

**Carlisle Council on Aging Board Meeting
Town Hall – Clark Room
May 21, 2019 Minutes**

Board Members Present: Verna Gilbert, Bob Luoma, Reuben Klickstein, Ann Quenin, Jerry Lerman

Associate Members Present: Sally Hayen, John Ballantine

COA Staff Present: David Klein, Angela Smith

Friends Representative: none

Guest: none

The meeting was called to order at 10:30 a.m. by Vice Chair Ann Quenin.

Secretary Minutes: A **motion** was made by Verna Gilbert to accept the April 16 minutes submitted by Verna Gilbert. The motion was seconded and carried by voice vote.

Social Worker Report: David discussed Peter Cullinane's report and commented that many of his cases involve housing issues, especially people losing their home after a spouse dies.

Outreach and Program Manager Report: A **motion** was made by Verna Gilbert to accept the April 2019 report submitted by Angela Smith. The motion was seconded and carried by voice vote.

- Old Home Day help – Jerry will also toss candy if needed.
- Angela would like help implementing Yellow Dot Program and Return Safe Project. Bob will talk to Angela and determine if he can handle one or both. The police and fire chiefs would need to be involved.
- Market Basket gave the COA gift certificates for 100 candy bars.
- Summer exercise classes, especially tai chi, line dancing and SAMA need more folks to sign up to meet the minimums.
- Angela pointed out that she the job she is doing now really should be split into two jobs, as she spends that many hours doing it and still doesn't get everything done. A discussion ensued about the possibility of requesting more admin hours to be worked at home (since there is no office space for more hours). Additionally we could see if Peter would like more hours to do social work or hire an additional part-time social worker. Requests for additional hours need to be submitted to Tim Goddard by the end of August.
- Angela told us that she spends a huge amount of time trying to help seniors address issues that often start with a foreclosure risk.
- Seniors losing their homes, especially when a spouse dies, was discussed. John will look into using the latest census data to determine approximately how many Carlisle seniors are vulnerable. The Sudbury Plan and tax deferral were brought up. One issue is that the interest rate on the deferred taxes is currently 8% in Carlisle, which is very high, making that plan unattractive.

Financial and Director's Report: A **motion** was made by Verna Gilbert to accept the April 16, 2019 report submitted by David Klein. The motion was seconded and carried by voice vote.

- David mentioned that both Lyft and Flow were used last month when the driver for a previously scheduled trip could not make it. Both options worked out all right. Since the COA is getting a new vehicle this summer, an RFP has to be submitted for companies, such as Flow, to handle this vehicle. Flow wants to purchase the old vehicle if they can.
- The COA will receive a \$13,400 grant from the Concord Carlisle Community Chest. The award ceremony is in June. David also mentioned his request for a \$20,000 grant from the Friends of the Carlisle Council on Aging.

CHNA Community Center grant: Jerry informed the board that, in a meeting last month, Abacus has been given a list of program requests and square foot estimates for a community center. Placing a building, a pool and parking on the Goff property takes up all the space so Jerry is exploring whether we can use some of the Banta-Davis land adjacent to the Goff property. There are many issues to be solved.

Old/New Business:

- Nominating Committee: Reuben presented the slate for next year to the board. No nominations were added from the floor. In June we will vote on the slate as it stands.
- Minuteman Senior Services (MMSS): Donna has resigned as Minuteman liaison. MMSS has requested that she be replaced. Bob will check with Sally Stokes to see if anyone on the FOCCOA would be interested in doing this. Having this person helps our visibility with Minuteman and we do use their services a lot.

Next Meeting: The next COA Board meeting will be held on Tuesday, June 18, 2019 at 10:30 a.m. in Town Hall. This meeting adjourned at 11:35 p.m.

Documents Provided:

- ∨ Meeting agenda
- ∨ Board meeting minutes from April 2019 meeting
- ∨ COA Outreach and Program Manager Report for April 2019
- ∨ Social Worker Report dated April 2019
- ∨ COA Director's Report dated May 21, 2019
- ∨ Financial update dated March, 2019
- ∨ COA initial grant request to the FOCCOA for FY2020
- ∨ Proposed COA board slate for FY2020

Submitted by Verna Gilbert, Secretary