

## **Municipal Facilities Committee**

Minutes of 03/19/2019 Meeting

Submitted by Steve Hinton

Attendees: Kate Reid, Josh Kablotsky, John Lavery, Steve Hinton, Rob Fortado (School FM),  
Also present: Steve Bastek (Facility Mgr.),

The meeting was called to order at approximately 8:30 AM.

On motion by JoshK/SteveH, the minutes for 3/12/19 were unanimously approved.

On motion by JoshK/SteveH, the TBA invoice for 90% of Phase 1 work in the amount of \$13,950.00 was unanimously approved with funds to come from the 2018 Town Meeting Warrant Article.

John Lavery reported on recent TBA activities. Presentation drawings for Town Meeting are being prepared and should be available for review at MFC's 4/2/19 meeting. Subsequent, TBA will develop presentation slides highlighting the interior wall changes and the 24'x45' garage. To refine the cost estimate before town meeting, JoshK and JohnL, based on notes taken during contract negotiations, estimate an additional \$19.5K will need to be authorized for the schematic phase.

With respect to the Fire Station, John has obtained the final RFP specification for the generator tank removal (only). The tank replacement work, the replacement tank size, vehicle fueling, and back-up supply remain open questions. On motion by SteveH/JoshK, the committee directed SteveB to obtain quotes for the tank removal component consistent with Carlisle's procurement officer's direction. On motion SteveH/JoshK, the committee directed SteveB to review the physical arrangement of the generator and its wiring in preparation for the next meeting's discussion on the remaining open items. Kate volunteered to request the new Fire Chief to attend the next MFC meeting to participate in the discussion.

With respect to the DPW site planning, SteveH reported that S+M would have the survey and wetland delineation complete in time for the next meeting.

The group took up the notion of a public meeting to brief the town folk on the Police Station renovations. Given the upcoming school vacation (4/14-21) and the town meeting date (4/29), the proposed meeting is planned for Wed, 4/24/19 at 7:00 PM in the Clark Room. This would maximize the information available from the schematic design phase.

With respect to TBA inventory of the Library facility, the site visit is schedule to occur on 4/5/19 at 9:30 AM. SteveB and BillR should have input. The group considered whether a Town Meeting motion to extend funding for an additional year would be necessary and decided to wait and see how the work was proceeding.

Steve Bastek reported on recent activities including: key-card access for the fire station, oil tank removal, door repairs at the FD, and DPW exhaust fan for CO and NO removal. The design fee for the DPW exhaust system design was quoted at \$4.6K. The group agreed to consider the DPW site plan review before moving forward on the exhaust fan project since the current DPW building may not continue in its current configuration.

On motion by SteveH/Josh, MFC voted unanimously to adjourn.