

# ARPA Committee Meeting Minutes

June 13, 2022 at 11:00am

Zoom Teleconference

## Attendees:

John Kaufman

Kate Reid

Scott Triola

## Other:

Wayne Davis – Town Moderator

Jim O’Shea – Superintendent, Carlisle Public School

### • Review and approve prior meeting minutes

- *MOTION*: Kate Reid made the motion to approve the May 23, 2022 minutes as printed with one edit. John Kaufman seconded. Motion passed 3-0.

### • Review updated CPS Wilkins HVAC request

- Superintendent of Carlisle Public School reviewed the updated Wilkins HVAC proposal by Denron Hall totaling \$187,715. Documents can be viewed here: [https://drive.google.com/drive/folders/1DTIRR7Kfjvt-HMZzc3c6zij\\_J7muAdro](https://drive.google.com/drive/folders/1DTIRR7Kfjvt-HMZzc3c6zij_J7muAdro)
- Denron and CPS Facility Director confirmed proposed system will meet the needs of the Wilkins building.
- Project will need to meet Federal procurement requirements. CPS will meet with Andy Paquette (TMS) to review necessary next steps for procurement process. This is expected to require at least one additional bid for the project.
- ARPA Committee will vote on the recommendation for this request on June 27, prior to meeting with Select Board on June 28.

### • Discuss new ARPA funding submission requests

- No votes were taken at this meeting on the following ARPA requests. The ARPA Committee will vote on its recommendations for these request on June 27, prior to meeting with Select Board on June 28. ARPA funding recommendations will be provided to the Select Board on June 28.

### • Electronic Voting System for Town Meeting – Town Moderator met with the ARPA committee to review ARPA funding request and answer questions. Request documents can be viewed here:

[https://drive.google.com/drive/folders/1C5UJIXu0KBe-grpQFg\\_txQ1q6u6nf--B](https://drive.google.com/drive/folders/1C5UJIXu0KBe-grpQFg_txQ1q6u6nf--B)

- The selected vendor is Meridia and the total system cost is \$17,793.
  - Town Moderator believes procurement process meets requirements and ARPA Committee will confirm with TMS.
  - Town Moderator confirmed setup and maintenance of voting system was manageable with current Town resources.
  - An ongoing annual support fee of \$495 will be required after the first year.
- ### • Carlisle Cultural Council (CCC) Grant – ARPA Committee discussed providing the CCC with grant funds to support Carlisle cultural organizations in their recovery from the COVID pandemic. The ARPA Committee discussed the potential funding amount and were in agreement that the CCC would manage the application process and administration of these funds. Committee also expressed their intention that this would be a one-time grant to be used over the entire ARPA eligibility period.

- **Fifty Acre Way High Speed Internet Access** – The committee did not express support for this request given the high cost and limited number of households that would benefit. It is also unclear whether ARPA funds

could be used for this project under the definition of “government services”. The committee did express potential interest in supporting a Town-wide initiative to close remaining gaps in high-speed Internet access.

- **Town Resident and worker COVID testing** – Kate Reid informed the ARPA Committee that the Board of Health did not support Town funding for continued PCR COVID testing. It was also not known at the time of the meeting whether the Federal government would continue to provide funding for this testing. It was also noted that Carlisle had an ample supply of free rapid tests and remaining PCR testing mandates were very limited. Given this information, the committee did not express support for this request but did express potential support to fund testing (if required) for Town residents at high risk and/or who were unable to obtain COVID tests.
  
- **ARPA approved project status updates**
  - Kate Reid informed the committee that the COA was requesting an additional \$5,000 in funds for Housing Services from Elizabeth Rust. This administrative support is needed to establish financial eligibility for potential Senior rent assistance recipients. Scott Triola expressed his opinion that these additional funds could be taken from the approved contingency / administrative funds. The committee will gather more information prior to a vote at the next meeting.
  - Andy Paquette (TMS) is reviewing the Gleason RTU procurement process to determine if ARPA funds can be used.
  - Scott Triola provided TMS with the approved ARPA project list and submission materials so that they may confirm all ARPA requirements are being met.

Meeting adjourned at 1:25pm. Motion made by Kate Reid; seconded by John Kaufman. Motion passed 3-0.

(These minutes include all motions made and votes taken during this ARPA meeting.)

Minutes taken and submitted by Scott Triola.

Minutes approved July 18, 2022 (2-0 Vote).