

## Municipal Facilities Committee

Minutes of 04/09/2019 Meeting

Submitted by Steve Hinton

Attendees: Jerry Lerman, Josh Kablotsky, John Lavery, Kate Reid, Steve Hinton,  
Also present: Rob Fortado (School FM), R. Jefferies (TBA), Helen Lyons (Mosquito)

The meeting was called to order at approximately 8:01 AM.

On motion by SteveH/JoshK, the minutes for 3/26/19 and 4/2/19 as amended were unanimously approved.

There was no Facility Manager's report since Steve Bastek was on vacation this week.

Robert Jefferies of TBA and the committee took up the Police Station renovation project including:

- 1) The building inspector's report on ADA compliance for the proposed renovation.
  - a. The existing lift is OK for compliance
  - b. No ramp is required
  - c. Current front door area requires no modifications
  - d. **(see attached for more details)**
- 2) The proposed 1<sup>st</sup> floor (i.e., the bottom floor of the building at grade with the current garage) interview room has been replaced with a ADA compliance cell
- 3) The addition of third cell and rearrangement of the new space will allow better control of detainee property and may also provide pathway for complete PD standards compliance
- 4) Some of the space for the third and new cell would come from relocating the women's shower
- 5) First floor 'public area' will be 100% ADA compliant
- 6) The proposed tweaks should not change 3/25/19 hard-cost budget of \$632K by more than \$10K
- 7) Interview room observation will be effected from the sergeant's office on the 1<sup>st</sup> floor
- 8) The location of the garage will be moved west to provide more turning-radius provided there are no wetland bylaw regulations prohibiting construction within 25 ft of the wetlands
- 9) The following deliverables will be needed no later than 4/23 8:00 AM meeting:
  - a. Accessibility assessment (in hand; **attached**)
  - b. Elevation perspective of exteriors (in hand; **attached**)
  - c. Drawings on foam boards for Public Meeting
  - d. Town Meeting handout highlighting costs and benefits.

The police chief is to be invited to 4/23 planning meeting.

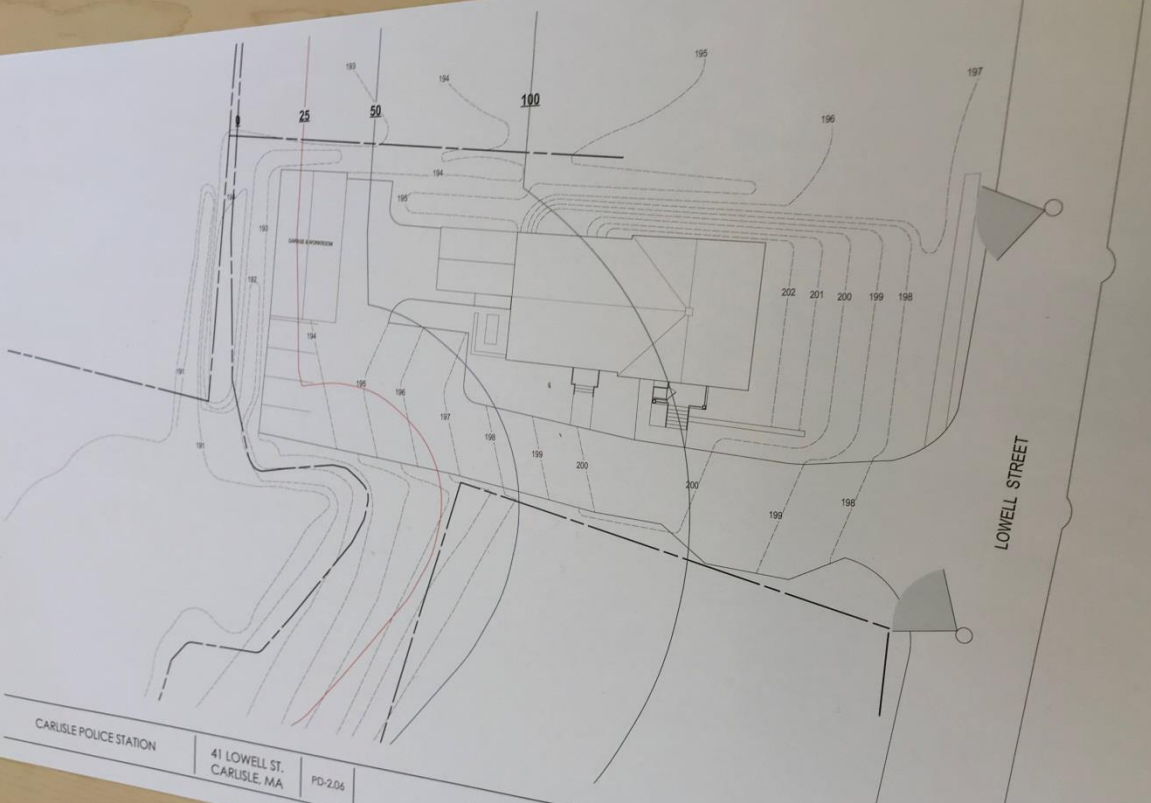
John reported that the plan for fire station remediation monitoring involves sample well chemical analysis (six total wells) twice a year at a cost of \$3-500 per sample analysis.

Next meeting will be 8 AM on 4/23/19.

On motion by SteveH/Josh, MFC voted unanimously to adjourn.

Attachments:





CARLISLE POLICE STATION

41 LOWELL ST.  
CARLISLE, MA

PD-2.06

CONCEPTUAL SITE PLAN



07 APRIL 2019

TBA PROJECT # 1325

NOT FOR CONSTRUCTION

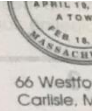
TBA ARCHITECTS INC.  
ARCHITECTURE  
PLANNING

SCALE: 1" = 10'-0"





MASSACHUSETTS  
Office of  
**BUILDING COMMISSIONER**  
Telephone: 978-369-6689  
Fax: 978-318-0098



66 Westfo  
Carlisle, N

March 28, 2019

M. Russel Feldman  
43 Bedford Street Suite 300  
Concord MA 01742

This letter is in response to your request concerning the accessibility requirement for the renovations of the Carlisle Police Station Located at 41 Lowell Road. The Police Station is a Local Government Facility and must comply with the Federal ADA Standards for Accessible Design (Title II, 28 CFR 35.151) and the State of Massachusetts Architectural Access Boards regulation (521 CMR). Renovation in excess of \$100,000 trigger full compliance under the AAB and renovated areas require full compliance under the ADA. This Project will require full compliance in all public space (lobby, interview and conference area) and inmate spaces (sallyport, booking interview and cells).

The two design standards overlap in many instances but in cases where they differ the more stringent code should be applied. Both codes require a marked and labeled handicap van parking space. An accessible path of travel (accessible route) into and out of the building. Access to restrooms, telephone and drinking fountains is also required. AAB and ADA both allow for the use of "lifts" in an accessible path of travel (accessible route). The most recent plan dated March, 25, 2019 appears to have the required accessible path of travel and restrooms. Accessible telephones and water fountains should be added to both the lobby and booking areas.

N. Jon Metivier

Town of Carlisle Building Commissioner