

Present: Tracey Marano, Chair, CCSC; CSC  
Alexa Anderson, Chair, CSC; CCSC  
Carrie Rankin, Vice Chair, CSC; CCSC  
Courtland Booth, CSC; CCSC  
Cynthia Rainey, CSC, CCSC  
Sara Wilson, CCSC (via Zoom)  
Domingos DaRosa, CCRSD METCO Rep (via Zoom)  
Ayesha Lawton, CPS METCO Rep

Absent: Sharon Whitt, Vice Chair, CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD  
Robert Conry, Asst. Superintendent of Finance & Operations, CPS & CCRSD  
Kristen Herbert, Asst. Superintendent of Teaching & Learning, CPS & CCRSD

Present from MASC: Dorothy Presser, Field Director

**I. CALL TO ORDER**

Ms. Marano called the CCSC meeting to order at 6:06 PM and then Ms. Anderson called the CSC meeting to order. Roll call attendance was taken: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye; Wilson, aye.

Ms. Marano welcomed METCO representatives Domingos DaRosa and Ayesha Lawton and they introduced themselves.

**II. PUBLIC COMMENT**

1. Kristen Hagerty, 95 Revolutionary Road, Concord, MA. Ms. Hagerty welcomed Mr. DaRosa and Ms. Lawton.

**III. DISCUSSION**

A. FY23 Goal Setting. Dorothy Presser presented on School Committee Goal Setting and the SC members and reps shared two priorities each to determine common themes. The common themes were: internal and external communications, diversity/equity/inclusion and inclusivity, student success and budget/fiscal sustainability. SC members and reps broke out into pairs to draft goals based on the common themes and then shared out their goals and discussed with the whole group. Ms. Anderson stated that she would compile everyone's drafts and distribute them.

Ms. Wilson stated that the Center for Parents and Teachers is now under Adult and Community Education and noted several of the upcoming programs.

*Ms. Wilson left the meeting.*

B. Assistant Superintendent of Finance & Operations Update. Mr. Conry stated that, due to the nationwide driver shortage, he proposed implementing a driver recruitment incentive plan. He stated that the district has been regularly advertising but has had challenges in filling the positions. Mr. Booth asked if the retention incentive would also be brought back and Mr. Conry stated that he felt the recruitment incentive would stabilize things. Mr. Conry stated that he is also proposing the establishment of a non-resident tuition revolving fund for CCRSD. He noted the SC voted at a previous meeting to establish tuition rates for non-resident students attending special education programs. He stated that this fund would be a broad bucket for these programs, as well as Rivers and Revolutions and international students. Mr. Conry stated that he is excited to report that the district has hired an Interim Food Services Director, Jess Brown, noting her experience within the district as well as in the private sector. Mr. Conry stated that the district needs to appoint a Chief Procurement Officer, requesting the SC appoint him for CCRSD, noting that for the CPS side, it is delegated to the Town Manager.

**IV. CORRESPONDENCE**

Ms. Anderson stated that CSC received two pieces of correspondence from residents who live adjacent to Thoreau regarding parking, one piece expressing dismay of vaccinating teachers, one from a resident with concerns around ensuring the budget be met for the new middle school, and four who said they would hope the scope of the project would remain intact. Ms. Marano stated that CCSC received two pieces of correspondence - one from Weston Public Schools asking how the CSC/CCSC does their evaluations and one from a resident about signage at the high school.

**V. CHAIRS & LIASIONS REPORT**

Mr. Booth stated that he and Mr. Conry attended the Concord Audit Advisory Committee meeting, which looked at the Light Plant, Town of Concord FY21 audit, and the FY21 CCRSD audit. He stated that the FY21 CCRSD audit was clean. Mr. Conry noted that he would like to get more clarity from the audit firm on what they are looking for. Ms. Rainey noted that Concord FINCOM has altered their formula this year, stating that it is important that the SC understand the new formula.

*Ms. Wilson rejoined the meeting.*

**VI. READING OF THE MINUTES - CCSC**

A motion was made by Mr. Booth, seconded by Ms. Rainey, to approve the CCSC meeting minutes from 5/10/22, 5/13/22, 5/16/22, 5/18/22, 5/24/22, 6/7/22, and 6/14/22. The motion was approved by roll call: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye; Wilson, aye.

**VII. ACTION ITEMS**

- A. Vote to Surplus Books CCHS
- B. Vote to Surplus Chairs CCHS
- C. Vote to Approve FY22 Trust Fund Interest Distributions
- D. Vote to Approve Donation from Concord Carlisle Community Chest
- E. Vote to Approve Driver Recruitment Incentive Plan
- F. Vote to Establish Non-Resident Tuition Revolving Fund
- G. Vote to Approve Staff Request to Enroll Child in CPS 2022-2023
- H. Vote to Appoint Robert Conry as Chief Procurement Officer

A motion was made by Ms. Rankin, seconded by Ms. Rainey, to approve Items A through H as a consent agenda. The motion was approved by roll call: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye; Wilson, aye.

*Ms. Wilson left the meeting.*

**VIII. READING OF THE MINUTES - CSC**

A motion was made by Mr. Booth, seconded by Ms. Rainey, to approve the CSC meeting minutes from 7/14/22. The motion passed by roll call Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye;

**IX. CHAIRS & LIASIONS REPORT**

Regarding the CMS building project, Ms. Anderson stated that estimates have come in over about 7% on the construction budget and around 5% of the overall project cost. She stated that the CMSBC is value engineering to look at efficiencies in the project scope and have voted for the Select Board to prepare for an additional special town meeting should the VE process not yield the ability to collapse the delta.

**X. ACTION ITEMS**

- E. Vote to Approve Driver Recruitment Incentive Plan
- G. Vote to Approve Staff Request to Enroll Child in CPS 2022-2023

A motion was made by Ms. Rankin, seconded by Ms. Rainey, to approve items E and G in a consent agenda. The motion passed unanimously.

**XI. ADJOURNMENT**

A motion to adjourn was made by Ms. Anderson and the meeting adjourned at 8:26 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 9.13.22

Abbreviations:

CCACE	Concord Carlisle Adult and Community Education
CCHS	Concord-Carlisle High School
CCRS	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CEF	Concord Education Fund
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
DEI	Diversity, Equity and Inclusion
PD	Professional Development
SC	School Committee
SEPAC	Special Education Parent Advisory Council