



Carlisle Board of Assessors

Meeting Date: Tuesday, April 11, 2023

Town Hall, Heald Conference Room

66 Westford St

Carlisle, MA 01741

BOA members in attendance:

- Ken Mostello, Chair
- Karen Yeyinmen

BOA members absent:

- David Boardman

Others in attendance:

- Principal Assessor, Brian Macdonald
- Assessor's Assistant, Frank Schembari

Meeting called to order at 8:05am.

Signings

The board reviewed and approved additional Senior Statutory Exemptions for FY2023 that were received on or before April 1st.

The board reviewed and approved a Senior Tax Deferral (Clause 41A) for FY2023 taxes.

The board reviewed and approved a Clause 18 Hardship Exemption for FY2023 taxes.

Department Update

- Mr. Macdonald is preparing to send out a revised and omitted tax bill to a property owner on Brook St to reflect information that was discovered after the January 1st assessment date and to correct the property valuation.



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Ms. Yeyinmen motioned to enter Executive Session at 8:12am for discussion of applications for abatement. Mr. Mostello seconded. Carried 2-0.

Mr. Mostello motioned to return to the public meeting at 10:10am, concluding the discussions of the abatements. Ms. Yeyinmen seconded. Carried 2-0

Mr. Mostello recognized a letter that was received by the Board of Assessors from a taxpayer on Brook St regarding the final decision of their abatement process. Mr. Mostello will prepare a response on behalf of the board to address the taxpayer's concerns. The board remains committed to providing transparency to all taxpayers during the abatement process.

Mr. Mostello motioned to adopt the Select Board's policy on public comment, reserving the first fifteen minutes of each meeting for community input. Taxpayers that request to present their case for an abatement will be able to do so during this time. Seconded by Ms. Yeyinmen. Motion carries 2-0.

Meeting adjourned at 10:19am

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| Motioned for approval: | <u>Mr. Mostello</u> |
| Second: | <u>Ms. Yeyinmen</u> |
| Roll call vote: | <u>2-0</u> |
| Date approved: | <u>April 18, 2023</u> |
| Submitted By: | <u>K. Mostello</u> |