

Fire Apparatus Assessment Committee Meeting Minutes

July 14, 2025 at 6:00PM
Zoom Teleconference

Attendees:

Eric Balles
James Catacchio
Scott Jamison
Travis Snell
Scott Triola

Mike McQuillen (MRI)

I. Review and Approve Minutes

- June 30, 2025 and July 7, 2025 minutes will be reviewed and approved at the next FAAC meeting on July 18, 2025.

II. MRI Status Update

- Mike McQuillen (MRI) reported that the draft report is being finalizing. He expects to provide the draft on Tuesday, July 15. McQuillen confirmed MRI has all the necessary information for the report. Mike believes that David Houghton (MRI) obtained the required ISO data.
- Once Triola receives the draft from MRI, he will send it to the full committee for review.
- Committee members should send their questions/comments on the report to Triola, and he will forward them to MRI for their review and response later in the week.

III. Member Updates

- The FAAC Committee will meet on Friday, July 18, at 1:30PM to review the draft MRI report and discuss apparatus recommendations. A FAAC meeting is also scheduled for Monday, July 21, at 6PM to review any final outstanding items prior to the Select Board meeting on July 22, at 7:10PM.
- Balles asked McQuillen about how insurance companies assess aging fire apparatus and the criteria used for insurance. McQuillen explained that the NFPA recommends 15 years of frontline use + 5 years of reserve (total 20 years) before retirement. McQuillen summarized the annual inspection process, which includes pump testing and aerial truck inspections costing around \$2,000 and \$1,000, respectively, and noted that insurance companies typically require these inspections to verify compliance with safety standards. Balles suggested obtaining copies of these inspection reports as they could be useful for understanding insurance requirements and equipment condition.

Meeting adjourned at 6:20 PM. (Motion made and approved 5-0)
These minutes include all motions made and votes taken during this meeting.
Minutes approved on July 21, 2025 (4-0 vote).