

Finance Committee Meeting Minutes

June 27, 2022

7pm Teleconference

Attendee:

Aaron D'Elia
Victor Liang
Lynne Lipinsky
Scott Triola

Other:

Cynthia Sorn
Kelly Beyer
Jonathan DeKock
Madeline Blake
Bob Zogg
Kimberly Kane

1. Meeting Rollcall

A meeting with the Town of Carlisle's Finance Committee was conducted via Teleconference, attendance individually was taken.

2. Review and Approve Minutes from Prior Meetings

A motion to approve the minutes for 5/9/22 was made by D'Elia – Triola seconded. Roll call with approval 4 – 0.

3. Planner Position Review

Madeline Blake discussed the new Planner Administrator Position that the Carlisle Planning Board is proposing to the Select Board. This position will assist the Planning Board and lead more focused planning initiatives for the town, including the implementation of the town's master plan. The ideal candidate will also have strong IT skills including GIS proficiency (Geographic Information Services) and be in charge of webpage maintenance and initiating electronic permitting.

FinComm discussed and the general consensus was that the new Town Administrator should also review the proposed position before finalizing.

4. Energy Task Force Review

Jonathan DeKock and Bob Zogg gave FinCom an update on the new EV charger stations in Carlisle. The installation work was funded by the Commonwealth of Massachusetts, which also included funding for the charging units and work to connect the stations to the grid.

The Town of Carlisle will determine the rates for the electricity charged at the stations and will be required to pay the electrical bill on behalf of the town. 24 cents per kilowatt hour is the initial agreed upon rate. The installation agreement requires the town to keep these

stations running for a minimum amount of 5 years. The town is also charged an \$18 per month charge by Eversource.

Eventually the town's sustainability coordinator will need to determine the ongoing annual rates and work with the Town Administrator to maintain the stations and work with Chargepoint (Charging Station vendor) and Eversource.

5. Reserve Fund Transfer Review

Kelly Beyer asked FinCom to transfer funds to the blanket insurance line-item – costs have gone up significantly this fiscal year and the request is for an increase of to the line-item of \$25K for this fiscal year. D'Elia moved to approve the transfer, Triola seconded, FinCom approved with a vote of 4-0.

Beyer also explained the Snow and Ice line-item needs \$58,500 to cover the current year deficit. D'Elia moved to approve the transfer, Triola seconded, FinCom approved with a vote of 4-0.

Beyer also explained a \$130 transfer was needed for the public celebrations line-item related to flags and wreaths for town events. D'Elia moved to approve the transfer, Triola seconded, FinCom approved with a vote of 4-0.

6. Liaison Updates

Triola explained that the ARPA committee will be meeting with the Select Board at their next meeting to discuss its recommendations for the ARPA fund use. Recommended projects include approximately \$18K for an electronic voting system and \$188K for the HVAC at the school.

Liang explained that the police collective bargaining contract negotiation is ongoing and the hope is it will be finalized soon.

7. Next Meeting and Motion to adjourn

A motion to adjourn was made by D'Elia at 8:40pm – Triola seconded. Roll call with unanimous approval. The next meeting is scheduled for July 13th.

Aaron D'Elia recorded the minutes for the meeting.

Minutes were reviewed and approved unanimously by FinCom on July 25, 2022. Roll call was taken Aaron D'Elia, Victor Liang, Scott Triola, Lynne Lipinsky. Abstain due to absence, James Catachio and Melissa McMorrow.