

ARPA Committee Meeting Minutes

April 24, 2023 at 2:00PM

Zoom Teleconference

Attendees:

John Kaufman
Kate Reid
Scott Triola

Other:

Ryan McClane – Town Administrator
Kelley Beyer – Town Accountant
Josh O’Shea – CPS Superintendent
Stephen Connearney – CPS Facility Director
Martha Feeny-Patten – Gleason Library Director

- **Review and approve prior meeting minutes**
 - Draft minutes for the ARPA committee meeting were not distributed prior to the meeting and will be reviewed/approved at the next meeting.
- **Review ARPA requests**

The ARPA Committee discussed and took a position on the following ARPA requests.

 - **ARPA COMMITTEE VOTE 1: CHART OF ACCOUNTS UPDATE/EXPANSION**
[VIEW ARPA REQUEST](#)
MOTION: Kate Reid made the motion: “The ARPA Committee recommends that the Select Board approve \$40,000 in ARPA funds to be used to update and expand the Town general ledger chart of accounts.”; motion seconded by John Kaufman. Motion passed by 3-0 vote.
 - **ARPA COMMITTEE VOTE 2: CPS GRANT ELEVATOR MODERNIZATION**
[VIEW ARPA REQUEST](#)
MOTION: Kate Reid made the motion: “ARPA Committee recommends that the Select Board approve \$140,480 in ARPA funds to be used to modernize the CPS Grant elevator.”; motion seconded by John Kaufman. Motion passed by 3-0 vote.
 - **ARPA COMMITTEE VOTE 3: CPS WWTP MUA**
[VIEW ARPA REQUEST](#)
MOTION: Kate Reid made the motion: “ARPA Committee recommends that the Select Board approve \$58,362 in ARPA funds to remove and replace the CPS wastewater treatment plant make up air units.”; motion seconded by John Kaufman. Motion passed by 3-0 vote.

- **ARPA COMMITTEE VOTE 4: CPS REFRIGERATOR/FREEZER RTU**

- [VIEW ARPA REQUEST](#)

- *MOTION: Kate Reid made the motion: “ARPA Committee recommends that the Select Board approve \$40,000 in ARPA funds to be used to modernize the existing walk-in refrigerator and freezer units in the CPS kitchen.”; motion seconded by John Kaufman. Motion passed by 3-0 vote.*

- **ARPA COMMITTEE VOTE 5: DPW SAND BODY & DUMP TRUCK/PLOW PURCHASE**

- [VIEW ARPA REQUEST AND QUOTE](#)

- *MOTION: Kate Reid made the motion: “ARPA Committee recommends that the Select Board approve \$40,000 in ARPA funds to be used to purchase a sander for the new DPW dump truck (pending approval of dump truck purchase at Town Meeting) and to be used for the purchase of the new dump truck/plow if the cost exceeds the amount approved at Town Meeting.”; motion seconded by John Kaufman. Motion passed by 3-0 vote.*

Note: the sander is expected to cost \$27k; \$180k is being requested at Town Meeting to purchase the dump truck.

- ARPA Committee reviewed ARPA request for Gleason Public Library PFAS treatment system installation.
 - ARPA funding was previously approved for PFAS treatment design and permitting.
 - Gleason Library Director confirmed that treatment system installation was already proceeding and that funds from the Gleason FY23 operating budget may be available to fund some/all of the remaining costs.
 - ARPA committee requested any available FY23 operating funds first be used to cover PFAS installation expense and that ARPA funds could be requested for any remaining balance.

Meeting adjourned at 3:38pm.

Motion made by Kate Reid; seconded by John Kaufman. Motion passed 3-0.

(These minutes include all motions made and votes taken during this ARPA meeting.)

Minutes taken and submitted by Scott Triola.

Minutes approved on May 22, 2023.