

**SCHOOL COMMITTEE MEETING MINUTES
WEDNESDAY, APRIL 6, 2022
7:00 PM
COMMUNITY ROOM, ROBBINS BUILDING
AND REMOTE ZOOM ACCESS**

Present – School Committee: Amanda Comperchio, Jack Huntress, Eva Mostoufi, Sara Wilson
Present via Zoom – School Committee: Carrie Patel
Present – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent
Present via Zoom – School Administration: Lori Bruce, Director of Student Support Services; Matt Mehler, Middle School Principal

Per Governor Baker’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: School Committee 4-6-22
Time: Apr 6, 2022 07:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
<https://carlisle-k12-ma-us.zoom.us/j/87363086880?pwd=cHI5MDZSdVVMaHAXanZYSIhiNUVGZz09>
Meeting ID: 873 6308 6880
Passcode: 108689

I. Call to Order

Mr. Huntress called the meeting to order at 7:02 PM and announced the meeting was being recorded.

II. Review/Approve Minutes

The minutes from the March 9, 2022, Carlisle School Committee will be held until the May School Committee meeting for approval due to an issue with the link on the agenda.

A motion was made by Ms. Comperchio to approve the minutes of the Carlisle School Committee Special Education Subcommittee meetings from October 25, 2021, December 6, 2021, and January 20, 2022 as presented. The motion was seconded by Ms. Mostoufi. The motion passed unanimously.

Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

III. Information/Discussion Items

- A. Carlisle School Committee 2021-2022 Goals – There was a review of the 21-22 goals and activity related to the goals.
- B. Student Reports - Student Representatives Elisa Angelino, Beckett Johnson, and Maya Soto reported out on student activities in the school. Drama Club is planning a spring production. Student Council is having a pizza sale on the next early release day. The Early Act Club has worked on several community service projects. Middle school students are beginning introduced to the Celtics Playbook Initiative program which focuses on anti-discrimination and anti-bias.
- C. Budget Transfer – Approval of budget transfers is standard protocol in many districts. Budgets for a fiscal year are created and approved at town meeting a year in advance. Moving forward budget transfers will be brought to the School Committee for approval

when funds are moved from one line item to another in the budget and the intended use of funds is changing. The hope is to bring budget transfers to the School Committee at least two times per year in order for the budget to reflect a more accurate picture of how funds are being spent from year to year. Further discussion included the possibility of instituting a policy for budget transfers as well as working with staff from the town to improve the MUNIS system used to track the district budget and spending.

- D. Staff Request to Enroll Children – At this time there is one request from a staff member to enroll their twins in kindergarten for the upcoming school year. The projected enrollment for kindergarten for the 22-23 school year is currently 65.
- E. Banta-Davis Dog Park Update – Courtney Bittelari, member of the Recreation Commission, provided an update on the proposed building of a dog park at Banta-Davis. The project is currently in the design phase and the hope is to move on to the construction phase soon. The Recreation Commission is seeking approval of funds from the Community Preservation Act for use of the project and requesting support from the School Committee in the form of an endorsement letter. If the School Committee decides to support the project, it was asked that a letter be sent prior to the Carlisle Town meeting scheduled for the end of the month. Ms. Bittelari stated that the Recreation Commission would be happy to return to the School Committee in the future with updates on the project.
- F. Town Budget Process/Governance Committee – This item was included on the agenda as a result of the Governance Committee Task Force recommending changes in the budget preparation process but the recommendation has since been put on hold. This topic may be addressed again in the fall if needed.
- G. Community Forum on Education Follow-Up – The event held on March 30, 2022 was successful as it reached the target audience and engaged community members. The spring event was held in-person and the hope is to continue to plan in-person events in years to come.
- H. School Choice – The School Committee will need to vote by June 1, 2022, if the district would like to participate in School Choice for the 22-23 school year. At recent School Committee meetings and at the Community Forum on Education there were discussions surrounding the pros and cons of participating in School Choice. Should the district participate in the program, questions were raised around what the expectations would be, what the impact would be if School Choice students require Special Education supports, and how the district would evaluate the program. School Choice will be included on the May meeting agenda and further research will be done to clarify the formula used to fund Special Education supports for School Choice students. Also, a defined proposal with the possible number of seats in specific grade levels will be provided along with clarification of what the district would want to learn from participating in the program.
- I. Superintendent Evaluation – There was review of the process and a timeline was created. Mr. O'Shea will provide an update on his goals for the 21-22 school year for review at the May 4, 2022 School Committee meeting. School Committee members will return the evaluation forms with responses to Ms. O'Regan by May 20, 2022, for compilation. Results of the evaluation form will be sent out and posted in advance of the June 1, 2022, School Committee meeting. Discussion and vote on the evaluation will be scheduled for the June 1, 2022 meeting. It was determined that pending the results of the May election, former School Committee members may still provide input and participate in the evaluation process.
- J. EDCO Collaborative Update – At the end of FY21 EDCO Collaborative closed all programs and at the end of FY22 the collaborative will dissolve as an organization. Over

the past year work has been done to reduce the liability of member districts. Mr. O'Shea had planned to discuss an issue concerning one member district that had indicated they would not cover their portion of the liability but this situation has been resolved.

- K. Policies for Review – The Policy Subcommittee has become aware of new guidance from MASC surrounding harassment and nondiscrimination. The Subcommittee would like to pull the proposed recommendations for revisions and adoption of policy A6 Harassment and A8 Nondiscrimination for further review. The Policy Subcommittee will meet and bring these two policies back to the full School Committee. It was noted that the intent of the policies will not change.
- L. Castle Playground Project Update - Committee Chair Brian Waterson was pleased to report that fundraising had exceeded the original goal of \$1 million. One item that still needs to be worked out is the field surface. A consultant is being brought in to determine if a natural field is viable in this location and additional research is being conducted on how to manage the field moving forward. The Historical Commission approved the build out of the playground design but raised some concerns regarding the outdoor classroom. The Castle Playground Committee will work with the Historical Commission on their concerns regarding the outdoor classroom design. There may be some revisions to the grading plan to address challenges with the slope and trees in the site. The build-out timeline remains the same. It is uncertain if any of the old playground equipment can be reused or repurposed. Guidelines surrounding use of the new equipment in snow and ice would remain the same as the current equipment.

IV. Superintendent's Update

The Carlisle school community has reported two COVID cases in the past few days. Pooled testing will be moved to Mondays to accommodate the MCAS testing schedule. There were no positive cases identified during pooled testing this week. Families may still sign up for pooled testing or at home testing. There was a reminder that individuals, staff and students, should stay home if they have any symptoms. Mr. O'Shea thanked all the volunteers and parents who participated in the 7th grade production of Moana which was fantastic. The band recently competed in the MICCA Festival and was awarded a Bronze Medal. Kindergarten Information night was held earlier in the evening. MCAS testing began this week. The 6th grade Spaghetti Western Supper is scheduled for next week. The district did not receive any ARPA funding based on the original requests, but will consider applying again. Mr. O'Shea thanked the DEICAC and the CPS Social Justice Committee for their support during another incident of hate speech in the school. Work continues to understand the motivation for the incidences as well the impact they have on the entire school community. This weekend the DEICAC is sponsoring an event, Community Connections, that will be held at the school and open to the entire community, children and adults. Information regarding registering for the program will be posted on the district website.

V. Members'/Committee Reports as Needed

- A. Regional School Committee – The number of COVID cases at CCHS has been low. Members of the Regional School Committee are participating in DEI workshops. There was a recent presentation on multicultural representation in the curriculum in the region. There was an installation of student art. An advisory committee is being created in reference to the possibility of adding non-voting seats to the Regional School Committee.
- B. Policy Subcommittee – A vote is planned tonight for most of the policies reviewed by the committee this year.

- C. The Municipal Facilities Committee – Discussions continue regarding merging the Town Facilities Department and the School Facilities Department.
- D. Recreation Commission – Concord-Carlisle Youth Softball would like to make improvements to the softball field at Banta-Davis to allow for tournament play. In 2019 funds were approved for a feasibility study of Spaulding Field. The study will begin soon.
- E. Special Education Subcommittee (SESC) – The subcommittee met on March 30th and discussed communication with families and reviewed the results of a recent survey to families with students on an IEP or 504 plan. A FAQ section will be added to the website over the summer months.
- F. Housing Production Plan – A forum is scheduled for tomorrow night.

VI. Communications/Correspondence – There were no communications or correspondence.

VII. Warrants

- A. Payroll Warrant 22PR19; \$409,544.35
- B. Payroll Warrant 22PR20; \$425,644.73
- C. Accounts Payable Warrant 22SE19; \$107,769.05
- D. Accounts Payable Warrant 22SE20; \$98,152.25

VIII. Action Items

- A. A motion to accept the policy adoptions and revisions as presented with the exception of policy A6 Harassment and policy A8 Nondiscrimination was made by Ms. Wilson and seconded by Ms. Mostoufi. The motion passed unanimously by a roll call vote.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.
- B. A motion to support the proposed budget transfers as outlined in the FY22 Budget Update memo of April 4, 2022, was made by Ms. Wilson and seconded by Ms. Mostoufi. The motion passed unanimously by a roll call vote.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.
- C. A motion to allow the children of faculty member Megan Cox to enroll at Carlisle Public Schools in the fall of 2022 in accordance with the CTA agreement was made by Ms. Comperchio and seconded by Ms. Wilson. The motion passed unanimously by a roll call vote.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.
- D. A motion to support the creation of a letter of endorsement for the Banta-Davis Dog Park project was made by Ms. Comperchio and seconded by Ms. Wilson. The motion passed unanimously by a roll call vote.
Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

IX. Public Comments - Deepa Chungi, 45 Virginia Farme Lane, asked a question in reference to the timeline for field improvements at Banta-Davis. Ms. Wilson will follow-up with Ms. Chungi regarding work at the fields. Ms. Chugni also pointed out that links to upcoming events at the school, 6th Grade Spaghetti Supper and Community Connections, are on the PTO website.

Ms. Patel inquired about the placement of Public Comments on the agenda and proposed moving Public Comments to the start of the agenda. This topic will be addressed at a future School Committee meeting.

- X. **Adjournment to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to Open Session:** (Purpose 3) To discuss strategy with respect to collective bargaining with the Carlisle Teachers' Association

A motion to adjourn the meeting to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to Open Session: (Purpose 3) To discuss strategy with respect to collective bargaining with the Carlisle Teachers' Association was made by Ms. Wilson and seconded by Ms. Mostoufi. The motion passed and the meeting adjourned to Executive Session at 9:30 PM.

Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

Respectfully Submitted
Mary O'Regan
Assistant to the Superintendent
April 6, 2022

List of Documents Viewed and/or Reviewed:

Meeting Minutes

Special Education Subcommittee Meeting Minutes 10.25.21

Special Education Subcommittee Meeting Minutes 12.6.21

Special Education Subcommittee Meeting Minutes 1.20.22

Carlisle School Committee 2021-2022 Goals

FY22 Budget Update Memo

[Banta-Davis Dog Park Presentation](#)

CSC Policies for Review

- a. A3 Equal Education Opportunity Policy
- b. A4 Equal Opportunity Employment Statement
- c. A5 Background Checks
- d. A6 Harassment
- e. A8 Nondiscrimination – NEW
- f. C4 Emergency Closings
- g. C5 Evaluation of Administration, Faculty, and Staff
- h. E5 School Bus
- i. F3 Facility Naming
- j. G1 Domestic Violence Leave
- k. I4 Field Trip
- l. I7 Library Materials Selection Policy
- m. I9 Volunteers
- n. I10 Accommodations for Religious and Cultural Observances - NEW
- o. J4 Drug, Alcohol, Tobacco and Nicotine Use by Students
- p. J7 Out of State, Overnight Trips
- q. J9 Pregnant Students
- r. J10 Protection of Pupil Rights
- s. J12 Residency Policy
- t. J15 Student Records Regulations
- u. J18 Educational Equity – NEW

v. K1 Energy Star Compliance

Castle Playground Project Committee Update Presentation
Warrants

Payroll Warrant 22PR19; \$409,544.35

Payroll Warrant 22PR20; \$425,644.73

Accounts Payable Warrant 22SE19; \$107,769.05

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