

TRANSFER STATION ACTION COMMITTEE

Minutes

February 16, 2023

8:00 am

Location: In person meeting

Clark Room – Town Hall - 66 Westford Street, Carlisle, MA 01741

Approved by unanimous vote on March 2, 2023

Members in attendance: Tom Bilotta (Chair), Christine Lear (Vice Chair), Dan Scholten, John Petrie, Carren Panico, Laura Snowdon Parra, Rob Peary, Dan Cook, Barney Arnold

- I. Meeting called to order at 8:03 a.m. by Tom Bilotta
Chair announces the meeting is being recorded.
Open Meeting Law pertaining to meeting participation. While the public is permitted to attend an open meeting, an individual may not address the public body without permission of the chair. An individual may not disrupt a meeting of a public body, and at the request of the chair, all members of the public shall be silent. Generally speaking, the Action Committee will not respond to questions for items not presented on the current agenda.
- II. Motion to accept minutes of January 19, 2023 meeting by Christine Lear Second by; Rob Peary, approved by unanimous vote
- III. **2023 Action Plan Updates**
Tom Bilotta provided an update:
 - a.) There was a complaint about recycling by haulers in the Mosquito. Tom Bilotta will meet with this person concerning the statement in the Mosquito.
 - b.) **WIN Waste Innovations** will provide waste data on trash and recycle pick-ups Winn has added about ±35 customer in 2022. Their trash haul from Carlisle represents about 90-100 tons and may impact the Transfer Station recycling data.
 - c.) The pandemic may have impacted textile recycling which is up about 5%
 - d.) Henderson hauler seems to do best in the Carlisle Market because of their advertising
 - e.) WIN Waste Innovations offers 2 programs
 1. Offers residential pick-up at a preferred rate
 2. Referral program by town

f.) Christine can add announcements to the town newsletter:

1. Hazardous Waste Day - October 14th
2. Swap meet at school - May 20
3. Notice to explain how to buy a Transfer Station Sticker – Town Clerk

eWaste Action Plan – Carren Panico

Discussion about e-Waste and whether the town will take computers and printers and monitors and other eWaste

Could install a bin where all printers, computers and monitors can be collected.

Monitors would be separated out as they must be recycled.

It may be easier to put the bins in the swap shed or install shelves outside the swap shed on the wall.

Residents can take computers to Staples.

John brought up issues with proper disposal of computer , laptop, ipad regarding batteries – lithium ion batteries should be properly disposed of. There is also a recycling value in Li-ion batteries as recycled rechargeable batteries last longer and it reduces mining of rare earths.

e-Waste Education campaign – Marketing Committee - Posters inside and outside swap shed.

Discussion about e-Waste cost estimated at \$100/ton to throw in solid waste and \$200 - \$500/ton to recycle – We need to get a better handle on e-Waste costs – *Dan is collecting cost numbers for recycling eWaste.*

Question raised about what other towns are doing

NEXT STEP:

- 1.) Carren will talk with Jim Hall, new DPW Foreman about best location and strategy for e-Waste
- 2.) Educate people in town about eWaste
- 3.) Dan Cook & Rob Peary are collecting cost numbers for recycling eWaste.
- 4.) What are other towns doing?

IV. Senior Tax Worker for swap shop

Drafted job description- that work for Town – 100 hours per year.

The Transfer station could use help at the swap shop to answer questions and keep the swap shed organized all 3 days the transfer station is open. Preference would be Saturday but also Tuesday and Thursday if people are available.

COA takes care of the training and time sheets.

NEXT ACTION

The **Senior Tax Worker notice for work at the swap shop will be sent to**

- a. COA**
- b. Letter to the editor at the Mosquito**
- c. City in the Woods**

V. Review of actual report formats for solid waste/recycling data for publication to press/website.

There is not enough data to explain what is happening with recycling and trash. We need more data especially as regards to costs.

Website

- a. Once Transfer Station data format is designed a data spreadsheet will be included in the TSAC website.
- b. Data will be updated monthly.
- c. Cost Data will be developed by Dan Cook
- d. Plan to summarize Transfer Station Data in Mosquito – July 2023
- e. How do we get published in the Mosquito?
- f. What format is acceptable and conveys data clearly?
- g. Other places to publish Transfer Station Data
 1. Town Newsletter
 2. City in the Woods
 3. Mosquito
 4. Library Newsletter
 5. COA
- h. Data Missing
 1. Compost
 2. Mattresses
- i. Rob Peary & Dan Cook are collecting data including:
 1. Cost to recycle.
 2. Income from recycling
 3. Cost to dispose of solid waste.

DPW staff are doing a good job to get the best deal to recycle Town recyclables.

Tom Bilotta – Average cost for the town to dispose of solid waste is about \$155/house/year.

NEXT ACTION:

1. Design Report Format - Rob Peary & Dan Cook
2. Design what to put in the website.
3. Cost Data will be collected by Rob Peary & Dan Cook
6. Marketing Committee will get Transfer Station publicized in the following publications Town Newsletter, City in the Woods, Carlisle Mosquito, Library Newsletter, COA Newsletter

VI. DEP Recycling Dividend Points Targets for 2023

- a. Last year we got credit for only 7 points
- b. *Dan Cook will sent a summary of points available for DEP Recycling Dividend Program(Attached)***
- c. DEP reporting submitted to MA DEP by Dan Cook 2/15/23.
- d. RDP fund: \$4865 - Spent \$3,150, Balance: \$1,715

NEXT ACTION:

1. *Dan Cook will sent a summary of points available for DEP Recycling Dividend Program(Attached)*

VII. Large Event Guidelines

Provide recycling guidelines for the following events in Carlisle.

- a. Recommendations to encourage composting:
 1. Composable utensils – are they used?
 2. Compostable plates – are they used?
 - 3.
- b. Old Home Day
 1. Out of Town Vendor disposal
 2. Chicken Barbeque – compost?
 3. Church Breakfasts
- c. Strawberry Festival – Thursday night – trash sits around for 2 days – can compost be dropped off on off day such as Friday?
- d. FRS Harvest Festival
- e. Spaghetti Supper
 1. Confirm private hauler for compostable goods (Republic?)
 2. Composting education opportunity?

- f. Clark Farm
 - 1. Events (weddings etc.)
 - 2. Fall Festival
- g. Route to Sustainability – Invite Christina Christodoulopoulos to next meeting.
- h. Who are legitimate users of the Transfer Station regarding Large Events?
 - 1. St Irene’s (private hauler) – willing to hire company to compost.
 - 2. FRS
 - 3. Others
- i. Composting Issues?
 - 1. Private hauler requirements
 - 2. Board Health
 - 3. Is special permit needed?
- j. Shared Resources
 - 1. Bins
 - 2. Composting
- k. Promote Sustainability / Responsibility
 - 1. Need guidelines and recommendation
 - i. Serving utensils
 - ii. Containers
 - iii. How to handle compost?
 - iv. Tipping fees for events?
 - v. What does Black Earth accept (utensils?)
 - vi. **Tom Bilotta** - Amazon can enable purchase of what is needed for composting utensils – could be a resource for the town and school
 - vii. **Tom Bilotta - WIN Waste Innovations** might pick up compostables?
 - 2. Board of Health guidelines when vendors use recyclables?

NEXT ACTIONS:

- 1. John Petri will send list of Town events.

VIII. Compost Pilot Program with Black Earth

- a.) Black Earth charges about \$200/ton
- b.) Contract with Black Earth involving resident pick up will require a minimum of 100 customers.
- c.) Residential Composting – suggestions for parties, home events

NEXT ACTIONS:

- 1. Further discussion next meeting

IX. Earth Day activity for Environmental Sustainability Committee event

- a.) Composting Booth (Dan Cook & Launa Zimmaro?)
- b.) Label Trash Bins - Let Environmental Sustainability Committee we will handle this
- c.) Invite Christina Christodoulopoulos from Environmental Sustainability Committee to next meeting

NEXT ACTIONS:

- 1. Organize Compost booth - Dan Cook
- 2. Labels for Trash Bins – Tom Bilotta – Let ESC know we will handle this
- 3. Invite Christina Christodoulopoulos to next meeting – Tom Bilotta

X. Public Comments

None

NEXT MEETING: in two weeks - March 2nd at 8:00 AM

A. Adjourned 9:33AM

Respectfully submitted by Dan Cook