

CARLISLE CULTURAL COUNCIL Minutes

January 21, 2022, via Zoom

8:30 AM

Attending: Jenn Albanese, Debbie Bentley, Alain Bojarski, Dan Lennon, Mark Levitan, Jen Sagalyn

Guest: Emily Stewart

Minutes Approval Date: 2/17/2022

Call to Order by Mark at 8:34 AM

1. Introductions

A. Introductions were shared with prospective council member, Emily Stewart

- Emily has a background in the visual arts and interior design. She painted the mural at Gleason Library and sits on the library's art installation committee

2. Approval of minutes

- Reviewed minutes from the 12/17/21 meeting
- Mark declared minutes approved

3. Old Business

A. FY21 Grant awards; related actions/support; Grantee Zoom reception

- Carlisle Community Chorus concert postponed to June 2022 due to Covid
 - The chorus has performed outside this winter
- Expecting reimbursement request from CCO holiday concert
- Swap shed project has until February 2022 to request extension
- Instead of doing a grantee Zoom reception, we will hold an in-person reception in September
 - Bring together FY22 recipients, and promotion will also encourage local groups to apply for FY23 grant cycle
 - Jenn A to lead effort
- Social media intern to provide initial media kit by February 4

B. FY22 Programming

- Old Home Day 2022
 - OHD will apply for MCC festival grant (up to \$1,500); arts and crafts/music focus – Mark to assist with application
 - Mark and Dan reaching out to musicians
 - CCC table in the Country Fair event
 - CCC to participate in parade
- Poppy Project
 - To be installed Memorial Day for two weeks
 - Design ideas submitted online and due 4/15; Council to choose
 - The poppies and an installation team already exist; the winning designer should attend installation to advise
 - Get approval from the Select Board
 - 1. Next meeting February 1
 - Launch contest in February, after school vacation
 - Mark moved for the council to conduct the 2022 Poppy Project contest and to spend up to \$100 on ad in the Mosquito. Alain seconded. Roll call vote: Debbie Bentley (aye); Alain Bojarski (aye); Dan Lennon (aye); Mark

Carlisle Cultural Council committee meeting minutes for 1/21/2022

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Levitan (aye); Jen Sagalyn (aye); Jenn Albanese (absent) Extension approved 5-0-0

- Commonwealth of MA Shared Street grant program
 - Funding from Mass DOT for speed management
 - Community design and installation of flags on walkable streets
 - Town would need to apply by March 1 as a municipality
 - 1. Identify 4 Carlisle neighborhoods
 - Could be a good project for cultural council; there is an art component and public benefit
 - Dan to contact Carlisle Pedestrian Safety Committee
 - Debbie to bring up with Select Board
 - Determine whether we can mobilize committees and apply on time

C. Funding

- ARPA grants update
 - Mark and Dan submitted 1/7/22 application, requesting that the council be included in the groups benefitting from the ARPA funds received by the town
 - 1. Requested two \$5K grants: 1) for Music Showcase and 2) for a two-year grant cycle, inviting local cultural groups, with programming affected by Covid, to apply for support
- Cultural Council Appeal
 - Alain and Mark to draft thank you letter to be signed by committee members

D. Castle Playground

- Debbie attended RecCom meeting when the Playground Committee presents
- Outdoor classroom space is included in plans
 - Dan to reach out to confirm outdoor classroom use is in Cultural Council scope

E. Community Center and Pickle Ball proposals

4. New Business

A. Carlisle Master Plan Recommendations Table

- Council initiatives could fall under various Goals and Recommendations sections
 - The council will ask to be included as a “responsible party” as discussed
 - Give feedback that, in some sections, the focus is more on space than programming
 - Share the results of the council survey

5. Treasurer’s Report

A. Received two reimbursement requests

- Savoyards (November event)
- Beyond the Notes winter concert (December event)

B. Donations from council annual appeal totaled \$1,645

C. Current account balance is \$5,159; unused funds roll over to the following year.

6. Next meetings: 2/17, 3/18, and 4/15

Jenn A moved to adjourn at 9:23, Debbie seconded, and all agreed.

Submitted by Jenn Albanese

						State Money	Notes
Balance January 1, 2022						\$2,800.00	
Name		Grant Amount	Event Date	Claim Date	Claim Amount		
2021	#44040 – Theater Now: A virtual Community Collaboration	\$400	Apr 15 2021 Nov. 7 2021	Jan 19, 2022	\$400		Voted: 8/20/21
	#44952 – Voices of Reentry	\$400	Summer 2021 June 30, 2022				Voted 10/8/21
	#45647 – Beyond the Notes	\$175	Feb-Aug 2021 Feb. 12, Jun. 19 and Dec. 10	Jan 19, 2022	\$175		Voted: 12/17/21
	#45594 – Swap Shed Makeover	\$500	Fall 2021 June 30, 2022	request for extension coming ???			deadline is 2/21/2022
	\$40280 – Carlisle Community Chorus Concerts	\$400	Fall 2021 Jun. 30, 2022	Concerts in January and May 2022			Voted: 11/5/21
	#41844 – Holiday Concert – Carlisle Chamber Orchestra	\$400		Dec 5, 2021	request for reimbursement pending		
FY2022 State Allocation						\$5,000	
FY2022 State Allocation reserved for Council G&A						(\$250.00)	
2022	4732 – Fall Concert featuring the CCO Strings	\$425	Oct 29, 2021	Jan 13, 2022	\$425		
	15567 – AWAKE! - Nashoba Valley Chorale	\$250	Dec 12, 2021				
	3457 – Learn How to Play the Ukulele - Gleason Public Library	\$375	Apr 21, 2022				
	7656 – 2021-2022 Concert Season - The Concord Orchestra, Inc.	\$250	Oct 16 2021 – May 22, 2022				
	3632 – Oldies piano and vocal concert - Daniel Kirouac	\$250	Jun 16, 2022				
	2443 – Carlisle Old Home Day	\$500	Jun 25, 2022				
	10638 – Bach's Lunch Concert Series - Indian Hill Music, Inc.	\$250	Jan – Jun 2022				
	15355 – Benefits of Native Planting - Carlisle Garden Club	\$250	Feb – Jun 2022				
	7412 – CPS Garden Lending Library - Carlisle PTO	\$350	Spring 2022				
	8024 – Nature and Art Therapy - Virginia Thurston Healing Garden	\$275	Jul 2021 – Jun 2022				
	2195 – Bentwood and Wattle fence Crafting Workshops - Friends of Center Park, Inc.	\$200	Fall 2021 – Fall 2022				
	10479 -Celebrating Carlisle's Preserved Open Spaces – CCF	\$500	Oct – Dec 2022				
4421 - Celebrating Carlisle's Diversity – Carlisle Mosquito	\$400	Jan – Dec 2022					
Carlisle Cultural Council – Own project	\$1,000						
Total / Current Balance January 20, 2022		\$5,275			\$1,000	\$6,550	

			State Money	Local Money
Balance January 1, 2022				\$3,614.04
FY2022 State Allocation reserved for Council G&A			\$250.00	
Invoice #	Expense	Date	Amount	Amount
14				
15				
16				
17				
18				
TOTAL Expenses			\$0.00	\$0.00
Deposit #				
1	Donations from fundraising	Jan 13, 2022		\$1,545.00
2				
TOTAL Donations			\$0.00	\$1,545.00
Accrued Interests				
As of				\$0.00
				\$0.00
				\$0.00
Total Interests				\$0.00
Total / Current Balance January 20, 2022			\$250.00	\$5,159.04