

Committee name: Gleason Public Library Trustees

Meeting date: June 5, 2023

Zoom meeting

### Meeting Minutes

Present: Karen Gettings, Christine Stevens, Kaitlin Waterson, Martha Feeney-Patten, Kate Reid (SB)

1. Call to order: 7:02PM
2. May minutes approved
3. Director's report
  - a. Budget on track.
  - b. Capital funds exhausted for PFAS treatment filter.
  - c. Materials budget has been fully used, in accordance with state certification requirements.
  - d. Library now using online time sheets.
  - e. Roof replacement material got dropped off today. It uses part of the parking lot. Project scheduled to last 3 weeks.
  - f. New phones are operational and are working well.
  - g. MVLC is adding Lucky Day titles with no wait.
  - h. 67 entries to poetry contest. Poetry contest event was well attended.
  - i. Middle school art exhibit will be up through the summer.
  - j. The Library has extended offers to 2 Library pages.
4. Trustees will not make changes to Martha's contract, valid through August 2024.
5. New Trustees roles: Karen: chair, Christine: treasurer, Kaitlin: secretary, effective July 1
6. Renovation planning action items:
  - a. Martha will be speaking with lawyer for donor advised funds letter.
  - b. Christine and Kaitlin will do additional research on creating a capital campaign specific account with the town.
  - c. Postcards will be printed shortly.
  - d. Request historical committee meeting regarding thermometer.
  - e. CPC is planning to meet on June 14. Christine will attend.
  - f. Kate Reid will try to coordinate a CPC, Library and Select board joint meeting to discuss CPA funding.
7. Next meeting: July 10, 2023 at 7PM.
8. Meeting adjourned 8:14PM.

Minutes prepared by Karen Gettings and approved on July 10, 2023.