

Carlisle Governance Task Force

Monday February 28, 2022

MINUTES

Remote Meeting – Teleconference

The Carlisle Governance Task Force met on Monday February 28, 2022. The meeting took place by Zoom video conferencing. The meeting was scheduled to begin at 9:00 am. The following Task Force members were present when the meeting was called to order: Paul Anagnostopoulos, James Bohn, Kyle Dalbec and Rebekah Vieira. Brian Cruise joined shortly thereafter. RJ Mathew and Vanessa Moroney were not in attendance. No other individuals were present.

1. Rebekah Vieira called the meeting to order at 9:02 am.
2. James Bohn assumed the role of minute taker.
3. James Darr Meeting
 - a. Rebekah Vieira reviewed the results of the meeting that Task Force had with Jim Darr of the Finance Committee.
 - b. Rebekah Vieira stated that Jim Darr initially expressed concerns that the changes proposed would minimize the role of the Finance Committee. However, later in the meeting he expressed sympathy for having the Town Administrator and the Treasurer prepare the initial budget.
 - c. Paul Anagnostopoulos stated that during the meeting with Jim Darr that several Task Force members expressed reservations regarding the Task Force's proposal.
4. Meeting with Barney Arnold and David Model
 - a. Rebekah Vieira discussed the results of her meeting with Barney Arnold and David Model. Rebekah Vieira stated that Barney Arnold and David Model suggested that our warrant article proposals not be detailed and that the detail be worked out through later negotiations. Brian Cruise and James Bohn raised concerns regarding framing the warrant articles in vague terms.
 - b. Rebekah Vieira stated that in the meeting Barney Arnold and David Model claimed that the Town was already doing many of the things that would be achieved in the Task Force bylaws. Several Task Force members took issue with those claims.
 - c. Rebekah Vieira stated that David Model stated that he was opposed to Task Force warrant article 4 and that Barney Arnold's position was not clear.
5. Finance Committee Article
 - a. The Task Force returned to the discussion of the budget process and the Town Administrator's role therein.
 - b. Brian Cruise mentioned that Tim Goddard had supported a stronger role of the Town Administrator in the budget process.
6. Warrant Articles
 - a. The Task Force returned to the discussion of how vague the warrant articles need to be.

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- b. The Task Force discussed whether we needed the approval of the Select Board to move the warrant articles forward.
- c. The Task Force debated what needed to be completed by March 7. It was decided that Task Force members should compile the rationales for the proposed warrant articles.
- d. The Task Force discussed the process for drafting materials for March 7.

Kyle Dalbec left the meeting at 10:30 am.

7. Warrant Articles

- a. The Task Force continued to discuss the proposed warrant articles. Discussion included the Town Administrator article and the Human Resources Director article. The Task Force also discussed how specific the articles should be and the negotiation process.

8. Meeting Schedule

- a. The Task Force discussed member availability and the date for the next meeting.

9. Adjournment

- a. Paul Anagnostopoulos moved for adjournment; Brian Cruise seconded.
- b. The motion was approved by roll call vote with Paul Anagnostopoulos voting “yes”, James Bohn voting “yes”, Brian Cruise voting “yes”, and Rebekah Vieira voting “yes”.
- c. The meeting was adjourned at 11:04 am.

Documents considered by the Task Force in the February 28, 2022 meeting may be viewed at [Task Force Public Docs](#) or accessed via the Task Force webpage at the Town Website (CarlisleMA.gov) by navigating to Town Government > Committees > Town Governance Task Force.

Minutes prepared by James Bohn

Minutes approved on March 17, 2022