

**SCHOOL COMMITTEE MEETING MINUTES
WEDNESDAY, May 4, 2022
7:00 PM
COMMUNITY ROOM, ROBBINS BUILDING
AND REMOTE ZOOM ACCESS**

Present – School Committee: Jack Huntress, Eva Mostoufi, Carrie Patel, Sara Wilson
Present via Zoom – School Committee: Amanda Comperchio
Present – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent
Present via Zoom – School Administration: Lori Bruce, Director of Student Support Services; Matt Mehler, Middle School Principal; Andy Paquette, Business Office; Dennet Sidell, Elementary Principal

Per Governor Baker’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: Carlisle School Committee 5-4-22
Time: May 4, 2022 07:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
<https://carlisle-k12-ma-us.zoom.us/j/88472990136?pwd=VzIUMm10dlpjY2JOeXpnZ0s3OHIXUT09>
Meeting ID: 884 7299 0136
Passcode: 342450

I. Call to Order

Mr. Huntress called the meeting to order at 7:01 PM and announced the meeting was being recorded.

II. Review/Approve Minutes

A motion was made by Ms. Wilson to approve the minutes of the Carlisle School Committee meetings from March 9, 2022, April 6, 2022, and April 14, 2022 as presented. The motion was seconded by Ms. Patel. The motion passed unanimously.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

III. Public Comments - Deepa Chungi, 45 Virginia Farme Lane, stated that the PTO is hosting the School Committee Candidate Q&A session scheduled on Thursday, May 5, 2022. She noted that the event is taking place at the school, but it is a PTO sponsored event.

IV. Information/Discussion Items

- A. Carlisle School Committee 2021-2022 Goals – There was a review of the 21-22 goals and recent activity related to several of the goals.
- B. [Grade 2 Biography Presentation](#) - Linda Vanaria, Grade 2 teacher, presented on the Biography unit that the Grade 2 team began last year. This year the project was brought back and strengthened. The students answer their own questions through different methods and formats. The project connects to the common core standards.
- C. Student Reports - Student Representatives Elisa Angelino and Maya Soto reported out on student activities in the school. The Early Act Club and Student Council have worked on

several community service projects. Middle school students are beginning training on the Celtics Playbook Initiative program which focuses on anti-discrimination and anti-bias. MCAS testing is underway. The Drama Club will have an improv style, interactive performance at the end of the month

- D. EDCO Collaborative Update – Program operations closed at the end of FY21 and the organization will be dissolving at the end of FY22. There will be some remaining responsibilities that need to be taken care of by a member district. A district needs to take on the management of any remaining EDCO funds by creating a revolving account to pay any invoices and/or deposit any funds that come in after June 30, 2022. The account would only need to remain open through June of 2023. Mr. Paquette stated that there would be no liability to the district and he could research the steps involved with creation of the revolving account. It was noted that Carlisle wants to support the dissolution of EDCO Collaborative.
- E. Castle Playground Project Update – The project was awarded \$325,000 in Community Preservation Act funds. Final construction documents have been received and there are no major changes. The Castle Playground equipment will be demolished by a contractor and the kindergarten playground equipment will be sold or donated. There will be a feasibility study done on the field to analyze the pros and cons of natural grass vs. turf. The outdoor classroom may have some design changes. Volunteer signups for the build out in September have been created and are posted on the Castle Playground website.
- F. School Choice – Mr. O’Shea reviewed the 2022-2023 School Choice proposal included in the agenda. Committee members were appreciative of the time and efforts that went into researching School Choice but felt that this was not the right time to participate in School Choice. The committee looks forward to revisiting the discussion in the spring of 2023.
- G. Superintendent Evaluation – The timeline for the evaluation was reviewed. The form that is used is a standard form provided by the state. Mr. O’Shea reviewed the progress report of superintendent goals that was provided to members highlighting items that were accomplished this year as well as those that still need work but have been moved forward throughout the year. Committee members will reach out to district staff members for feedback to be used when completing the evaluation form.
- H. Policies for Review – The Policy Subcommittee is recommending that the current Harassment Policy is replaced with proposed policies A6.1 Sexual Harassment and A6.2 Harassment of Students. The Subcommittee is also recommending the addition of policies A8.1 Non-Discrimination Policy Including Harassment and Retaliation and A8.2 Non-Discrimination Policy Including Definitions and Resources. The hope is that these policies will clarify definitions. They will also identify the protected classes. A vote on these policies will be held at the next meeting.
- I. Additional May Meeting Date – The School Committee will need to add an additional meeting in May following the election for committee reorganization.

V. Superintendent’s Update

The Carlisle school community has reported three COVID cases to date this week and seven cases from last week. This week is Teacher Appreciation week and the staff is being recognized and thanked. The CTA agreement was voted on and approved. During the recent Carlisle Town Meeting the CPS budget passed. Contracts for teachers for the 2022-2023 school year will be passed out this week. The DEICAC hosted an event on Saturday, April 8th and feedback regarding the event has been very positive. The hope is to plan more events like this in the future. There have been additional instances of graffiti on school grounds and the staff continue to work on issues with students during this challenging time. The 6th Grade

Spaghetti Supper was a great success. PTO is holding a School Committee Candidate forum tomorrow evening. May 11th is an early release day and the PTO will be providing the staff lunch. During the afternoon staff will participate in PD around diversity, equity, inclusion and belonging with staff from IDEAS. MCAS testing is underway. Students have begun Celtics Playbook training. Various field trips are planned in the next few weeks. The Special Education Department is working on summer programming. Staff are submitting summer work proposals. A proposal for the HVAC project in the Wilkins building is being worked on for the second round of ARPA funding requests. Mr. O'Shea informed the committee that following the process of creating the Vision & Mission Statement and Portrait of a Graduate at some point a bullet point was omitted. The version on the website has been updated and staff will correct it in other spots where posted.

VI. Members'/Committee Reports as Needed

- A. Regional School Committee – A literacy forum will be held in May, an upcoming Special Education presentation will focus on language-based programs, the Policy Subcommittee is considering additional representation on the committee, sustainability is being incorporated into the curriculum where possible, the school budget was passed at the recent town meeting.
- B. Special Education Subcommittee (SESC) – Lori Bruce will have a year end presentation on neurodiversity, SEPAC recently held a presentation on this topic, the next SESC meeting will be a joint meeting with SEPAC.

VII. Communications/Correspondence – There were no communications or correspondence.

VIII. Warrants

- A. Payroll Warrant 22PR21; \$417,733.78
- B. Payroll Warrant 22PR22; \$383,336.33
- C. Accounts Payable Warrant 22SE21; \$44,364.28
- D. Accounts Payable Warrant 22SE22; \$162,466.21

IX. Action Items

- A. A motion that Carlisle School District does not participate in School Choice for the 2022-2023 school year was made by Ms. Comperchio and seconded by Ms. Patel. The motion passed unanimously by a roll call vote.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.
- B. A motion to waive standard practice and vote on assuming management of EDCO Collaborative funds for FY23 was made by Ms. Wilson and seconded by Ms. Patel. The motion passed unanimously by a roll call vote.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.
- C. A motion to create a revolving account to manage EDCO Collaborative funds for FY23 was made by Ms. Comperchio and seconded by Ms. Patel. The motion passed unanimously by a roll call vote.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

X. Citizen's Comments on Agenda Items – There were no comments.

XI. Adjournment

A motion to adjourn the meeting was made by Ms. Patel and seconded by Ms. Wilson. The motion passed unanimously and the meeting adjourned.

Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

Respectfully Submitted
Mary O'Regan
Assistant to the Superintendent
May 4, 2022

List of Documents Viewed and/or Reviewed:

Meeting Minutes

Carlisle School Committee Meeting Minutes 3.9.22

Carlisle School Committee Meeting Minutes 4.6.22

Carlisle School Committee Meeting Minutes 4.14.22

Carlisle School Committee 2021-2022 Goals

[Grade 2 Biography Unit Presentation](#)

Proposal for Management of EDCO Funds

EDCO Funds Post 6.30.22

Castle Playground Project Committee Update Presentation

School Choice for 2022-2023

Superintendent Goals Progress Report

Superintendent Evaluation Form 2022

Evaluation Timeline

CSC Policies for Review

a. A6 Harassment

b. A8 Nondiscrimination – NEW

Warrants

Payroll Warrant 22PR21; \$417,733.78

Payroll Warrant 22PR22; \$383,336.33

Accounts Payable Warrant 22SE21; \$44,364.28

Accounts Payable Warrant 22SE22; \$162,466.21