

**Carlisle Youth Commission Meeting**  
**Wednesday, January 25th at 7:00pm**

**Members Present:** Amy Smack, Lauree Eckler, Stefani Keene, Cady Audette, Chelsea Mascari, Susie Shaw

**Agenda:**

1. Meeting started at 7:06pm
2. Approve Meeting Minutes
  - The meeting minutes for 11/7/22 and 11/17/22 meetings were approved.
3. FNL Registration
  - Two account holders on MyRec: Lauree and Stefani
  - Registration through Carlisle Recreation – copy over previous registration; language of waivers for Carlisle Rec vetted by Town Counsel
  - Register once for the whole year
  - Deadline for registration: Thursday 2/2/23
  - Parent/student meeting at 6:30pm – Required for all students to attend with 1 parent; Lauree will cover rules & consequences
  - Chaperones – see if we get enough chaperones signed up through announcement; if not, plan B on Facebook
  - Safety Checklist – Amy has renewed Crowd Manager license and will complete safety checklist
  - Lauree will apply for permit at Fire Station using Amy's license number
4. Publicity
  - Mosquito, Middle School Principal's weekly email, Carlisle Parents Facebook
  - Chelsea will make a flyer → Facebook, hang flyers around town (Ferns, Library), post on TV monitor at school, PTO website
  - Middle School Reps – Amy will find out who they are and send FNL announcement to them to distribute to parents via email
  - Lauree will update posters, bring to school, hang in most visible locations
5. Theme – Neon Dance Party
  - Decorations – Stefani has ordered materials for balloon towers, neon hats and glasses
  - Check-In – we will have 2 stations: 1) table outside auditorium 2) table in Corey lobby. Two (2) people at each check-in with 2 lists and divided by A-M, N-Z
  - Need 2 cash boxes with small bills in each
  - Phones – Lauree will order phone caddies; students will put phone in caddy, take number
  - DJ Spindler – Chelsea has arranged; set up 2 tables in Exercise Room; arrive at 6:30pm for set-up; cost is \$250 per event
  - Sports Equipment – Lauree will coordinate to get equipment from Mike in Beverly
  - Movie – 80's themed movie → Back to the Future (rated PG)
  - Cady and Amy will coordinate a test run with Kevin Maier
  - Amy to ask Maya Bery to borrow library chairs for movie viewing
6. Food/Snacks/Drinks
  - Costco Run, food/drink set-up – Stefani and Susie will coordinate
  - Food for sale: pizza \$1, snacks \$.50, seltzer \$.50
  - Pizza – Domino's or Comella's? GF option; Need someone to pick up pizzas → put volunteer position on Chaperone SUG
  - All food stays in lobby – important to enforce or we will have a much larger mess to clean up
7. Clean-Up
  - Quick sweep for food, wrappers, cups
  - Leave the way we found it – put chairs & music stands back in PAS
8. Next Steps
  - Monthly Youth Commission Meeting – first Tuesday at 8pm; next meeting on ~~Tue 2/7/23~~ Mon 2/13/23
  - Planning for Dodgeball 3/3/23 – announce early so students can form teams
  - Student club picks next theme: WBYC for April, ? for May, PRIDE Club for June
  - Photo booth for end-of-year FNL in June

*Meeting adjourned at 8:18pm*

*Minutes approved on 2/13/23, respectfully submitted by Amy Smack*