

Carlisle Affordable Housing Trust
Meeting Minutes
August 16, 2022
Zoom Meeting

Members present: Maureen Cosgrove Deery, Carolyn Ing, Mark Levitan, Kate Reid, Beverly Shorey

Absent: Gina Fox, Brian Waterson

Public participants: Christine Johnson

The meeting was called to order at 7:05 pm.

Reorganization and nominating officers

Ms. Reid welcomed Ms. Johnson as a new member of the CAHT, pending her swearing in at Town Hall. Trust members decided to wait on nominating the slate of officers until the September meeting. Open positions to be filled are chair, co-chair, secretary, treasurer, and CPC representative.

Since a new CPC representative has not yet been nominated, Ms. Reid volunteered to attend the next CPC meeting on September 19 to provide an update on the Benfield rental assistance program, the leaching field, and the Council on Aging.

Rental Assistance and Arrears Update

The project consultant has begun efforts to launch the program.

Properties Update

Rocky Point

The owner of the foreclosed unit contacted Ms. Reid to request \$46,000 from the Town of Carlisle to fund a renovation to restore the unit to habitable condition. Ms. Reid referred them to CHAPA. Ms. Reid discussed whether there could be some interest in the renovation by Habitat for Humanity.

Benfield

Property management responsibilities required in the ground lease should be reviewed as a first step to restoring these services to Benfield tenants. Ms. Reid will contact the attorneys who wrote the original ground lease to ask for guidance.

Vacant municipally-owned land

Ms. Reid met with Brian McDonald, the new Town Assessor, to identify potentially developable properties and shared the findings with the Trust.

HPP Update

Ms. Shorey reported that there is a meeting scheduled for August 17 to review goals. Next public forum is scheduled for September 8.

Approval of Minutes

Corrections were noted in the June 21 meeting minutes draft. Mr. Levitan moved to approve the June 21 minutes as corrected and the July 19 minutes. Ms. Shorey seconded, unanimously approved.

Meeting adjourned at 8:24 pm.

Respectfully submitted,
Carolyn Ing, Secretary

Minutes approved on 09/20/22