

Finance Committee Meeting Minutes

March 27, 2023

7:00 pm -Teleconference

Attendee:

James Catacchio
Aaron D'Elia
Lynne Lipinsky
Melissa McMorrow
Heidi Sjoberg
Scott Triola

Other:

Ryan McLane - Town Administrator
Kimberly Kane - Finance Director
Barney Arnold – Select Board
Christine Stevens - Gleason Library Board Trustees (Chair)
Karen Gettings - Gleason Library Board Trustees (Secretary)
Kaitlin Waterson - Gleason Library Board Trustees (Treasurer)

1. Meeting Roll Call

A meeting with the Town of Carlisle's Finance Committee was conducted via Teleconference, attendance individually was taken.

2. Approval of Prior Meeting Minutes

The March 20th, 2023, minutes were reviewed and unanimously approved 5-0.

3. Gleason Library Board of Trustees: Review Renovation Proposal for Gleason Library.

- Members of the Gleason Library Board of Trustees presented an update on the proposed interior renovation for the library and project funding status.
- Renovation is expected to total \$2.3M.
- \$400k is currently available through the Gleason Public Library Endowment. \$400k in CPC funds are being requested and will be used to upgrade Teen and Children spaces and meeting rooms. Grants and private giving will fund remainder of \$2.3M project total.
- **The Board of Trustees has no plans to ask the Town of Carlisle for money beyond the current CPC request of \$400k.** When questioned by FinCom on this point, the Board of Trustees reiterated they would not ask the Town for additional funds in the future and they expressed confidence that grants and private donations would provide sufficient funds to complete the renovation.
- More information on the renovation project can be found here:
<https://gleasonlibrary.org/about/library-renovation-design-project/>

4. Updates from Town Administrator on recent FinCom FY24 Budget Recommendations to Select Board

- The Town Administrator provided a recap of the Select Board FY24 Budget discussion on March 22, 2023.

- The Select Board expressed support for the FinCom budget recommendation. The one item that requires additional Select Board discussion is whether funding for Sustainability consulting should be provided through ARPA funds or the Town operating budget. The Select Board will discuss this at their March 28, 2023 meeting and update FinCom on their position.
- FinCom plans to finalize the budget recommendation at the next meeting on April 3, 2023.

5. FinCom to Review Proposed FY24 Warrant Articles

- FinCom reviewed and discussed the proposed Articles but did not take a formal position on any Article at this meeting.
- FinCom recommended draft Article 9 (PEG Appropriation) be renumbered to be Article 8 and that Articles 1 -8 be included in the Consent Agenda.
- FinCom recommended Article 10 (FY24 Wage/Salary Table) be addressed individually (and not included in the Consent Agenda) given the unique wage adjustments being recommended in FY24.
- FinCom questioned the proposed \$200k cost of Article 18 – Greenough Barn Demolition. The Town Administrator explained that this cost includes sustainability efforts which may add ~\$50k to the project relative to demolition only. FinCom asked for more specifics on this sustainability component and suggested that this additional cost be clearly communicated at Town Meeting.
- FinCom discussed whether or not to take a position on CPA recommendations. A final determination on this will be made at a future meeting and any recommendations will be made prior to Town Meeting.

6. FinCom to Review and Discuss Pending Policy Documents with Final Recommendations

- FinCom members agreed to table this discussion until the next meeting on April 3, 2023.

7. FY24 Budget Public Hearing

- The FY24 Public Hearing will be held on April 10 at 7pm.

8. Next Meeting and Motion to adjourn.

- FinCom will reconvene on April 3, 2023, at 7pm.

A motion to adjourn was made by Scott Triola and seconded by Heidi Sjoberg. Roll call with unanimous approval.

Meeting Adjourn 9:03pm

Scott Triola recorded the minutes for the meeting.

Minutes approved on April 3, 2023, by FinCom. Rollcall was taken approved unanimous by Heidi Sjoberg, Lynne Lipinsky, James Cattachio, Scott Triola and Aaron D’Elia