

Present: Sara Wilson, Chair, CCSC  
Heather Bout, Vice Chair, CCSC; CSC  
Courtland Booth, Chair, CSC; CCSC  
Cynthia Rainey, Vice Chair, CSC; CCSC  
Eva Mostoufi, CCSC  
Alexa Anderson, CSC; CCSC  
Fatima Mezdad, CSC; CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD  
Jared Stanton, Director of Finance & Operations, CPS & CCRSD

**I. CALL TO ORDER & ROLL CALL**

Ms. Wilson called the CCSC meeting to order at 5:01 PM and Mr. Booth then called the CSC meeting to order. Roll call attendance was taken: Anderson, aye; Booth, aye; Bout, aye; Mezdad, aye; Rainey, aye; Wilson, aye.

A. Executive Session. A motion was made by Ms. Bout, for CSC and CCSC, seconded by Ms. Rainey, for CSC and CCSC, that the Concord School Committee and Concord-Carlisle Regional School Committee will enter into Executive Session under Purpose 3 of the Open Meeting Law: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and return to Open Session at 6:00 PM. The motion passed by roll call: Anderson, aye (for both); Booth, aye (for both); Bout, aye (for both); Mezdad, aye (for both); Rainey, aye (for both); Wilson, aye.

Ms. Wilson called the CCSC back to order at 6:02 PM and Mr. Booth then called the CSC back to order.

**II. DISCUSSION**

A. Vaccine Distribution Update. Dr. Hunter stated that the first vaccine distribution of Phase I is complete, noting that the second part of Phase 2, during which the 2<sup>nd</sup> vaccine would be given, would begin next week. Dr. Hunter stated that the distribution ran very smoothly, noting that only one small timing adjustment was made. Concord Fire Chief, Tom Judge, thanked the SC for endorsing the vaccine distribution at CCHS, noting that distribution took place January 14<sup>th</sup> through 16<sup>th</sup> and shared some lessons learned from early in the process. He stated that the facility and parking lot worked exactly as hoped, also sharing that the CCHS Assistant Principals he met with also felt as though it ran very smoothly. Mr. Judge stated that they were able to vaccinate 430 first responders over the 3 days, thanking the SC again.

Concord Public Health Director, Susan Rask, also stated how well the distribution went, noting that the next clinics would be condensed to 2 days. She stated that they were hoping to begin vaccinating the over 75 year old population over February vacation week, but were told by DPH that towns will only get doses of 100 vaccines per week. She stated that they would be holding some clinics at the Council on Aging for that population. Ms. Rask stated that she has reached out to school nurses to see if they would like to participate in the clinic and they responded positively.

Dr. Hunter noted her gratitude of the Fire Department and Trish McGean, noting the great partnership. Mr. Judge noted that Trish McGean is the unsung hero. Ms. Mostoufi noted that she had to drop off and pick up her child during the vaccine distribution, noting that she had no issues in the parking lot getting around.

No public comments.

**III. ADJOURNMENT – CCSC**

A motion to adjourn was made by Mr. Booth, seconded by Ms. Rainey, to adjourn the CCSC meeting. The motion passed by roll call: Anderson, aye; Booth, aye; Bout, aye; Mezdad, aye; Mostoufi, aye; Rainey, aye; Wilson, aye, and the CCSC meeting adjourned at 6:18 PM.

Mr. Booth stated that CSC received correspondence regarding the snow day today and the potential for adverse effects in children that are in need of in school time.

Public Comments:

1. Todd Benjamin, Sudbury Road, Concord, MA. Mr. Benjamin thanked Mr. Booth and Dr. Hunter for their replies to his inquiry on snow days. He asked to better understand what parents and residents could do to better support the administration and school committee in getting children back in school fulltime. Mr. Booth noted that the SC could not deliberate on this topic since it was not on the agenda, but would be discussing a COVID update at the next meeting. Mr. Benjamin questioned the half days at the elementary schools and the professional days, noting the amount of time the children are out of the classroom.

**IV. DISCUSSION**

A. FY22 Budget Update. Dr. Hunter stated that this is a status update, noting that a recommended number would be coming at the end of February. Mr. Stanton reviewed the CPS budget timeline, noting that the School Committee would need to vote on the budget by March 19<sup>th</sup>, also noting that the approved budget could go down, but could not go up. Dr. Hunter reviewed budget assumptions, including: Pre-K through 5 students back in District full-time, no hybrid at CMS, no Remote Academy, CARES Act carryover will be spent on the unknown COVID-19 related items, student supervisors not budgeted in the General Fund Budget, substitute lines fully replenished, professional development lines replenished and software broken out by school level and department level. Mr. Stanton reviewed the zero-based budget process, the FY22 budget vs FY21 budget by DESE 1000 function (4.35% increase), budget drivers by expense type totaling \$1,983,846, cost savings totaling \$406,841, FY22 offsets, and FY22 special education tuitions and tuition offsets.

Ms. Rainey asked if an inventory of hardware, including costs, and information on the bus fleet could be included in the budget book. She also asked if a revenue section could be added to the budget book as well. Mr. Stanton stated that the fall budget book normally included all of this information, noting that he would be sure it is included in the April budget book.

**V. ADJOURNMENT – CSC**

A motion to adjourn the CSC meeting was made by Ms. Bout, seconded by Ms. Rainey. The motion passed by roll call: Anderson, aye; Booth, aye; Bout, aye; Mezdad, aye; Rainey, aye, and the CSC meeting adjourned at 7:07 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 3.2.21

Abbreviations:

CCHS	Concord-Carlisle High School
CCRS	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers’ Association
CDC	Center for Disease Control and Prevention
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
DESE	Department of Elementary & Secondary Education
DPH	Department of Public Health
SC	School Committee