

# ARPA Committee Meeting Minutes

## March 7, 2022 at 11:00AM

### Zoom Teleconference

#### Attendees:

John Kaufman  
Kate Reid  
Scott Triola

#### Other

Jerry Lerman – Municipal Facilities Committee

- **Review and approve prior meeting minutes**
  - *MOTION:* Kate Reid made motion to approve February 28, 2022 minutes as printed. John Kaufman seconded. Motion passed 3-0.
- **Meet with Municipal Facilities Committee (MFC)**
  - Chair of Municipal Facilities Committee reviewed the current major projects that the MFC is either working on or considering. See attached project list.
    - **Gleason roof top ventilation unit:** The rooftop unit (RTU) has been ordered but not yet paid for (approximately \$99k). There is currently no expected delivery date.
    - **Gleason roof:** The Gleason roof project will be done after roof top ventilation unit is installed, but the RTU can be installed on existing roof if the roof project timing is delayed.
    - **Gleason building maintenance computer system:** This system would allow for better control and management of Gleason HVAC.
    - **Town Hall roof top ventilation unit:** This project has not yet begun and \$150k is an initial estimate. The Board of Health is also working to identify and propose air purification equipment for Carlisle Town Hall. This may or may not impact the roof top ventilation unit project.
    - **PFAS Filtering:** State requirements have not yet been set, but it is expected PFAS filtering will be required at some point in the future.
  - Chair of MFC indicated that \$100k in remaining funds from FY21 Article could be used for the Gleason RTU and \$500k in funds from FY22 are available to fund projects. Funding needs to be in place before projects can begin and there are currently long lead times to schedule work and receive equipment.
  - Project bids are consistently significantly higher than the initial project cost estimates provided in the 2017 TBA Architects study.
  - Scott Triola indicated the Finance Committee would likely request that the FY23 MFC Article amount be reduced from \$500k to \$350k given the availability of previously approved funds and the opportunity to use ARPA funds for some of the infrastructure projects discussed.

- **Funding request review**

- The ARPA committee reviewed the updated list of ARPA funding requests and discussed their position on each request. Based on this review, \$221,795 in ARPA requests were supported and an additional \$77k was tentatively supported but placed in the “parking lot” pending additional information. No vote was taken on any individual request. See attached project list.

Meeting adjourned at 1:07pm. Motion made by Kate Reid; seconded by John Kaufman. Motion passed 3-0.

(These minutes include all motions made and votes taken during this ARPA meeting.)

Minutes taken and submitted by Scott Triola.

Minutes approved on March 14, 2022 (3-0 vote).