

CARLISLE CULTURAL COUNCIL Minutes

August 12, 2022, via Zoom

8:30 AM

Attending: Jenn Albanese, Debbie Bentley, Alain Bojarski, Dan Lennon, Mark Levitan

Guest: Becky Jeeves, Carlisle Mosquito

Minutes Approval Date: 9/2/22

1. Call to Order by Mark at 8:35 AM
2. Approval of Minutes
 - A. Reviewed minutes from 6/9, 7/12, 7/29
 - B. Mark declared approved
3. Old Business
 - A. ARPA Grant Process
 - Received 4 applications for ARPA grants Phase 1
 - Follow up was needed for the Mosquito
 1. Application requested reimbursement for an operating loss rather than addressing revenue shortfalls
 2. Mosquito approved suggested changes
 - The other applications were more straightforward
 - After discussion, Alain moved to fund applications at 100% up to \$10K and at 50% for any remaining amount requested above \$10,000; Debbie seconded. Roll call vote: Jenn Albanese (abstain); Debbie Bentley (aye); Alain Bojarski (aye); Dan Lennon (aye); Mark Levitan (aye); Motion approved 4-0-1
 - Some ARPA funds were reserved for Phase 2 grants to support new programming
 - B. September Grantee Reception
 - Inviting 2020-22 grant recipients
 - Open to the general public
 - Mark to ask Kate Reid to speak and will contact some musicians
 - Get invites out right away and follow up with calls the week of Labor Day
 - Suggest budget for promotion and food
 - C. MCC Grant Opportunity
 - Sector ARPA recovery grants for organizations that are 100% cultural
 - We could consider applying; lengthy application and we have already benefitted from ARPA funds
 - We will add a link to the letter on our website. All organizations who have worked with our local council received the MCC email
 - D. MCC Annual Grant Cycle
 - Reviewed priorities list
 - Consensus was that we did a careful update last year so no new changes are needed
 - E. Council Fundraising – not discussed
 - F. Old Home Day 2023 – not discussed

4. New Business
 - Mark reminded all that we need to recruit new members soon
5. Treasurer's Report
 - A. No changes from last meeting
6. Next meeting: 9/2/22 at 8:30 AM
7. Adjournment - Dan moved to adjourn at 9:18, Alain seconded, and all agreed.

Submitted by Jenn Albanese

						State Money	Notes	
Balance January 1, 2022						\$2,800.00		
Name		Grant Amount	Event Date	Claim Date	Claim Amount			
2 0 2 1 G R A N T S	#44040 – Theater Now: A virtual Community Collaboration	\$400	Apr 15 2021 Nov. 7 2021	Jan 19, 2022	\$400		Voted: 8/20/21	
	#44952 – Voices of Reentry	\$400	Summer 2021 June 30, 2022				Voted 10/8/21	
	#45647 – Beyond the Notes	\$175	Feb-Aug 2021 Feb. 12, Jun. 19 and Dec. 10	Jan 19, 2022	\$175		Voted: 12/17/21	
	#45594 – Swap Shed Makeover	\$500	Fall 2021 June 30, 2022 ???	No request for extension	\$0			
	\$40280 – Carlisle Community Chorus Concerts	\$400	Fall 2021 Jun. 30, 2022	No concert but public perform.			Voted: 11/5/21	
	#41844 – Holiday Concert – Carlisle Chamber Orchestra	\$400	Dec 5, 2021	Jan 27, 2022	\$400			
	FY2022 State Allocation						\$5,000	
	FY2022 State Allocation reserved for Council G&A						(\$250)	
	2 0 2 2 2 G R A N T S	4732 – Fall Concert featuring the CCO Strings	\$425	Oct 29, 2021	Jan 13, 2022	\$425		
		15567 – AWAKE! - Nashoba Valley Chorale	\$250	Dec 12, 2021	Jun 23, 2022	\$250		
3457 – Learn How to Play the Ukulele - Gleason Public Library		\$375	Apr 21, 2022	May 19, 2022	\$367			
7656 – 2021-2022 Concert Season - The Concord Orchestra, Inc.		\$250	Oct 16 2021 – May 22, 2022	July 14, 2022	\$250			
3632 – Oldies piano and vocal concert - Daniel Kirouac		\$250	Jun 16, 2022	Jun 16, 2022	\$250			
2443 – Carlisle Old Home Day		\$500	Jun 25, 2022					
10638 – Bach's Lunch Concert Series - Indian Hill Music, Inc.		\$250	Jan – Jun 2022	Jun 15, 2022	\$250			
15355 – Benefits of Native Planting - Carlisle Garden Club		\$250	Feb – Jun 2022					
7412 – CPS Garden Lending Library - Carlisle PTO		\$350	Spring 2022					
8024 – Nature and Art Therapy - Virginia Thurston Healing Garden		\$275	Jul 2021 – Jun 2022	July 19, 2022	\$275			
2195 – Bentwood and Wattle fence Crafting Workshops - Friends of Center Park, Inc.		\$200	Fall 2021 – Fall 2022					
10479 -Celebrating Carlisle's Preserved Open Spaces – CCF		\$500	Oct – Dec 2022					
4421 - Celebrating Carlisle's Diversity – Carlisle Mosquito	\$400	Jan – Dec 2022	Jun 1, 1022	\$400				
Carlisle Cultural Council – Own projects	\$1,000	see next page		\$995.45				
Total / Current Balance Aug 11, 2022		\$5,275			\$4,437.45	\$3,112.55		

			State Money
Starting Balance January 1, 2022			\$1,000.00
Invoice #	Expense	Date	Amount
14	Ads in Carlisle Mosquito for Poppy Project and Music Festival	Apr 21, 2022	\$199.50
	Lines 14 to 19 – spreadsheet OHD – Expenses detailed		\$795.95
TOTAL Expenses			\$995.45
Total / Current Balance Aug 11, 2022			\$4.55

			State Money	Local Money
Balance January 1, 2022				\$3,619.04
FY2022 State Allocation reserved for Council G&A			\$250.00	
Invoice #	Expense	Date	Amount	Amount
15	Payment to Wix to maintain domain	May 19,2022	\$24.85	
	Lines 20 & 21 – spreadsheet OHD – Expenses detailed	Jun 23, 2022		\$123.21
	Invoice # 306238 Lawhorn Irrigation (OHD)	Jul 14, 2022		\$300.00
	Invoice #6822 Carlisle Mosquito (OHD)	Jul 19, 2022		\$199.50
16	One year subscription to Zoom service	Aug 8, 2022	\$89.94	
	OHD expenses transferred to ARPA – OHD	Aug 11, 2022		(\$504.62)
TOTAL Expenses			\$114.79	\$118.09
Deposit #				
1	Donations from fundraising	Jan 13, 2022		\$1,545.00
2	Donations from fundraising	Jan 28, 2022		\$200.00
3				
TOTAL Donations			\$0.00	\$1,745.00
Accrued Interests				
As of	February 28, 2022			\$0.98
				\$0.00
				\$0.00
Total Interests				\$0.98
Total / Current Balance Aug 11, 2022			\$135.21	\$5,246.93

ARPA – Carlisle Music Showcase @ Old Home Day 2022 Expense Offset – Account: 32699-55800

			ARPA – OHD
	Starting Balance March 22, 2022		\$5,000.00
Invoice #	Expense	Date	Amount
	TOTAL OHD (ARPA) as of 8/10/22		\$4,495.38
	OHD expenses transferred from Carlisle Council Operations	Aug 11, 2022	\$504.62
TOTAL Expenses			\$5,000.00
Total / Current Balance Aug 11, 2022			\$0.00

Exp. #	Payee Name	Amt	Bucket	
				4495.38 SbtI festival
1	Clarus Productions	\$1,800.00	festival	5000.00 ARPA account
2	Anders Olson	\$700.00	festival	
3	Scott Cobban	\$100.00	festival	
4	Jon Lavalley	\$100.00	festival	
5	Judd Tomaselli	\$100.00	festival	
6	Paul Pampinella	\$100.00	festival	
7	Caleb Whelden	\$100.00	festival	
8	Mac Ritchey	\$0.00	festival	\$250, not yet claimed
9	Catherine O'Kelly	\$0.00	festival	\$250, not yet claimed
10	Kenny Selcer	\$183.11	festival	250\$, \$183.11 allocated to ARPA – OHD and \$66.89 allocated to State Mor
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11	Mark Levitan	\$94.27	festival	Initially \$98.89 incl. Taxes, now \$94.27 tax excl.
12	Mark Levitan	\$295.50	festival	
13	Minute-Man Printing	\$922.50	festival	
TOTAL OHD (ARPA) as of 8/10/22		\$4,495.38		
14	Nancy Zizza	\$250.00	LCC program	
15	Minute-Man Printing	\$112.00	LCC program	
16	Mark Levitan	\$97.68	LCC program	
17	Mark Levitan	\$57.28	LCC program	
18	Mark Levitan	\$212.10	LCC program	
19	Partial pay K. Selcer	\$66.89	LCC program	
				795.95 festival subtotal
Carlisle Mosquito				199.50 previously spent
				995.45 YTD LCC program funds spent (\$1,000 available)
←				
20	Minute-Man Printing	\$48.00	CCC local funds	
21	Mark Levitan	\$75.21	CCC local funds	(moved from LCC program to local account)
22	Carlisle Mosquito (#6822)	\$199.50	CCC local funds	
				322.71 local funds

ARPA – Carlisle grant Program to rehabilitate, stabilize and enhance the financial and operational health of the cultural community in Carlisle – Account: 32699-55822

					ARPA – GRANTS	Notes
Balance March 22, 2022					\$10,000	
Name	Grant Amount	Event Date	Claim Date	Claim Amount		
Total / Current Balance Aug 11, 2022	\$0			\$0.00	\$10,000.00	

**ARPA – Carlisle grant Program \$50k cultural community in Carlisle –
Account: XXXXXXXXXX**

					ARPA – GRANTS	Notes
Balance July 14, 2022					\$50,000	
Name	Grant Amount	Event Date	Claim Date	Claim Amount		
Total / Current Balance Aug 11, 2022					\$0.00	\$50,000.00

CCC Revenue Shortfall Assistance

12-Aug-22

Available \$ 50,000

Program funds TBD \$ 16,888

Phase 1: Revenue Shortfall Assistance \$ 33,112

Applicant	Contact	Request	>10,000	50%	Funded
Carlisle Mosquito	Bob Carke	\$ 5,152			\$ 5,152
Carlisle Chamber Orchestra	Kathy Chick	\$ 19,766	\$ 9,766	\$ 4,883	\$ 14,883
Old Home Day Assoc	Niles Cocanour	\$ 11,354	\$ 1,354	\$ 677	\$ 10,677
Savoyard Light Opera Co	Jenn Albanese	\$ 2,400			\$ 2,400