

Location: Virtual (via Zoom)

Participants:

- Members Present: Christina Christodoulopoulos (co-chair), Eric Balles (co-chair), Launa Zimmaro, Dave Boettcher
- Members Absent: Glenn Reed,
- Non-Members Present: Debbie Bentley, Sara Dunleavy, Eloisa Marquez-Gonzalez

Summary of New Action Items:

<i>Description</i>	<i>Resp.</i>
Contact Jen Gibbons to send out Share Point invitations	Christina C.
Contact Bob Zogg to help with CCA outreach	Christina C.
Send letter of support to SB for Eloisa's ESC membership	Christina C.
Request the SB to reduce the listed ESC membership from 10 +/- to 7 +/-	Christina C.
Follow-through on HomeWorks Energy letter to residents and check with Aubrey to ensure letter is in the Town newsletter	Dave Boettcher
Draft a section on reducing food waste for the webpage	Launa Zimmaro
Connect with the Library regarding solar	Launa Zimmaro
Work with Ryan (and SB as necessary) to ensure Green Communities reporting requirements are being met, including the use of the MEI reporting tool	Eric Balles
Connect with the MFC (next meeting and further)	Eric Balles with Launa Zimmaro

1. Call to Order and Public Input

- a. Christina Christodoulopoulos, co-chair, called the meeting to order at **4:42 pm**.
- b. No public input was offered at the beginning of the meeting. Past and potential future members offered input during the meeting as described below.

2. Prior Meeting Minutes Approval

- a. Approval of prior meeting minutes was postponed till the next meeting.

3. Committee Structure:

- a. Treasurer: Sara offered that she might be interested in taking on the Treasurer's position. Filling the position will be taken up at the next meeting.
- b. Committee Size: Christina discussed the size of the committee which is listed as 10 +/- in the charter when the Select Board (SB) formed the ESC. A SB member previously suggested possibly reducing the number of members in the charter to 7 +/- and the co-chairs both thought this would be helpful to ensure a quorum is more easily met and worth addressing with SB. No objection was noted.
- c. Future Meetings: Adjusting the meeting dates and times to better match the current committee members' schedules was discussed, most likely moving it to evenings.

Shortening the meeting duration to 60 minutes (from the current 90 minutes) was also brought up for consideration.

- d. Recruitment: Eloisa, a seven-year Carlisle resident, is interested in joining the ESC. She described that her professional work is focused on helping commercial companies become more sustainable and she is interested in applying her expertise to help Carlisle with its efforts. All members agreed with Christina sending a letter of support from the ESC with the hope of getting approval at the upcoming SB meeting.
- e. Volunteer Support: We need to do public outreach this fall regarding the new Community Choice Aggregation contract. Christina pointed out that Bob Zogg is very familiar with the topic, and he has also previously expressed willingness to help the ESC. The committee, without objection, concurred with Christina reaching out to Bob for volunteer help for the public outreach.
- f. ESC Liaison to the MFC: Eric and Launa volunteered to participate in upcoming MFC meetings (as schedules permit).
- g. Sustainability Coordinator's Responsibilities Transition:
 - i. Green Communities Reporting: The SB is on record that remaining a Green Communities member is a Town priority. The reporting obligation is a Town function that needs to be taken on by Town staff. Eric volunteered to coordinate with Ryan and Julie, especially in the context of using the Mass Energy Insight (MEI) tool which is now the standard reporting protocol for Green Communities.
 - ii. Library Solar: Launa volunteered to be the liaison with the Library regarding their interest and efforts to install solar PV panels.
 - iii. Christina and Eric will participate with Julie in an MAPC meeting on 7 Aug regarding their upcoming FY24 Accelerating Climate Resilience Municipal Grants funding round.

4. Category Updates

- a. Natural Environment:
 - i. Christina, with Ryan's blessing, applied for a \$500 grant from Keep Massachusetts Beautiful to help cover the cost of the Town Hall native plant garden. No objection noted.
 - ii. Another invasives / native plant walk is now scheduled for the morning of 26 Aug at Towle Field. Rain date is 27 Aug. Advertising funds and Maddie's (from Backyard Invasives who is leading the walk) hourly rate were approved at a previous meeting.
- b. Built Environment:
 - i. Dave will check if the HomeWorks Energy letter went into the Town's newsletter, and if not, submit it for the upcoming newsletter. Dave also reported that the HomeWorks Energy mailing to Town residents will go out in the coming weeks.
 - ii. Glenn and Debbie's response to the SB questions regarding the Specialized Energy code was submitted. The SB replied that the topic will not be on the upcoming SB meeting agenda.

- c. Transportation:
 - i. New Eversource-funded EV chargers for municipal sites: Eric reported as a follow-on to the discussions with the new police chief regarding potential EVs and charging considerations, he was able to meet with Eversource representatives to learn about a new program specifically targeted for municipal sites. A preliminary review suggested that the Library may be a suitable site.
- d. Outreach:
 - i. Hanscom Airfield Expansion: Launa provided an update that HATS, a group of adjoining towns (Lexington, Bedford, Concord, and Lincoln), was working on a joint letter from the member towns' governing boards opposing the expansion. HATS is also considering having additional towns sign on to the letter. If that's the case, Launa proposed that the ESC recommend to the SB that Carlisle also sign the letter. No objection was noted.

5. ESC Webpages Updates Prior to Migration to Town Website:

- a. Live editing as a group, ESC members (with Debbie Bentley helping), went through a number of proposed updates to the following webpages:
 - i. Landing Page
 - ii. Your Sustainable Home
 - iii. Mobility
 - iv. Diet and Food Waste
- b. Additional pages will be edited during subsequent meetings.

6. Meeting Close

- a. No New Business was introduced.
- b. Christina ran through various action items from the meeting (see table above).
- c. Eric moved to adjourn, Dave seconded, all agreed.
- d. Christina adjourned the meeting at **6:11pm**.

03 Aug 2023 Minutes:

- Minutes approved by the ESC on 17 Aug 2023.
- Minutes prepared and respectfully submitted by Eric Balles.

Attachments:

- The agenda prepared for the meeting appears on the following page.
- Chat from the Zoom meeting appears below.

Zoom Meeting Chat Log:

00:20:59 Deborah Bentley in Scotland: You forgot about me
00:54:25 Launa Zimmaro: Who are you talking about?
01:31:58 Dave Boettcher // Abode: search for "MassSave" and replace with "Mass Save"

Proposed Agenda for ESC meeting 03 Aug 2023

1. Public Input
2. Minute Approval
3. Structure of Committee
 - Treasurer
 - Number of members/associates
 - ESC liaison/member to MFC
 - Schedule of future meetings
 - Recruitment
 - Volunteer support system list
 - Transition of Sustainability Coordinator's responsibilities and information
 - Who will take over Green Communities reporting - who will be lead
 - Who will be lead for CCA outreach
 - Who will liaise with Library regarding Solar
4. Category updates
 - Natural environment
 - Grant for Town Hall native plant planting
 - Built environment
 - Response to Select Board Specialized Stretch Code questions
 - HomeWorks letter
 - Outreach
 - Hanscom Airfield expansion letter to the Select Board
 - Website pages, transfer
 - Transportation
 - Schools
 - Governance
5. New Business
6. Adjourn (6:00 p.m.)