

Carlisle Board of Assessors

Board Meeting Minutes

Meeting date: Thursday, May 26, 2022

Town Hall, Heald Conference Room

66 Westford St.

Carlisle, MA 01741

BOA members in attendance:

- Ken Mostello, Chair
- Dave Boardman
- Karen Yeyinmen

Others attending: Principal Assessor, Brian Macdonald

Motioned for approval: Mr. Mostello

Second: Mr. Boardman

Roll call vote: 3-0

Date approved: Thursday, June 9, 2022

Chair Mostello called the meeting to order at 8:10 am.

Mr. Mostello, Mr. Boardman, and Mr. Macdonald welcomed new board member Ms. Yeyinmen and made introductions.

The board signed routine paperwork, including uncollectible personal property write-offs at the request of Mr. Macdonald.

Mr. Macdonald requested approval for payment of \$609.99 out of the overlay fund for the senior deferment program.

Mr. Mostello motioned

Mr. Boardman 2nd

The motion carried 3-0

Benfield property

No further activity. Mr. Macdonald to follow up. The Assessors Dept. hasn't received any further documentation from NOAH.

Field Assessments

Mr. Macdonald sent out about 300 inspection letters. Mostly catch-up on new growth.

Mr. Macdonald and Building Inspector John Metivier agreed that Assessor Dept. inspection can be a condition of getting a COO. The board verbally affirmed the decision to require a field inspection as a condition of receiving an occupancy permit.

Michael Ruetters property

The property in question is a backland lot. It is not reachable and is stranded. Had been discussed in greater detail in prior meetings.

Mr. Mostello motioned to abate by \$19,000 based on a recommendation from Mr. Macdonald. Mr. Boardman 2nd the motion.
Motion carried 3-0.

Still Meadow Farm (Valentine property)

The buyer and seller are disputing who's responsible for paying the 5-year lookback tax bill. Mr. Macdonald owes a call to town counsel. It is looking like the buyer will have to pay the tax bill. No building permit will be issued until tax bill is paid.

GIS License

Obtaining the GIS license is in process. Mr. Macdonald says we should have it in a few weeks.

Assistant Assessor Position

5 applicants. No new ones.

No perfect candidates according to Mr. Macdonald. He says the interview process will be important in vetting the candidates. He contacted each candidate twice. We are now 6-7 weeks out in the process. All 5 candidates will be interviewed in person with appointments scheduled by Mr. Macdonald for the June 9th and 10th.

Mr. Macdonald would like the hired candidate to start July 1st.

Chair Mostello motioned for board approval of the minutes of the May 5th meeting.

Mr. Boardman, 2nd

Carried 2-0, with 1 abstention

Chair Mostello introduced a motion to adjourn at 9:42 am. The motion was seconded by Ms. Yeyinmen and carried 3-0.