spreadsheet OHD – Expenses detailed		\$795.95
<b>TOTAL Expenses</b>			<b>\$995.45</b>
<b>Total / Current Balance Aug 11, 2022</b>			<b>\$4.55</b>

			State Money	Local Money
<b>Balance January 1, 2022</b>				<b>\$3,619.04</b>
<b>FY2022 State Allocation reserved for Council G&amp;A</b>			<b>\$250.00</b>	
<b>Invoice #</b>	<b>Expense</b>	<b>Date</b>	<b>Amount</b>	<b>Amount</b>
15	Payment to Wix to maintain domain	May 19,2022	\$24.85	
	Lines 20 & 21 – spreadsheet OHD – Expenses detailed	Jun 23, 2022		\$123.21
	Invoice # 306238 Lawhorn Irrigation (OHD)	Jul 14, 2022		\$300.00
	Invoice #6822 Carlisle Mosquito (OHD)	Jul 19, 2022		\$199.50
16	One year subscription to Zoom service	Aug 8, 2022	\$89.94	
	OHD expenses transferred to ARPA – OHD	Aug 14, 2022		(\$504.62)
	Invoice # 51481 Minute-Man Printing (OHD)	Aug 18, 2022		\$56.00
<b>TOTAL Expenses</b>			<b>\$114.79</b>	<b>\$174.09</b>
<b>Deposit #</b>				
1	Donations from fundraising	Jan 13, 2022		\$1,545.00
2	Donations from fundraising	Jan 28, 2022		\$200.00
3				
<b>TOTAL Donations</b>			<b>\$0.00</b>	<b>\$1,745.00</b>
<b>Accrued Interests</b>				
As of	February 28, 2022			\$0.98
				\$0.00
				\$0.00
<b>Total Interests</b>				<b>\$0.98</b>
<b>Total / Current Balance Aug 11, 2022</b>			<b>\$135.21</b>	<b>\$5,190.93</b>

**ARPA – Carlisle Music Showcase @ Old Home Day 2022 Expense Offset – Account: 32699-55800**

			ARPA – OHD
	Starting Balance March 22, 2022		\$5,000.00
<b>Invoice #</b>	<b>Expense</b>	<b>Date</b>	<b>Amount</b>
	TOTAL OHD (ARPA) as of 8/10/22		\$4,495.38
	OHD expenses transferred from Carlisle Council Operations	Aug 14, 2022	\$504.62
<b>TOTAL Expenses</b>			<b>\$5,000.00</b>
<b>Total / Current Balance Aug 11, 2022</b>			<b>\$0.00</b>

Exp. #	Payee Name	Amt	Bucket	
				4495.38 SbtI festival
1	Clarus Productions	\$1,800.00	festival	5000.00 ARPA account
2	Anders Olson	\$700.00	festival	
3	Scott Cobban	\$100.00	festival	
4	Jon Lavalley	\$100.00	festival	
5	Judd Tomaselli	\$100.00	festival	
6	Paul Pampinella	\$100.00	festival	
7	Caleb Whelden	\$100.00	festival	
8	Mac Ritchey	\$0.00	festival	\$250, not yet claimed
9	Catherine O'Kelly	\$0.00	festival	\$250, not yet claimed
10	Kenny Selcer	\$183.11	festival	250\$, \$183.11 allocated to ARPA – OHD and \$66.89 allocated to State Mor
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11	Mark Levitan	\$94.27	festival	Initially \$98.89 incl. Taxes, now \$94.27 tax excl.
12	Mark Levitan	\$295.50	festival	
13	Minute-Man Printing	\$922.50	festival	
<b>TOTAL OHD (ARPA) as of 8/10/22</b>		<b>\$4,495.38</b>		
14	Nancy Zizza	\$250.00	LCC program	
15	Minute-Man Printing	\$112.00	LCC program	
16	Mark Levitan	\$97.68	LCC program	
17	Mark Levitan	\$57.28	LCC program	
18	Mark Levitan	\$212.10	LCC program	
19	Partial pay K. Selcer	\$66.89	LCC program	
				795.95 festival subtotal
<hr/>				199.50 previously spent
Carlisle Mosquito				995.45 YTD LCC program funds spent (\$1,000 available)
				←
20	Minute-Man Printing	\$48.00	CCC local funds	
21	Mark Levitan	\$75.21	CCC local funds	(moved from LCC program to local account)
22	Carlisle Mosquito (#6822)	\$199.50	CCC local funds	
				322.71 local funds





