

# ARPA Committee Meeting Minutes

## January 26, 2022 at 11:00AM

### Zoom Teleconference

#### Attendees:

John Kaufman  
Kate Reid  
Scott Triola

#### Other:

None

- **Approve prior meeting minutes**

- *MOTION:* Kate Reid made motion to approve January 10, 2022 minutes as printed. John Kaufman seconded. Motion passed 3-0.
- *MOTION:* Kate Reid made motion to approve January 19, 2022 minutes as printed. John Kaufman seconded. Motion passed 3-0.

- **ARPA support update and discussion**

- Scott Triola provided a summary of an informational call he had with Michael Nelligan at Powers & Sullivan (P&S). During the call, P&S indicated they are willing and able to provide ARPA consulting support for \$200/hour under the MAPC agreement. It was noted that the original intent of the MAPC agreement was for P&S to perform revenue loss calculations for Towns, but this need is greatly reduced under the Final Rule.
- P&S questioned why CLA has recused themselves from providing Carlisle with ARPA consulting support. P&S considered this as “pre-audit” advice and is providing ARPA consulting to its own clients. CLA is providing ARPA eligibility and compliance support to multiple counties in MA.
- Triola also provided a summary of a call he had with Hannah York at CLA. York provided a helpful overview of the revenue loss options under the Final Rule. York also explained that the consulting and audit services at CLA are separate groups and careful about maintaining their respective independence. Based on the call, however, Triola thought CLA might be able to provide the ARPA support Carlisle needs if the ARPA funding allocations have relatively straightforward reporting requirements.

- **ARPA funding criteria**

- The Committee discussed potential ARPA funding criteria that would be presented to the Select Board for their approval and subsequently used by the Committee to evaluate funding requests.
- The following criteria were drafted and will be revisited at the next meeting for revision and approval:
  - *Draft Prioritization Criteria (not in order)*
    - *COVID related projects that are discrete, will be completed within the funding timeline and not require ongoing expense. E.g. operating expenses that have not been requested and/or approved through current budget process would not be supported.*

- *Air quality and other infrastructure projects that have been vetted/prioritized by MFC/CPS/FinCom. They are nonrecurring expenditures targeted towards strategically important long-term assets that provide benefits over many years.*
- *Low overhead projects in which funding will primarily be used for the intended purpose.*

Meeting adjourned at 12:24pm. Motion made by Kate Reid; seconded by John Kaufman.  
Motion passed 3-0.

(These minutes include all motions made and votes taken during this ARPA meeting.)

Minutes approved on January 31, 2022 (3-0 vote).