

Municipal Facilities Committee

Minutes of 02/19/2019 Meeting

Submitted by Steve Hinton

Attendees: Jerry Lerman, John Lavery, and Steve Hinton

Also present: Tom Smith (FinCom), Steve Bastek (Facility Mgr.), Bryan Sorrows (Fire Dept.)

The meeting was called to order at approximately 8:05 AM.

No minutes were ready for approval.

Lieutenant Bryan Sorrows of the Fire Dept asked what capital projects were being contemplated by MFC since the FD was not fully aware of MFC projects and mission. Jerry reviewed the projects on the FY19 and proposed FY20 lists. Bryan requested to be included in the decision process. Jerry indicated that to some extent, MFC was waiting for the new Fire Chief to be on board before proceeding on the big capital project like the `trailer`. For the moment, MFC was focused on maintenance tasks identified by TBA architects. Bryan expressed some concern regarding carpet replacement compared to other possibilities such as a card-key entry system. Steve and Jerry outlined MFC mission and scope while pointing-out that we are presently in the `department` establishment phase (year two of a five). Josh indicated that going forward, project budgets are to be established collaboratively among the users (e.g., FD), MFC, LTC, and FinCom depending on project type.

John reported on the floor drain tracing project by Roto-Rooter. All floor drains go to an oil separator outside of the building. From there water is routed to a drain-field over the station cistern (per Bryan) but the absolute location of the discharge is unknown. The end of the line could not be reached due to a `blockage`. To complete the tracing, a four man crew with jet-pump would be needed. No oil was observed in the separator. In addition to floor drains, the roof drains also are routed to the oil separator and out to the drain field.

Since the long term plan is to replace the oil separator with a capture tank and no oil was observed, it was the general sense of those present that further investigation was not warranted and the Town should proceed with the tank installation and piping reconfiguration. John volunteered to obtain a cost estimate for the proposed work. Bryan commented that any new tank installation should occur outside of the proposed building expansion footprint.

John reported that the release/filing of the Closure Report for the UST removal was imminent. The last remaining element of the report is the chemical analysis results.

Next regular business meeting will be at 2/26/2019 at 8:00 AM.

Steve left the meeting at 9:05 AM.