

**SCHOOL COMMITTEE MEETING MINUTES
WEDNESDAY, MARCH 9, 2022
7:00 PM
COMMUNITY ROOM, ROBBINS BUILDING
AND REMOTE ZOOM ACCESS**

Present – School Committee: Jack Huntress, Eva Mostoufi, Carrie Patel
Present via Zoom – School Committee: Amanda Comperchio, Sara Wilson
Present – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent
Present via Zoom – School Administration: Lori Bruce, Director of Student Support Services; Matt Mehler, Middle School Principal

Per Governor Baker’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: School Committee 3-9-22
Time: Mar 9, 2022 07:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
<https://carlisle-k12-ma-us.zoom.us/j/82516959473?pwd=d045WkdWSUNqbGQ1bWxCS3k1d0I3dz09>
Meeting ID: 825 1695 9473
Passcode: 773243

I. Call to Order

Mr. Huntress called the meeting to order at 7:01 PM and announced the meeting was being recorded.

II. Review/Approve Minutes

A motion was made by Ms. Mostoufi to approve the minutes of the Carlisle School Committee meetings from February 9, 2022 and February 17, 2022 as presented. The motion was seconded by Ms. Patel. The motion passed unanimously.

Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

A motion was made by Ms. Comperchio to approve the minutes of the Carlisle School Committee Policy Subcommittee meetings from December 15, 2021, January 19, 2022, and February 2, 2022 as presented. The motion was seconded by Ms. Patel. The motion passed unanimously.

Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

III. Information/Discussion Items

- A. Carlisle School Committee 2021-2022 Goals – There was a review of the 21-22 goals and activity related to each goal.
- B. Facility Director Introduction - Mr. O’Shea thanked Custodial Supervisor Rich Price for stepping up in the absence of a Facility Director as well as the hiring committee for their time and efforts in the search for a new director. Mr. Stephen Conneaney was introduced

and stated that he is looking forward to joining the Carlisle community and new challenges.

- C. COVID Update - The number of positive cases has dropped significantly over the past few weeks. The last round of pooled testing results had no positive cases. On Monday, March 7th masking became optional for students and staff. Approximately 50% of the staff and students are still wearing masks. Mr. O'Shea stated that the foundation work done the first week of March helped make people feel comfortable with masking changes. The cafeteria has gone back to the pre-COVID set-up and kindergarten students are transitioning to eat lunch in the cafeteria.
- D. Student Reports - Student Representatives Elisa Angelino, Beckett Johnson, and Maya Soto reported out on student activities in the school. Student council has plans for upcoming events such as spirit week, bake sale, and pizza sale. The students are pleased with the cafeteria set-up. In-person band and choir concerts are taking place this week during school in the auditorium for elementary students. The Early Act Club has begun Penny Wars and is collecting spices to donate. Two new clubs will be starting, Guitar Club and Students for Understanding and Belonging. Students in grade 8 have been reading about the Holocaust and will be working on a related art project.
- E. Castle Playground Project Update - Committee Chair Brian Waterson indicated that fundraising efforts have generated \$930,000 as of March 8th. The committee was unable to meet with the Historical Commission last month and is scheduled to meet with them later in March. There has been no determination regarding the materials for the field. There was a review of the surface materials in other areas of the playground. Timeline review includes a pre-build site visit in July, removal of the current playground in August, and community build in two phases in September.
- F. 6th Grade Nature's Classroom Field Trip Update - Dr. Mehler was pleased to announce that plans are moving forward for a four day, three night trip for grade 6 students to the Nature's Classroom location in Freedom, New Hampshire. He thanked the teaching team from grade 6 for visiting the site and working to make the trip happen. A parent night was held earlier in the week via Zoom and the next steps are to distribute sign-up materials to families.
- G. Policies for Review - Each policy was discussed noting if the policy was remaining the same and needed to be reaffirmed, had revisions for approval, or a new policy for consideration. Policy Subcommittee members, with the assistance of community volunteer Mahreen Hoda, explained the reasoning for policy revisions as well as the background on three proposed new policies. A vote on the policy recommendations will take place at the next school committee meeting.
 - a. A3 Equal Education Opportunity Policy
 - b. A4 Equal Opportunity Employment Statement
 - c. A5 Background Checks
 - d. A6 Harassment
 - e. A8 Nondiscrimination – NEW
 - f. C4 Emergency Closings
 - g. C5 Evaluation of Administration, Faculty, and Staff
 - h. E5 School Bus
 - i. F3 Facility Naming
 - j. G1 Domestic Violence Leave

- k. I4 Field Trip
 - l. I7 Library Materials Selection Policy
 - m. I9 Volunteers
 - n. I10 Accommodations for Religious and Cultural Observances - NEW
 - o. J4 Drug, Alcohol, Tobacco and Nicotine Use by Students
 - p. J7 Out of State, Overnight Trips
 - q. J9 Pregnant Students
 - r. J10 Protection of Pupil Rights
 - s. J12 Residency Policy
 - t. J15 Student Records Regulations
 - u. J18 Educational Equity – NEW
 - v. K1 Energy Star Compliance
- H. Community Forum on Education - The spring 2022 Community Forum on Education will take place on Wednesday, March 30th at 4:00 PM in the school. The target audience is community members who currently do not have children in the school. Agenda topics were identified at the last meeting and outreach will be done to advertise the event.
- I. School Choice - The district is required to vote on its participation in School Choice prior to June 1, 2022 and submit results of this vote to DESE. It was noted that neither Concord or Concord-Carlisle High School participate in School Choice. Some districts look at School Choice as a revenue generating source. If a district participates in School Choice the students are given a spot in a specific grade level by lottery, not by a selection process. Each district can determine the level of participation in School Choice that works for them by grade and number of students. Once a student is accepted through School Choice they remain in the district until graduation which in Carlisle is Grade 8. The district is not allowed to admit students that live outside of Carlisle and charge them to attend school in the district. Further discussion on School Choice is planned for the April School Committee meeting with a vote planned for the May School Committee meeting.
- J. Upcoming Meeting Schedule (Proposed meeting dates April 6th, May 4th, June 1st) - Due to conflicts in the schedule it was proposed to move the dates of the next three School Committee meetings. There were no concerns regarding the adjustment to the schedule and the meeting schedule will be as follows: Wednesday, April 6, 2022; Wednesday, May 4, 2022; and Wednesday, June 1, 2022.

IV. Superintendent's Update

The Carlisle Public Schools section of the 2021 Town Report has been completed. The HVAC project for the Wilkins Building was one of the items submitted for consideration for ARPA funding. To supplement funding of this project a placeholder for a warrant article at the April 2022 Town Meeting was submitted and steps were taken to get revised, more up-to-date costs for the project. Funding for the project may be a combination of ARPA funds and a warrant article but the warrant article may need to wait until the following Town Meeting. A new Facility Director has been hired and started earlier this week. The DEICAC sponsored a community forum on hate speech on February 16th which was well attended and feedback on the speaker/facilitator was very positive. Mr. O'Shea gave an update on the closing of EDCO Collaborative. Work has been done by EDCO Administration and the Carlisle portion of liability is looking to come in under \$50,000 which is much less than originally expected. Read Across America events took place at the school last week. The PTO held a Q&A Session with the

Superintendent. The Book Fair is currently underway. The LEPC is moving to quarterly meetings. March 24th is a half-day of school and there is no school on March 25th for parent-teacher conferences.

V. Members'/Committee Reports as Needed

- A. Regional Committee – The DEI Director gave a presentation on his entry plan and reviewed the results of the recent equity survey.
- B. Concord-Carlisle Adult Education is looking for two members of the Carlisle community to serve on its Advisory Committee.
- C. The Municipal Facilities Committee will be meeting tomorrow.
- D. Housing Production Plan completed focus groups and is planning a forum for early April.
- E. Special Education Subcommittee (SESC) – The subcommittee met on Tuesday, March 1, 2022 and answered additional questions from the recent joint meeting with SEPAC.

VI. Communications/Correspondence

Thank you letters for technology donations were shared.

- A. School Computers for Refugees - status update
- B. Computer Donation Team Hope

VII. Warrants

- A. Payroll Warrant 22PR17; \$410,299.85
- B. Payroll Warrant 22PR18; \$376,858.49
- C. Accounts Payable Warrant 22SE17; \$101,132.19
- D. Accounts Payable Warrant 22SE18; \$33,337.68

VIII. Action Items

- A. Approval of 2022-2023 School Year Calendar - The calendar format was based on the 2021-2022 calendar. It was noted that the vote would be on page one, the calendar portion, and that the subsequent pages with general distinct information and a list of religious and cultural holidays are subject to change as needed. The CTA has endorsed the 2022-2023 calendar as presented

A motion was made by Ms. Comperchio to approve the 2022-2023 Carlisle School calendar as presented. The motion was seconded by Ms. Mostoufil. The motion passed unanimously. Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

IX. Public Comments - There were no public comments.

- I. **Adjournment to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to Open Session:** (Purpose 3) To discuss strategy with respect to collective bargaining with the Carlisle Teachers' Association

A motion to adjourn the meeting to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to Open Session: (Purpose 3) To discuss strategy with respect to collective bargaining with the Carlisle Teachers' Association was made by Ms. Patel and seconded by Ms. Comperchio. The motion passed and the meeting

adjourned to Executive Session at 9:00 PM.

Roll Call Vote: Comperchio, aye; Huntress, aye; Mostoufi, aye; Patel, aye; Wilson, aye.

Respectfully Submitted

Mary O'Regan

Assistant to the Superintendent

March 9, 2022

List of Documents Viewed and/or Reviewed:

Meeting Minutes

CSC Meeting Minutes 2.9.22

CSC Meeting Minutes 2.17.22

Policy Subcommittee Meeting Minutes 12.15.21

Policy Subcommittee Meeting Minutes 1.19.22

Policy Subcommittee Meeting Minutes 2.2.22

Carlisle School Committee 2021-2022 Goals

Castle Playground Project Committee Update

CSC Policies for Review

- a. A3 Equal Education Opportunity Policy
- b. A4 Equal Opportunity Employment Statement
- c. A5 Background Checks
- d. A6 Harassment
- e. A8 Nondiscrimination – NEW
- f. C4 Emergency Closings
- g. C5 Evaluation of Administration, Faculty, and Staff
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Warrants

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Payroll Warrant 22PR18; \$376,858.49

Accounts Payable Warrant 22SE17; \$101,132.19

Accounts Payable Warrant 22SE18; \$33,337.68

2022-2023 CPS School Calendar

Carlisle School Committee Minutes

Meeting Date: 3/9/2022

Approved: 5/4/22