

**Carlisle Affordable Housing Trust
Meeting Minutes
May 17, 2022
Zoom Meeting
Approved June 21, 2022**

Members present: Maureen Cosgrove Deery, Mark Levitan, Kate Reid, Beverly Shorey, Carolyn Ing

Absent: Gina Fox, Bertide Neptune

Public participants: Karina Coombs, Carlisle Mosquito

Meeting was called to order at 7:02 pm.

Old business

Update on Benfield septic

Kate Reid reported that the septic work has been completed, but no documents have been signed. Ms. Reid has not received the requested scope of work documents from the engineer, which were needed to work on the grant documents. An emergency meeting was held on April 26. Ms. Reid stated that Kathleen O'Donnell has been trying to contact NOAH's attorney without success.

Update on CAHT rental assistance program

Maureen Cosgrove-Deery, Mark Levitan, and Kate Reid met with COA director, Joan Ingersoll. The committee has decided that help from a consultant is necessary to create an effective program, as a discussion with a similar committee in Littleton made clear. The committee is still awaiting further Benfield tenant information from NOAH.

New Business

Trustee Reorganization

Mark Levitan and Bertide Neptune's terms will be ending at the end of June. Mr. Levitan expressed his interest in renewing his term. Maureen Cosgrove-Deery has decided to resign at the end of September, or when another member is appointed in her place. Kate Reid will ask Travis Snell whether he would consider serving as the Select Board member of CAHT.

Housing Production Plan (HPP)

Ms. Reid and Ms. Shorey met with Alex Koppleman and the HPP steering committee to review the opportunities and constraints report. Mr. Koppleman identified 109 parcels in town with possible development potential, but many are constrained. Ms. Reid reminded the Trust that development requirements are: a parcel of two acres or more with capability to support a well and septic system, plus 250 feet of frontage, or four acres and 50 feet of frontage.

Ms. Reid further commented that looking to stress affordable in cost rather than Affordable by legal definition may be more likely to succeed. She suggested the approach of having one-on-one meetings with individual landowners with developable acreage to discuss potential affordable housing options.

Approval of Meeting Minutes

Minutes from the March 15, 2022 and April 25, 2022 CAHT meetings were approved. Cosgrove Deery moved to approve, Mr. Levitan seconded, members voted unanimously by roll call to approve.

Next meeting: June 21, 2022

The meeting was adjourned at 7:54 pm.

Respectfully submitted,
Carolyn Ing, Secretary