

Select Board
Monday, August 29, 2022
Town Hall – Clark Room
66 Westford St., Carlisle, MA 01741
HYBRID (In-person and Zoom)

The Carlisle Select Board met on Monday, August 29, 2022, at 6:30 p.m. at the Carlisle Town Hall (Clark Room) located at 66 Westford Street. Present were SB chair Barney Arnold, Vice-chair David Model, Nathan Brown, Clerk, Kate Reid, and Travis Snell. David Model and Nathan Brown participated remotely.

Staff Present:

Ryan McLane, Town Administrator
Jennifer Gibbons, Executive Assistant

The Open Meeting Law regulations governing remote participation, 940 CMR 29.10 - All votes must be taken by roll call.

This meeting was live-streamed. Video recording is available at <https://www.youtube.com/channel/UCwJiOYrfa7zAvD3O9jOm-ew/videos>

Executive Session:

M.G.L. Chapter 39, §23B (3) to conduct a strategy session in preparation for negotiations with non-union personnel.

On the motion made by Kate Reid and seconded by Travis Snell, it was unanimously **VOTED** to enter into an executive session pursuant to M.G.L. Chapter 39, §23B (3) to conduct a strategy session in preparation for negotiations with non-union personnel and that afterward return to open session.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model -Aye, K. Reid-Aye, and T. Snell -Aye

7:05 PM. Select Board chair Barney Arnold reconvened the meeting of the Select Board in open session.

Note: Nathan Brown joined the meeting in person.

Community Input:

There were no Requests

Executive Session:

M.G.L. Chapter 39, §23B (2) to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual

On the motion made by Kate Reid and seconded by David Model, it was unanimously **VOTED** to continue the hearing held in executive session pursuant to M.G.L. Chapter 39, §23B (2) until September 13, 2022, at 6:30 p.m. at the Town Hall- Clark Room.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell-Aye

Note: David Model joined the meeting in person

Joint Session: Finance Committee/Governance Task Force/Town Moderator

Fall Town Meeting

7:10 PM Lynne Lipinsky formally opened the meeting of the Finance Committee. The Finance Committee members present were Melissa McMorrow, James Catachio, Aaron D'Elia, Victor Liang, and Scott Triola.

Also present for tonight's discussion were Town Moderator Wayne Davis and Governance Task Force chair Rebekah Vieira and member Brian Cruise.

Rebekah Vieira informed the Select Board that the Governance Task Force has decided to present the final report by the deadline of September 13, 2022, and it will be up to the Select Board to determine whether the recommended articles will be included on the Spring Town Meeting Warrant. She explained that the goal of the task force was to strengthen the Town Administrator's role and eliminate the 'siloing' of departments based on the town-wide resurvey responses. Other recommendations include a bylaw change that would provide the Town Administrator with the proper authority to participate in the initial drafting of the budget and change the Town Clerk from being elected to appointed.

Brian Cruise pointed out that the final report will also include another article previously dropped off the list of recommendations regarding changes to the Personnel Administrator bylaw.

Ms. Vieira stated that ongoing discussions between the task force and town departments and committees have become political. The task force has a duty to make recommendations that are not political which is the main reason for the change in how they intend to move forward. She understands that this change is not necessarily what everyone expected but to maintain integrity and responsibility to the Town Meeting body, this is what the task force has decided.

Barney Arnold polled the Select Board about proceeding with the Fall Special Town Meeting since there are only two articles remaining.

- Destruction of the Greenough Barn funding.
- Designation of Martin Street as a scenic road

Kate Reid informed the board that the Greenough Barn project did not meet Community Preservation Act guidelines. She suggested that American Rescue Plan Act (ARPA) funds could be used if needed.

The Select Board agreed that the remaining articles were important but not urgent enough to hold a special town meeting. The board further agreed if an emergency arises with the Greenough Barn property prior to the Spring Town Meeting the board would submit an application for ARPA funds.

On the motion made by Nathan Brown and seconded by Travis Snell, it was unanimously **VOTED** to cancel the

October Fall Town Meeting.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell -Aye

Appointments & Resignations:

Finance Committee

On the motion made by Kate Reid and seconded by David Model, it was unanimously **VOTED** to appoint Heidi Sjoberg (526 School St) to serve on the Finance Committee to a term expiring June 30, 2025.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model -Aye, K. Reid-Aye, and T. Snell -Aye

Environmental Sustainability Committee

On the motion made by Kate Reid and seconded by David Model, it was unanimously **VOTED** to make the following appointments to the Environmental Sustainability Committee with terms expiring on June 30, 2023.

- Launa Zimmaro (398 Lowell St)
- Robert Zogg (923 North Rd)
- Judy Asarkof (362 River Rd)
- Christina Christodolopoulos (46 Hemlock Rd)
- Joeth Barlas (845 Maple St)
- Dan Cook (357 Cross St)

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell -Aye

Community Preservation Committee

On the motion made by Kate Reid and seconded by David Model, it was unanimously **VOTED** to appointment to Christine Johnson to be the Affordable Housing Trust Rep to serve on the Community Preservation Committee with a term expiring June 30, 2023.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell-Aye

Council on Aging

On the motion made by Kate Reid and seconded by David Model, it was unanimously **VOTED** to accept the resignation of Wendy Barrow from the Council on Aging effective immediately.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell-Aye

Town Administrator's Report:

Click on the link below to view a full copy of the Town Administrator's Report as presented:
<https://www.carlislema.gov/DocumentCenter/View/4257/08292022-Agenda--Packet>

Town Administrator Ryan McLane requested the following action items:

Sept 6th Election - Police Detail

On the motion of Kate Reid and seconded by David Model, it was unanimously **VOTED** per the recently passed VOTES Act, Section 72 of Chapter 92 of the Acts of 2022, to assign a sufficient number of police officers at Carlisle's polling location, 66 Westford Street on September 6, 2022, to preserve order and to aid in enforcing the laws relating to elections, and further, vote to designate the Chief of Police as the appointing authority of police details for all future elections, assigning specific police officers according to scheduling and availability.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell-Aye

Sept 18th Ride to Defeat ALS

On the motion made by Nathan Brown and seconded by David Model, it was unanimously **VOTED**, the Select Board to recognize the importance of the Ride to Defeat ALS on September 18, 2022 and approve the time and route as found in Town Administrator's report.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell-Aye

Childhood Cancer Awareness Month Proclamation

On the motion made by Nathan Brown and seconded by David Model, it was unanimously **VOTED**, the Select Board of the Town of Carlisle Massachusetts recognizes and proclaims the month of September 2022 as Childhood Cancer Awareness Month in Carlisle.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell-Aye

Clark Room - Old Safe

On the motion made by Nathan Brown and seconded by Kate Reid, it was unanimously **VOTED** to transfer the custody of the old safe to the Carlisle Historical Society.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell-Aye

Upcoming Meetings

Tuesday, Sept 13, 2022: Regular Meeting
Tuesday, Sept 27, 2022: Regular Meeting
Tuesday, Oct 11, 2022: Regular Meeting
Monday, Oct 17, 2022: Special Town Meeting, Corey Auditorium, 7:00 pm

Review of FY23 Approved Warrants:

23PR04 (Town & School payroll) – total \$634,107.45

Includes July 2022 fire payroll

23TE04 (Town bills) – total \$377,598.70

\$168k MIIA – health & dental insurance

\$52k MTRS – teachers’ retirement

\$41k Middlesex Retirement

\$10k Harbor Networks – fire server license & installation

\$10k Patriot Properties – assessor software annual maintenance & support

Approved 8/16/22 by Barbara Arnold

23SE04 (Carlisle Public School) – total \$157, 452.96

Items in this warrant include 6 invoices totaling \$51,893.88 to the Huntington National Bank (Ameresco), for credit received in FY 222. The other item of note was \$14,000 in payment to CASE for Tuition.

Approved by Jim O’Shea/Carlisle Public School

On the motion made by Kate Reid and seconded by Nathan Board, it was VOTED to adjourn the meeting.

ROLL CALL VOTE: B. Arnold-Aye, N. Brown-Aye, D. Model-Aye, K. Reid-Aye, and T. Snell-Aye

MEETING ADJOURNED.

Prepared by:

J. Gibbons

Documents presented at the meeting:

- SB 9-29-2022 Agenda & Packet

Link: <https://www.carlislema.gov/DocumentCenter/View/4257/08292022-Agenda--Packet>