

Carlisle Governance Task Force

Thursday May 19, 2022

MINUTES

Remote Meeting – Teleconference

The Carlisle Governance Task Force met on Thursday May 19, 2022. The meeting took place by Zoom video conferencing. The meeting was scheduled to begin at 9:00 am. The following Task Force members were present: Paul Anagnostopoulos, James Bohn, Brian Cruise, Vanessa Moroney and Rebekah Vieira. Kyle Dalbec and RJ Mathew were not in attendance. No other individuals were present at the meeting.

1. Rebekah Vieira called the meeting to order at 9:05 am.
2. James Bohn assumed the role of minute taker.
3. Prior Meeting Minutes:
 - a. Members reviewed the minutes of the May 5, 2022 Task Force meeting. No changes were proposed to the minutes. James Bohn moved for acceptance; Brian Cruise seconded. The minutes were approved by roll call vote with Paul Anagnostopoulos abstaining, James Bohn voting “yes”, Brian Cruise voting “yes”, Vanessa Moroney voting “yes” and Rebekah Vieira voting “yes”.
4. General Feedback
 - a. No member noted receiving feedback on the Task Force’s work from the general community.
5. Interaction with Other Boards
 - a. Rebekah Vieira noted that the request for a meeting with FinCom remains outstanding; FinCom has not responded.
6. Report Writing and Recommendations
 - a. The Task Force reviewed the list of potential recommendations in OneNote.
 - b. There was agreement that it would be useful to document the recommendations by providing a statement regarding the nature of an issue; evidence regarding the issue; and providing recommendations or references to proposed warrant articles that address the issue.
 - c. Task Force members volunteered to take the lead in drafting notes or text concerning portions of the recommendations.
 - i. Bohn to take finance (red)
 - ii. Cruise to take topics in purple
 - iii. Anagnostopoulos to take land use (dark blue)
 - iv. Moroney to take communication and coordination (dark green)
 - v. Vieira to take the more investigations needed section
 - d. Members agreed to prepare drafts (bullets or prose) by the next meeting though the final report will be in prose.
 - e. Members discussed the treatment of recommendations and potential warrant articles

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regarding information technology.

- f. There was agreement that it would be appropriate for a draft report to be provided to key individuals for comment prior to final release.
7. Fall Town Meeting
 - a. Members discussed how to approach the Select Board regarding the placement of warrant articles on the agenda for the fall town meeting.
 - b. Members discuss potential revisions to the proposed human resources warrant article.
 8. Adjournment
 - a. Vanessa Moroney moved for adjournment; Paul Anagnostopoulos seconded.
 - b. The motion to adjourn was approved by roll call vote with Paul Anagnostopoulos voting “yes”, James Bohn voting “yes”, Brian Cruise voting “yes”, Vanessa Moroney voting “yes” and Rebekah Vieira voting “yes”.
 - c. The meeting was adjourned at 9:55 am.

Documents considered by the Task Force in the May 19, 2022 meeting may be viewed at [Task Force Public Docs](#) or accessed via the Task Force webpage at the Town Website (CarlisleMA.gov) by navigating to Town Government > Committees > Town Governance Task Force.

Minutes prepared by James Bohn

Minutes approved on June 2, 2022