

## CARLISLE CULTURAL COUNCIL Minutes

April 15, 2022, via Zoom

8:30 AM

**Attending:** Jenn Albanese, Debbie Bentley, Alain Bojarski, Dan Lennon, Mark Levitan, Jen Sagalyn

Guest: John Kaufman, ARPA Committee

**Minutes Approval Date: 5/27/22**

1. Call to Order by Mark at 8:33 AM
2. Approval of minutes
  - Reviewed minutes from the 3/18/2022 meeting
  - Mark declared minutes approved
3. Old Business
  - A. FY21 Grant awards; related actions/support
  - B. FY22 Programming
    - Old Home Day 2022
      - Saturday, June 25
        1. Need to register for a table for the Country Fair portion of the day (\$25)
        2. Jenn A to manage table and volunteer sign ups
        3. Information, giveaways and paper crafts at the table
        4. Need to budget for printed materials, including brochure of musical acts
        5. We will arrange for background music at different locations during the day
      - Sunday, June 26
        1. Great line-up of musicians
        2. Blue Jay studios to speak on the history of recording in Carlisle
        3. We will also have a small table during music festival
        4. Arrange for food truck(s)
    - Poppy Project
      - Debbie shared four proposals
      - Avoid any political statements
      - Two proposals focused on the themes of peace and caring
      - Love = Peace, with olive branch leaves surrounding incorporates multiple proposal ideas
      - 6 volunteers needed to help install
    - Public Art – deferred discussion
    - September Grantee Reception
      - Will hold at Center Park
      - Day/time to be determined
    - Race Amity Day, June 12
      - Council to arrange for music
  - C. Funding

- ARPA grants
    - The Council has been awarded an ARPA grant of \$10,000 to distribute to local cultural organizations impacted by Covid pandemic via a supplemental grant cycle
    - Could do two grant cycles of \$5,000 each in 2023 and 2024; use OHD to launch and publicize
  - The Council was also awarded an ARPA grant of \$5,000 for Old Home Day
    - To be used for the sound engineer and musician stipends
  - ARPA grants administration
    - John Kaufman of the ARPA Committee shared some insights on how ARPA grants were awarded
    - Carlisle ARPA funds will go into the general account and the town accountant will track and provide guidelines on reporting
    - Our regular process for ensuring that funds were spent as proposed will create a helpful paper trail
    - All ARPA funds need to be expended by December 31, 2024
  - Old Home Day will provide an opportunity to solicit donations to our local fund
- D. Membership
- We will soon be down to 5 members, the minimum under state rules
  - Use OHD to recruit
  - Consider enlisting auxiliary volunteers who do not need to commit to full membership but can help with specific efforts
4. New Business
    - A. Reviewed the Town Warrant for any articles with cultural impact – found none
  5. Treasurer’s Report
    - A. Alain reported no changes to financial accounts since last meeting
  6. Next meetings: 5/13 and 5/27
  7. Adjournment - Jenn A moved to adjourn at 9:29, Debbie seconded, and all agreed.

Submitted by Jenn Albanese