

**TOWN OF CARLISLE**  
**HISTORICAL COMMISSION**

**Meeting Minutes**

**Friday, June 25, 2021**

**7:00 am at Town Hall**

**Members Present:**

Kathy Keller, Co-Chair, Annette Lee Co-Chair, Edward Rolfe, Geoff Freeman

**Members Absent:**

Eric Adams

**Alternates Absent:**

Chip Dewing, Jack O'Connor

**7:00 am Call to Order by Kathy Keller, Co-Chair.**

This additional meeting was called to vote on two CofA applications. MacQueen needed to get her building materials order placed in a timely way to meet her installation deadline, and the Koning application was for an emergency roof repair at the post office.

**Vote on Hearing 2021-03 for Certificate of Appropriateness – Julie MacQueen – 43-45 Bedford Road**

This application was discussed in detail at the June 16th meeting with the homeowner. Following that meeting Julie MacQueen presented the Commission with a new quote for 9/6 windows (majority of the windows) and 6/6 windows (several smaller windows) to replace the 6/1 windows which the homeowner had previously intended to install. The kitchen windows (2/2) will be replaced with new 2/2 windows which were a later addition to the house. James Hardie smooth finish, horizontal siding in Boothbay Blue and smooth finish white trim will be installed to replace existing blue/grey clapboard and white wood trim. All building materials to conform with specifications as previously stated.

**Vote:**

Annette Lee made a motion to accept the proposal as previously specified in the submitted documents. Ed Rolfe seconded the motion. Keller – aye; Lee – aye; Freeman – aye, and Rolfe - aye. The motion carried 4 to 0.

**Vote on Hearing 2021-04 for Certificate of Appropriateness – Robert Koning, Jr. – 70 Bedford Road (US Post Office).**

The Carlisle post office developed a leaking roof and asked the Commission for an emergency approval to re-shingle the roof. The Co-Chairs asked Geoff Freeman to work with Rob Koning, Jr. to select the appropriate style/color shingles for the roof. The Owning's Corning TruDefinition Duration Series shingles in Onyx Black were chosen. The black, monochromatic shingles coordinate with the building's grey painted surface, black shutters, and white trim. The extant shingles are very old and faded and the original color cannot be determined.

Ed Rolfe noted that this post office is a federal facility and was unclear if this matter fell under the Historical Commission's jurisdiction. As the new roof is a replacement roof, and is not controversial, the Commission decided to approve the Certificate of Appropriateness as specified.

Vote:

Geoff Freeman made a motion to approve the Certificate of Appropriateness as specified. Ed Rolfe seconded the motion. Keller – aye, Lee – aye, Freeman – aye, and Rolfe – aye.

**Approval of CHC Meeting Minutes for May 19, 2021.**

After a brief discussion, the members voted to approve the meeting minutes with edits as noted. Annette Lee made a motion to approve the minutes. Ed Rolfe seconded the motion. Keller – aye, Lee – aye, Freeman – aye, and Rolfe aye. The motion carried 4 to 0.

**Member Updates:**

7 School Street – Mary Tincher

This proposal will be discussed at the July meeting. The homeowner wants to replace old cedar shingles with new white clapboard siding on the south side of the barn. A short, informal discussion was held to discuss the compatibility of new clapboards and/or cedar shingles and the current mix of siding on both buildings.

Discussion of potential new member, Krissy O'Shea, for the third alternate position. Krissy will be introduced at the July meeting.

Fern's extra seating and installation of white gravel at back of property. Is this a Historical Commission issue and/or a zoning issue?

Discussion of South Street 3-bay garage which may be demolished by new homeowner.

**Adjournment:**

Geoff Freeman made a motion to close the meeting at 8:00 am. Ed Rolfe seconded the motion. The motion carried 4 to 0.

***Next meeting July 21, 2021***