

**Carlisle Affordable Housing Trust**  
**Meeting Minutes**  
**March 15, 2022**  
**Approved May 17, 2022**  
**Zoom Meeting**

Members present: Maureen Cosgrove Deery, Gina Fox, Mark Levitan, Kate Reid, Beverly Shorey, Carolyn Ing

Absent: Gina Fox, Bertide Neptune

Public participants: none

Meeting was called to order at 7:08 pm.

Grant application to CPA (Community Preservation Act)

Kate Reid was notified that not all of the funds requested by the CAHT would be approved.

Discussion: There is a need in town for rental assistance. The CAHT currently has approximately \$75,000 in its treasury which would be depleted if used towards rental assistance because the issue is ongoing rather than a one-time issue. COA has been funding rental assistance and has \$56,000 in requests. CAHT can offer rental assistance, but only towards housing-related costs. ARPA funds are short-term and can aid people affected by covid, but the town still anticipates a need for long-term assistance.

The question was asked whether the CAHT can offer rental assistance to people who are occupying affordable units and who are paying more than 30% of their income in rent.

It may be possible for the COA to administer rental assistance funds that are allocated by the CAHT.

Conclusion: We need to amend our application to CPA, or even add one: Top up our \$100,000 annual request, plus ask for another \$25,000 for rental assistance.

Action item: call Katherine O'Donnell to discuss legality of CAHT providing rental assistance.

Grant applications to ARPA

Kate Reid reported that the Benfield grant is "wobbly." Total project costs are unclear. May not get all we requested because there are many more requests than funds available.

Rocky Point

Nothing to report

Benfield

An additional \$600,000 was requested from the state supplemental budget.

Attorney Kathleen O'Donnell

Nothing to report

Housing Production Plan (HPP)

Kate Reid reported that she needs some help on the plan. It is progressing well overall. Ms. Reid was unable to convince developers to participate in the development focus group, so both focus groups were cancelled. Invitations have been sent for the April 7 forum.

Master Plan

Nothing to report

CAHT Web Page

Mark Levitan led the board on a review of the website updates.

Trust Membership and Organization

Ms. Reid asked the board to think about potential goals and initiatives for the coming year. There are board members whose terms expire in 2022 that will need to be renewed.

Approval of Meeting Minutes

Minutes from the February 15, 2022 CAHT meetings were approved. Cosgrove Deery moved to approve, Ms. Shorey seconded, members voted unanimously by roll call to approve.

Next meeting: March 15, 2022

The meeting was adjourned at 8:30 pm.

Respectfully submitted,  
Carolyn Ing, Secretary