

ARPA Committee Meeting Minutes

March 21, 2022 at 11:00AM

Zoom Teleconference

Attendees:

John Kaufman
Kate Reid
Scott Triola

Other - None

- **Review and approve prior meeting minutes**
 - Draft minutes for January March 14 ARPA committee meeting were not distributed prior to the meeting and will be reviewed/approved at the next meeting
- **Review material and discussion points for Select Board meeting on March 22, 2022**
 - John Kaufman received an updated COA Benfield Farms Rental Assistance spreadsheet. The revised project total is \$48,520. The ARPA request will be updated with this new amount for the Select Board meeting.
 - Scott Triola asked the Town Administrator (prior to this meeting) if there is any particular template/info that is needed if the Select Board wants to vote on any ARPA project funding. Town Administrator responded, "I'm not aware of any special language, I think a recorded vote at a public meeting should suffice."
 - ARPA Committee discussed options of having Select Board approve projects individually or in a group as presented. Committee also discussed presenting a total contingency amount that could be used as needed. These options will be discussed with Select Board.
 - Kate Reid recommended that the ARPA committee provide the Select Board with draft motions given the limited amount of time on the agenda. Reid will draft the motions and send them to Scott Triola. Triola will review the motions and also send them to Town Administrator and Town Accountant for their review and input prior to the Select Board meeting.
 - Scott Triola informed the committee that he did not post an ARPA meeting to coincide with the Select Board agenda. He will also inform the Select Board of this at the meeting.

Meeting adjourned at 11:36 AM. Motion made by Kate Reid; seconded by John Kaufman. Motion passed 3-0.

(These minutes include all motions made and votes taken during this ARPA meeting.)

Minutes taken and submitted by Scott Triola.

Minutes approved on March 28, 2022 (3-0 vote)