

## CARLISLE GOVERNANCE TASK FORCE

Thursday, August 11, 2022  
Remote Meeting – Teleconference

### MINUTES

Submitted by: Vanessa Moroney  
Approved on: 9/1/2022

The Carlisle Governance Task Force met on Thursday, August 11, 2022. The meeting took place by Zoom video conferencing and was recorded. The meeting was scheduled to begin at 10:00am. Task Force members present: Brian Cruise, Paul Anagnostopoulos, Vanessa Moroney and Rebekah Vieira. Absent: Kyle Dalbec. Kate Reid, Select Board member, was in attendance, and Melissa McMorrow, Finance Committee member, joined the meeting at 10:25am.

1. Vieira called the meeting to order at 10:05am.
2. Select Board liaison update by Kate Reid
  - a. Reid noted that the SB would like Vieira to be on the SB 8/29/22 agenda in order to provide an update on the Task Force recommendations.
3. Ongoing work
  - a. The Finance Committee article can have “effective as of x date” language included.
  - b. The Town Administrator article will not include budgetary responsibility; details pertaining to the TA’s involvement in the budget process exist in the FinCom bylaw. It will be noted in the warrant language (but not the bylaw) that the change shall not take effect until 7/1/2023, the commencement of the new fiscal year.
  - c. The Town Clerk article needs to be voted on both at Town Meeting, and on the Town Election ballot as well. The article will be kept in for now, but will most likely be moved to the Spring Annual Town Meeting so that it will be closer to the ballot vote. This article would not take effect anyway until after the current Clerk’s elected term ends in 2024.
  - d. General consensus was reached that the FinCom article will stand on its own; it will not be contingent upon the Town Administrator article.
4. Adjourn
  - a. **MOTION:** Moroney moved to adjourn at 10:36am. **SECOND:** Anagnostopoulos. **ROLL CALL VOTE:** Anagnostopoulos, yes; Cruise, yes; Moroney, yes; Vieira, yes. (Dalbec not present).