

CARLISLE GOVERNANCE TASK FORCE

Thursday, May 5, 2022

Remote Meeting – Teleconference

MINUTES

Submitted by: Vanessa Moroney

Approved on: 5/19/2022

The Carlisle Governance Task Force met on Thursday, May 5, 2022. The meeting took place by Zoom video conferencing and was recorded. The meeting was scheduled to begin at 9:00am. Task Force members present: James Bohn, Brian Cruise, Vanessa Moroney and Rebekah Vieira. Absent: Paul Anagnostopoulos, Kyle Dalbec, and RJ Mathew.

1. Vieira called the meeting to order at 9:09am.
2. Approval of Minutes
 - a. The Task Force was not able to approve the 4/21 and 4/28 draft minutes because the required members were not present at this meeting. The approval has been postponed to a future meeting.
 - b. Bohn would post the previously approved minutes from the 4/14.
3. Discussion with FinCom
 - a. This is ongoing. Vieira and Cruise are scheduled to meet with them on Tuesday, 5/10.
 - b. Questions were raised about whether or not FinCom is limited to participating on subcommittees, etc. Vieira will explore this question and report back.
4. Debrief from 5/4 Select Board meeting regarding Town Meeting review.
 - a. Annual Town Meeting extended the term of the Governance Task Force, but did not approve the warrant article requiring an annual Town Meeting in the fall.
 - b. There was general dissatisfaction about the way that FinCom conducted business on the day of Town Meeting.
 - c. The Select Board does want the Governance Task Force to keep working.
 - d. Task Force members indicated a desire to have a joint meeting with the Select Board after the election in order to revisit the status of our work and get everyone on the same page. Vieira agreed to reach out to the SB to find out when we would be able to meet with them, preferably in May or early June.

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5. Personnel bylaw work
 - a. The work required is to modify the 2021 bylaw (as opposed to other versions).
 - b. Vieira will work directly with Kate Reid, member of the Select Board, to come up with the first draft of the revised bylaw. Vieira will circulate the draft once it is complete in order to gather input.

6. Recommendations and lessons learned
 - a. Task Force members reviewed the documents “CGTF Report – Compiled 032122” and “Recommendations OneNote” online via SharePoint.

7. Zoom meetings
 - a. The ability for public bodies to conduct business remotely via Zoom meetings is coming to an end as of July 15, 2022, per the Attorney General.

8. Adjourn
 - a. **MOTION:** Moroney moved to adjourn at 11:00am. **SECOND:** Bohn. **ROLL CALL VOTE:** Bohn, yes; Cruise, yes; Moroney, yes; Vieira, yes. (Anagnostopoulos, Dalbec and Mathew not present)