

CARLISLE CULTURAL COUNCIL Minutes

February 16, 2023, via Zoom

8:30 AM

Attending: Jenn Albanese, Debbie Bentley, Alain Bojarski, Preston Holleman, Dan Lennon, Mark Levitan, Ann Quenin

Approved on 4/14/23

1. Call to Order by Mark at 8:32
2. Approval of Minutes
 - A. Minutes from 1/13/23 were declared approved by Mark
3. Old Business
 - A. Winter ARPA Grant Round (ARPA Funded)
 - We have received 10 applications that include first time applicants
 - Applications due by 3/15
 - Score and award at next meeting
 - B. Council Fundraising
 - Town-wide postcard to go out end of March
 - Try to be out before OHD mailing
 - Dan working on copy
 - Mark is in touch with the graphic designer and the printer can handle the route sort
 - Ann to circle back to the town regarding online donations
 - C. Community Survey
 - Picking up questions from our last survey and adding questions about a possible First Night Carlisle
 - Run survey May 1 thru June 15
 - D. Old Home Day 2023
 - Plans are underway for the Music Festival
 - 2022 Saturday musician placement on the plaza was not comfortable
 - Can we use the play area at FRS?
 - If we plan to use that space, consider setting up Friday and having a Friday open mic
 - E. First Night Idea
 - Discuss after receiving the results of the survey
4. New Business
 - A. Treasurer Search
 - So far, no response to our outreach; need to increase efforts
 - B. Road to Sustainability
 - April 22, 2023
 - Promote the question: What is Sustainability?
 - Council to have a table at Gleason Library
 - Sustainability committee asking participating groups to demonstrate how they are acting sustainably
 - Culture has a strong link to mental health

Carlisle Cultural Council committee meeting minutes for 2/16/2023

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- Create poster with QR code
 - Consider a theme for children's coloring activity
- C. Concord Grantee Reception
- We were invited by the Concord Cultural Council to do a joint grantee reception
 - Weekend in May
 - Although this opportunity takes some planning off our shoulders, there may not be a lot of overlap in our grantees
 - Will our grantees feel like a drop in the bucket?
 - Not aligned with our calendar
 - Our September 2022 reception garnered new 2022 applicants
 - We will pass on this opportunity but send a delegate to the Concord event
 - Debbie to draft letter to let them know
- D. Freedom's Way Hidden Treasures
- Festival focused on nature, history, and culture
 - To participate, we would need to plan a May event which is not possible for us this year
- E. Annual Report
- Annual Report for Town of Carlisle due March 10, 2023
- F. WIX website renewal
- Website renewal for two years is due March 17, 2023
 - Currently hosts our virtual showcase
 - Jenn to reach out to Mary-Lynne Bohn about organizing past submissions and creating a tab to feature 2023 showcase
 - Mark moved to authorize using \$265 of administrative funds for renewal, Alain seconded. Roll call vote: Jenn Albanese (aye); Debbie Bentley (aye); Alain Bojarski (aye); Preston Holleman (aye); Dan Lennon (aye); Mark Levitan (aye); Ann Quenin (aye); Motion approved 7-0-0
5. Treasurer's Report
- A. Council received a small unsolicited donation in January
- B. Received expected \$5,500 from the state
- Right now, we have state and local money in the same account but will separate for easier accounting
6. Next meeting: 3/16/23 at 7:30 PM
7. Adjournment - Debbie moved to adjourn at 9:28, Jenn seconded, and all agreed.

Submitted by Jenn Albanese, Clerk

2023_02_15_Cultural Financial Report.ods

	STATE MONEY					LOCAL REV.	TOTAL	ARPA 55801 (\$50k)	
	Event date	Grant amount	Claim date	Claim amount	G&A			Grant amount	Claim amount
Balance December 31, 2022				\$1,165.55	\$0.00	\$4,454.07	\$5,619.62		\$27,565.00
Unclaimed Grants									
Old Home Day – Revenue Shortfall Assistance (claimed 1/16/23)								\$10,677	\$9,464.14
FY23 State Allocation				\$5,234.45	\$265.55		\$5,500.00		
FY23 Grants									
26578 -Gleason Library: Chain Reactions: Make a Rube Goldberg Machine	04/20/23	\$500						\$100	
27713 -Friends of Center Park, Inc.: Outdoor Benching for Woodland Gardens	04/01/23	\$300						\$200	
28072 -Bentley, Deborah: Carlisle Poppy Project 2023	05/15/23	\$275							
29049 -Carlisle Chamber Orchestra: Winter Concert featuring George Lopez, pianist	03/10/23	\$375						\$225	
34539 -Carlisle Communications, Inc.: Adding Color to our Shared Culture	all year	\$400						\$100	
34571 -Discovery Museum, Inc.: Open Door Connections	all year	\$200							
35491 -Virginia Thurston Healing Garden, Inc.: Visual Arts Therapy	all year	\$300							
36591 -The Concord Women's Chorus, Inc.: Grown Wild	10/23/22	\$350							
37005 -The Concord Orchestra, Inc.: 2022-2023 Season and Music Director Search	05/21/23	\$300							
37443 -The Carlisle Historical Society, Inc.: Preservation of antique and other historically significant Carlisle homes	11/02/23	\$300						\$200	
37851 -Parisi, Rita: I am Zelda: one act play about Mrs. F. Scott Fitzgerald	05/18/23	\$500							
39206 -Carlisle Community Chorus: Carlisle Community Chorus Concerts	05/23	\$300						\$200	
40424 -The Carlisle Garden Club: 2023 Seed Swap and Share for Sustainability	04/22/23	\$300							
40806 -Carlisle Old Home Day Association, Inc.: Carlisle Old Home Day	06/23	\$300						\$200	
42312 -The Savoyard Light Opera Company, Inc.: The Pirates of Penzance	11/19/22	\$200						\$300	
45178 -Carlisle Environmental Sustainability Committee: Route to Sustainability for Earth Day 2023 - Festival focused on the Environment	04/22/23	\$400						\$200	
Carlisle Cultural Council Own Project		\$1,100							
Local Council Income and Expenses									
INCOME: Donation received	01/24/23						\$20.00		
Total as of January 24, 2023		\$6,400		\$0	\$0	\$0	\$20.00	\$12,402	\$9,464.14
Account Balances				\$6,400.00	\$265.55	\$4,454.07	\$11,139.62		\$18,100.86

BALANCES ARPA FUNDS GRANTED TO CULTURAL COUNCIL AS OF January 24, 2023

Carlisle Music Showcase – 2022 OHD	\$5,000	\$0
Cultural Grant Program	\$10,000	\$10,000
CCC Grant	\$50,000	\$18,101