

**Carlisle Conservation Commission**  
**July 21, 2022**  
**Minutes**

**7:05 p.m. Chair Parra - Introduction to Remote Meeting:** This meeting was conducted remotely pursuant an Act extending to March 31, 2023 certain Covid-19 measures adopted during the State of Emergency. For this meeting, the Conservation Commission convened via Zoom web conference as posted on the town's web site identifying how the public may join. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public could adequately access the proceedings.

Members Present: Chair Alex Parra, Lee Tatistcheff, Helen Young, Navneet Hundal, Nick Ognibene, Brian Murphy  
Members Absent: Vice Chair Dan Wells  
Conservation Staff: Sylvia Willard, Conservation Administrator

Parra stated there are a number of public hearings that are either not going to be opened due to lack of notice or are to be continued at the request of the applicant. The Commission will handle new and pending business and then reconvene at 8:00 p.m., at which time the continuances will be announced.

**New and Pending Business:**

**Signatory Authorization:** On the motion by and Tatistcheff seconded by Hundal, it was unanimously VOTED to authorize the Administrator to sign documents discussed at this meeting on behalf of the Conservation Commission. Roll Call Vote: Young-aye, Ognibene-aye, Tatistcheff-aye, Hundal-aye, Murphy-aye, Parra-aye.

**Approval of Bills:** On the motion by Young and seconded by Tatistcheff, it was unanimously VOTED to approve the bills as presented: Payroll, Carlisle Mosquito invoices for missed legal notices \$293.00, MACC annual dues \$845.00, Mass Society of Municipal Conservation Professionals annual dues \$20.00. Roll Call Vote: Young-aye, Ognibene-aye, Tatistcheff-aye, Hundal-aye, Murphy-aye, Parra-aye.

**Minutes:** The draft minutes of 6/9/22 and 6/30/22 were tabled until the next meeting.

**Tree Removal Guidelines for Homeowners and Application:** The review of the revised draft documents was tabled to the next meeting to allow time for further review/comments.

**September Meeting Schedule:** The September meeting was rescheduled from September 29 to September 22 to accommodate Willard's revised vacation plans.

**Conservation Administrator Alternate:** Tatistcheff requested the Commission begin exploring the process for contracting with an individual to manage the technical aspects of the Administrator's position during future absences, the cost of which to be funded through the Wetlands Protection Bylaw fees.

**Review of Carlisle Special Orders of Conditions:** Parra requested that members review the revised documents that have been distributed, as the current template is used regularly and is fairly deficient.

**Cranberry Bog Maintenance Agreement FY23:** Parra will provide a revision to the previous agreement for the Commission's review will also be provided for reviewed at the next Cranberry Bog Working Group meeting.

**Proof of Abutter Notification:** Effective immediately the Commission will require hard copy proof of abutter notification with all future submissions in light of issues with several recent filings.

**Cranberry Bog House Alarm System:** The system is scheduled to be replaced on August 1. The Commission is grateful to the Municipal Facilities Committee and the Carlisle Fire Department for their assistance in facilitating the upgrade.

**(DEP 125-1014) 63 Old East Street – Superseding Order of Conditions (SOC):** MassDEP recently issued a Superseding OOC for this property. The original OOC was issued by the Commission for a Notice of Intent submitted by the property owner in response to an Enforcement Order issued for significant unpermitted landscaping work undertaken within proximity to Bordering Vegetated Wetlands across from the Town Forest land. The OOC was appealed by the applicant under the Carlisle Non-Zoning Wetlands Protection Bylaw and the Massachusetts Wetlands Protection Act.

Willard reported there is a conflict in the SOC issued by DEP, which referenced an earlier version of the plan vs the Plan of Record approved by the Commission, omitting an infiltration trench located at the base of a retaining wall. On the motion by Tatistcheff and seconded by Murphy, it was VOTED to instruct the Conservation Administrator to inform DEP of the discrepancy. Roll Call Vote: Young-aye, Ognibene-aye, Tatistcheff-aye, Hundal-aye, Murphy-aye, Parra-aye.

**Greenough Barn:** The Select Board has voted to proceed with the posting of a Request for Proposals for removal of the barn and CCF has been informed of the decision.

**7:27 p.m. Recess**

**8:00 p.m. Reconvene**

**8:00 p.m. (DEP 125-1110) Notice of Intent, Continued Hearing (continued to this time from May)**

**Applicant: Derek Zanga**

**Project Location: Off South Street: Map 5, Parcel 9, Lot A**

**Project Description: Construction of a paved driveway and replacement of an existing stone culvert that crosses an intermittent stream with work in the 100-foot Buffer Zone of a Bordering Vegetated Wetland.**

The hearing was continued to September 22, 2022 at 7:15 p.m. at the applicant's request.

**8:00 p.m. (DEP 125-1138) Notice of Intent, Continued Hearing**

**Applicant: Aileen English**

**Project Location: 384 River Road**

**Project Description: Removal of 42 trees within the 100-foot Buffer Zone of a Bordering Vegetated Wetland, 5 of which are located within the BVW.**

This hearing was underway under a fault in the abutter notification and will be re-opened under a new Notice of Intent on August 18, 2022.

**8:01 p.m. (DEP 125-1130) Notice of Intent, Continued Hearing**

**Applicant: Chris Buono, South Street Carlisle LLC**

**Project Location: 0 South St, Map 5 Parcel 54 & 56**

**Project Description: Construction of a single-family home, water supply well, tree removal, grading, construction of a driveway with wetland crossings, wetland fill and in the 100-foot buffer zone of a bordering vegetated wetland.**

The Commission was recently informed that this property has been sold. The new owner has requested the hearing be continued into the fall. The Commission continued the hearing to September 22, 2022 at 7:15 p.m.

**8:01 p.m. (DEP 125-1026) Request to Amend the Order of Conditions, Continued Hearing**

**Applicant: Michael Napier**

**Project Location: 42 Bingham Road, MAP 15 Parcel 15-27-A**

**Project Description: Construction of a single-family home with a different footprint than previously permitted and with the addition of a pool and patio, all within the previously approved limit of work.**

Applicant Michael Napier was present to provide an update on his progress: no work has been done on the site to date; he is currently working to schedule his site contractor to begin preparation work on the first crossing, to be done under the direct supervision of wetlands consultant David Crossman; he will be re-posting the DEP file number in the front of the property as well as relocating the construction fencing in the rear of the property within the next few days; he is working with his attorney to provide the 401 Water Quality Certification (WQC); he will be scheduling a pre-installation site meeting with Willard and Crossman.

Mr. Napier asked if the Commission would allow him to proceed with site preparation work on the first crossing prior to his obtaining the WQC. Parra said the Commission is not giving approval for him to proceed and noted he would be operating at his own peril until all the steps required under the terms of the Enforcement Order are taken.

Tatistcheff suggested it may be helpful if Mr. Napier were to create a checklist of all outstanding requirements and to review it with Willard to confirm all conditions have been met. On the motion by Tatistcheff and seconded by Murphy, it was VOTED to continue the hearing to August 18, 2022 at 7:30 p.m. Roll Call Vote: Young-aye, Ognibene-aye, Tatistcheff-aye, Hundal-aye, Murphy-aye, Parra-aye.

8:12 p.m. On the motion by Tatistcheff and seconded by Young, it was VOTED to adjourn. Roll Call Vote: Young-aye, Ognibene-aye, Tatistcheff-aye, Hundal-aye, Murphy-aye, Parra-aye.

Respectfully submitted,  
Mary Hopkins

**All supporting materials that have been provided to members of this body can be made available on upon request**