

**Carlisle School Committee
Special Education Subcommittee**

Minutes

Wednesday, March 30, 2022

9:00 AM

Zoom Remote Access

Present – School Committee via Zoom: Amanda Comperchio, Eva Mostoufi

Present – School Administration/Personnel via Zoom: Jim O’Shea, Superintendent; Lori Bruce, Director of Student Support Services; Linda Vanaria, Teacher and CTA President; Mary O’Regan, Assistant to the Superintendent.

Per Governor Baker’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public were able to access this meeting via live stream at:

Topic: SESC 3-30-22

Time: Mar 30, 2022 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/86946561023?pwd=T04rNGt2b2lBUjNyRFILLzI4ckx2dz09>

Meeting ID: 869 4656 1023

Passcode: 845265

I. Call to Order

The meeting was called to order at 9:02 AM.

II. Review/Approval of Minutes

A motion was made by Ms. Comperchio to approve the subcommittee meeting minutes from the 3.1.22 meeting. The motion was seconded by Ms. Mostoufi and the motion passed.

III. Report Out on Survey to Parents & Discuss Parent Areas of Interest

Ms. Bruce reviewed the results of a survey sent to families with students on IEPs and 504 plans. The results indicated that many families access the CPS website to look for information and to answer questions. A Frequently Asked Questions (FAQ) section will be added to the website to provide families with information and resources.

IV. Review Website and FAQs

Discussion included both the content and layout of the website. Ms. Bruce is planning to work on updating the website during the summer months. The FAQ section will include links for families to find additional resources. It was noted that clarification surrounding 504 plans is needed as well as highlighting the difference between 504 plans and IEPs. A flowchart will be added to the website to help families to better understand evaluation procedures and types of supports offered at CPS. The pre-school section of the website will also be reviewed and updated. It was suggested to add charts and/or graphs when possible to provide more visually attractive content.

V. Other Communication Topics

Ms. Bruce noted that over the past few months a large amount of data has been presented at school committee and subcommittee meetings. Ms. Comperchio will research any additional data the school committee might want to see presented for year end.

VI. Adjourn Meeting

Upcoming Meetings:

- The next meeting of the SESC is scheduled for Monday, April 25, 2022 at 8:00 AM.
- The start time of the joint meeting between SESC and SEPAC scheduled for Thursday, May 19, 2022 will be moved from 9:00 AM to 9:30 AM.

Ms. Comperchio made a motion to adjourn the meeting and the meeting was adjourned at 9:42 AM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
March 30, 2022