

CARLISLE CULTURAL COUNCIL Minutes

April 14, 2023, via Zoom

8:30 AM

Attending: Jenn Albanese, Debbie Bentley, Preston Holleman, Dan Lennon, Mark Levitan, Ann Quenin

Guests: Christine Stevens, Gleason Library Trustee; Vrinda Pathak

Not Attending: Alain Bojarski

Minutes Approved On: 5/26/23

1. Call to Order by Mark at 8:33 AM
2. Approval of Minutes
 - A. Minutes from 2/16/23 and 3/16/23 declared approved by Mark
3. New Business
 - A. Gleason Public Library Board of Trustees – cultural venues discussion
 - Christine Stevens presented the library renovation plan, informed by the Carlisle Master Plan
 - Library is an older building required lots of maintenance and has some underused spaces (some collections, desktop computers)
 - Central staircase takes a lot of space and reduces first floor visibility
 - Moving to current circulation desk area and stairs will be continuous to third floor
 - Create more gathering spaces on first floor and teen area will move to the first floor
 - Rework computer area
 - Add two meeting rooms to the second floor
 - Plan creates more room to display artworks
 - Gathering spaces will allow for small scale performances, speaking events, etc.
 - EV parking spaces
 - Members discussed concerns with tapping Undesignated CPA funds for this project without first using dedicated Historic Preservation CPA funds
 - Mark made a motion for the content of our input at Town Meeting: The Cultural Council supports the proposal to use CPA funds for the library renovation project with the proviso that Historical Preservation CPA funds are used before using Undesignated CPA funds. Second by Dan Lennon. Roll call vote: Jenn Albanese (aye); Debbie Bentley (aye); Preston Holleman (aye); Dan Lennon (aye); Mark Levitan (aye); Ann Quenin (aye). The motion passed 6-0-0.
4. Old Business
 - A. Road to Sustainability Day
 - Council promotional materials have been prepared and members have shifts at our table in front of the library
 - B. Council Fundraising
 - We received very few responses to the town-wide postcard mailing

- Council members to follow up with personal appeals to friends and those who participated in the 2021 appeal
 - Consensus was to pursue this in the September-December timeframe this year, starting with our anticipated Grantee reception in September.
- C. Community Survey
 - Survey is live and on the CCC landing page
- D. Old Home Day 2023
 - Planning for the Music Festival continues
 - Will include Open Mic on Friday, June 23
- E. Treasurer Search
 - Carlisle resident and systems analyst Vrinda Pathak attended meeting
 - Vrinda has a strong finance background and interest in arts and culture
- 5. Treasurer Report
 - A. Mark shared Alain's concerns about the balance in our local account. Consensus was that we can address this by the end of the calendar year.
- 6. Next meeting: 5/26/23 at 8:30 AM
- 7. Adjournment – Preston moved to adjourn at 9:32, Jenn seconded, and all agreed.

Submitted by Jenn Albanese, Clerk

	Event date	Claim date	STATE MONEY			LOCAL REV.	ARPA 55801 (\$50k)		ARPA 55822 (\$10k)	
			Grant amount	Claim amount	G&A		Grant amount	Claim amount	Grant amount	Claim amount
Balance February 27, 2023			\$6,400.00		\$199.82	\$4,539.80	\$27,565.00		\$10,000.00	
Unclaimed Grants										
Old Home Day – Revenue Shortfall Assistance		01/16/23					\$10,677	\$9,464.14		
FY23 Grants										
26578 -Gleason Library: Chain Reactions: Make a Rube Goldberg Machine	04/20/23		\$500				\$100			
27713 -Friends of Center Park, Inc.: Outdoor Benching for Woodland Gardens	04/22/23		\$300				\$200			
28072 -Bentley, Deborah: Carlisle Poppy Project 2023	05/15/23		\$275							
29049 -Carlisle Chamber Orchestra: Winter Concert featuring George Lopez, pianist	03/10/23	03/20/23	\$375	\$375.00			\$225	\$225.00		
34539 -Carlisle Communications, Inc.: Adding Color to our Shared Culture	all year		\$400				\$100			
34571 -Discovery Museum, Inc.: Open Door Connections	all year		\$200							
35491 -Virginia Thurston Healing Garden, Inc.: Visual Arts Therapy	all year		\$300							
36591 -The Concord Women's Chorus, Inc.: Grown Wild	10/23/22		\$350							
37005 -The Concord Orchestra, Inc.: 2022-2023 Season and Music Director Search	05/21/23		\$300							
37443 -The Carlisle Historical Society, Inc.: Preservation of antique and other historically significant Carlisle homes	11/02/23		\$300				\$200			
37851 -Parisi, Rita: I am Zelda: one act play about Mrs. F. Scott Fitzgerald	05/18/23		\$500							
39206 -Carlisle Community Chorus: Carlisle Community Chorus Concerts	05/23		\$300				\$200			
40424 -The Carlisle Garden Club: 2023 Seed Swap and Share for Sustainability	04/22/23		\$300							
40806 -Carlisle Old Home Day Association, Inc.: Carlisle Old Home Day	06/23		\$300				\$200			
42312 -The Savoyard Light Opera Company, Inc.: The Pirates of Penzance	11/19/22	02/23/23	\$200	\$200.00			\$300	\$300.00		
45178 -Carlisle Environmental Sustainability Committee: Route to Sustainability for Earth Day 2023 - Festival focused on the Environment	04/22/23		\$400				\$200			
Carlisle Cultural Council Own Project			\$1,100							

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March 2023 Grants										
A23-08 - "Stories of US" - Carlisle PTO Diversity		Apr-Sept 23								\$1,000
A23-07 - Carlisle Oral History Project - Carlisle Mosquito		all year								\$900
A23-05 - Native American History - Carlisle PTO		2023-2024								\$800
A23-01 - Quarterly Art Exhibitions - Gleason Library		all year								\$500
A23-04 - Native plants for your landscape workshop - Friends Center Park		04/22/23								\$500
A23-14 - Choosing and Planting Native Plants to Attract Humans and Pollinators - Carlisle Garden Club		06/12/23								\$500
A23-13 - Felted Rainbow Patches - Gleason Library		06/23								\$425
A23-03 - Old Home Day Cake and Pie Decorating - OHD		06/24/23								\$375
A23-09 - SLOC Old Time Radio Show - Savoyard Light Opera								\$500		
A23-06 - Balancing kitchen gardening with outdoor pollinators -Farmer's Market		07/08/23						\$350		
A23-12 - Carlisle Poetry Festival and Poetry Contest - Friends Gleason Library		05/13/23						\$285		
2023 Music Festival @ Old Home Day		06/24/23						\$5,500		
Local Council Income										
Interests										
Donations						\$150.00				
Local Council Expenses										
Printing fundraiser card Minute-Man Printing		03/20/23				\$375.00				
Invoice #19 - 3 year subscription for Showcase - reimbt M Levitan		03/20/23			\$199.82	\$66.20				
Invoice #20 - Design Fundraiser Card - Nancy Zizza		03/27/23				\$125.00				
Invoice #21 - USPS Fundraiser Mail - reimbt M Levitan		03/27/23				\$243.92				
Total			\$6,400							\$5,000
Account Balances as of March 30, 2023				\$5,825.00	\$0.00	\$3,879.68	\$8,528	\$17,575.86	\$5,000	\$10,000.00