

**SCHOOL COMMITTEE MEETING
MINUTES
WEDNESDAY, AUGUST 25 2021
9:00 A.M.
REMOTE MEETING VIA ZOOM ACCESS**

Present – School Committee via Zoom: Amanda Comperchio; Jack Huntress, Eva Mostoufi, Carrie Patel, Sara Wilson

Present – School Administration via Zoom: James O’Shea, Superintendent; Lori Bruce, Director of Student Support Services; Matt Mehler, Middle School Principal; Mary O’Regan, Assistant to the Superintendent; Dennet Sidell, Elementary Principal

In order to adhere to social distancing guidelines, members of the public will be allowed access to this meeting via zoom. Per Governor Baker’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access it via live stream at:

Topic: School Committee Meeting 8-25-21

Time: Aug 25, 2021 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/89717821596?pwd=bktHSnN2Q3dONEcvcG1PWTgvbkc4QT09>

Meeting ID: 897 1782 1596

Passcode: 039068

I. Call to Order

Mr. Huntress called the meeting to order at 9:01 A.M. and announced that the meeting was being recorded.

II. Information/Discussion Items

- A. Policy Review – The Face Covering Policy has been revised for the 2021-2022 school reopening. The Policy Subcommittee met on Monday 8.23.21 to review and revise the policy. A vote to approve the changes will take place later in the meeting.
- B. [Staffing Update](#) – A list of new faculty and staff was reviewed noting whether the new staff member was filling an existing position or in a newly created position.
- C. Nature’s Classroom Field Trips for [Grade 7](#) & [Grade 6](#) – This item is on the agenda as the school committee approves overnight and out of state field trips. There are two proposed overnight trips to Nature’s Classroom for Grade 6 in October and Grade 7 in November. Dr. Mehler explained that if the school committee approves the trips the next step would be to survey families to determine the number of students who would participate. Should a majority of families not want their students to participate in the trip, the trip would be cancelled as staffing levels do not allow for a small portion of students to go on the field trip and to hold classes simultaneously. It was noted that plans for the 8th grade trip to Washington DC has not been addressed yet. Dr. Mehler indicated that staff members are on-board with the 6th and 7th grade trips. Committee members indicated that they would like Dr. Mehler to move forward with exploring the interest level of families as well as the possibility of moving the trips to later in the school year. A committee vote will be held until feedback on these items can be shared. In a typical year there is a parent meeting prior to the trip,

but this year a meeting will be held via Zoom. It was noted that transportation for the field trip is separate from the Nature's Classroom field trip contracts and will be arranged if the trip is held.

- D. Goal Setting for 21-22 School Year (Reference Documents: [CSC Goals 20-21](#) & [Superintendents Goals 20-21](#)) – Time will be spent in future meetings on this item. A proposed schedule included discussion of goals at the 9.15.21 meeting and ratification of the goals at the 10.13.21 meeting. There was a review of the 20-21 School Committee and Superintendent's goals. The committee will strive to set effective SMART goals that can be defined and quantified.
- E. Continued Discussion on Fall School Reopening – Discussion will be incorporated in the Superintendent's Update.

III. Superintendent's Update – Monday 8.23.21 a forum for faculty and staff was held to review COVID-19 protocols. On Wednesday 8.25.21 New Faculty Orientation is being held. A school safety meeting with Carlisle police and fire department will be held on Thursday 8.26.21 and followed by a fire department walk through the building. Bus routes are scheduled to be posted on Friday 8.27.21. Faculty and staff return to school on 8.30.21 and students return on 9.1.21. PTO will hold its new family coffee on 9.10.21. Consolidation of the town Facilities Department will take place over the next year. Mr. O'Shea and Scott Heffner, IT Network Manager, will attend the meetings regarding the consolidation of the town IT Departments to address the school's concerns. DESE was granted the authority to mandate masks in schools through 10.1.21. It is estimated that approximately 85% of school faculty and staff are vaccinated. Currently the nurse is working to determine an accurate number of staff that are fully vaccinated as those staff who have yet to respond to the nurse are being included in the unvaccinated count.

IV. Members'/Committee Reports as Needed – The Policy Subcommittee met on Monday 8.23.21 to review the face covering policy. Regional school committee has voted on a mask mandate and now is exploring a vaccination mandate for faculty and staff. Special Education Subcommittee is working to schedule joint meetings with SEPAC over the next year. At a recent meeting with Board of Health (BOH) officials the question was raised regarding families being able to make decisions for themselves about masking. Currently there is not a lot of direction or guidance, but we will watch to see what is discussed at future BOH meetings.

V. Communications/Correspondence

There was no communication or correspondence shared.

VI. Warrants

- A. [Accounts Payable Warrant #1422: \\$56,579.17](#)
- B. [Payroll Warrant #1222: \\$282,023.84](#)

VII. Action Items

- A. Policy Updates

A motion was made by Ms. Wilson to accept the Face Covering Policy as presented at the meeting. The motion was seconded by Ms. Patel. The motion passed with a roll call vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

- B. Municipal Facilities Committee Representative – Carrie Patel
- C. Select Board Representative - Jack Huntress

D. Subcommittee Appointments - Policy Subcommittee: Amanda Comperchio, Carrie Patel; Special Education Subcommittee: Amanda Comperchio, Eva Mostoufi; Regional School Committee: Sara Wilson, Eva Mostoufi

A motion was made by Ms. Wilson to accept the slate of candidates as presented for the Municipal Facilities Committee Representative, the Select Board Representative, and the Subcommittee Appointments. The motion was seconded by Ms. Mostoufi. The motion passed with a roll call vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

VIII. **Public Comments** – Cynthia Scorn asked for the clarification surrounding the committee goal creation process. Mr. Huntress noted that he is looking of suggestions to have content to discuss for the next meeting. Committee members will send topics and suggestions for measurable goals to Mr. Huntress for discussion at the next meeting.

IX. **Adjourn Meeting**

A motion was made by Ms. Mostoufi to adjourn the meeting. The motion was seconded by Ms. Wilson. The motion passed with a roll call vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye. The meeting was adjourned at 10:13AM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
August 25, 2021

List of Documents Viewed or Reviewed:

Staffing Update
Nature's Classroom Information
Reference Documents for Goal Setting
 CSC Goals 20-21
 Superintendents Goals 20-21
Warrants
 Accounts Payable Warrant #1422: \$56,579.17
 Payroll Warrant #1222: \$282,023.84