

TRANSFER STATION ACTION COMMITTEE

Minutes

April 13, 2023

8:00 am

Heald Room – Town Hall

66 Westford Street

Approved by unanimous vote on May 18, 2023

Members in attendance: Barney Arnold, Tom Bilotta, Dan Cook, Carren Panico, John Petrie, Dan Scholten, Rob Peary, Laura Snowden

- I. Meeting called to Order at 8:03
- II. Rob Peary made a motion to approve minutes from March 16, 2023, Dan Scholten seconded the motion. All in favor.

Tom Bilotta noted the positive numbers for the Transfer Station. Everything is down, including recyclables. Orifice has added some customers, but the reduction in materials is beyond that.

III. ESC event update – final plans

A. Staffing for tables/waste stations

There are spaces available, committee members should sign up for two shifts if at all possible. It is okay for members to take a bit of time from your shift to tour the event offerings. Composting coordinators, Christine and Tom will arrive at 9:30 to set the table up.

B. Posters for table – food dating/composting/large events/eWaste

Christine is handling the posters. Tom will send Christine a QR code for food dating once it is on the website. John P will handle large events posters. He will have some Black Earth Compost on hand to demonstrate the final product. John will also have a sample Black Earth curbside compost collection bin on hand. And a sample children's sticker project from Black Earth.

The theme of the second table is handling large events environmentally. Black Earth will accept some compostable items. John will have some sample at this table.

Dan Cook noted that PFAS has been found in cardboard, so that it cannot be recycled in compost. John will reach out to Black Earth to see if we should encourage or discourage composting cardboard.

Christine asked for a full description of how a person or group would approach hosting an event environmentally. John is still working on this and will share it as soon as he has a few more answers. Composting is the hurdle at this point. John will reach out to the Old Home Day organizers to see if they would consider steps to address the event from an environmental standpoint. Carren Panico will introduce John Petrie to Niles Cocanour.

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C. Compost Pilot signup sheet

Tom Bilotta will put link to instructions and a video to assemble the bin on the town website.

IV. Local Private Hauler Update

A. Draft Letter to Private Hauler clients

Tom reported that he has requested a time and date at a Select Board meeting. The committee approved the draft letter that was in the packet.

V. eWaste at Transfer Station

No news yet. Will need signs once the new arrangement is established.

VI. Status review of all other action items

Town Administrator clarified that the DPW staff should be responsible for day to day, this committee should just be in a support role. Barney reported that there has been some change to the staffing structure in the DPW. The admin efforts will be assigned within this staffing structure.

VII. Applying for new terms on TSAC

Tom will send a letter noting who is interested in staying on the committee to Jenn for the Select Board. Individuals would also need to send a letter (email) of interest to the Select Board as well.

VIII. Public Comments - none

IX. Adjourn

Submitted by Christine Lear