

**SCHOOL COMMITTEE  
POLICY SUBCOMMITTEE MEETING  
MINUTES  
TUESDAY, JANUARY 17, 2023, 8:00 AM  
VIA ZOOM REMOTE ACCESS**

Present Via Zoom– School Committee: Carrie Patel, Sharon Whitt

Present Via Zoom – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent;

Per Governor Baker’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Time: Jan 17, 2023 08:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/81742693404?pwd=OU10a2UrZ296ejJoYkJoRIJGSmRxdz09>

Meeting ID: 817 4269 3404

Passcode: 364831

**I. Call to Order**

The meeting was called to order at 8:02 AM.

**II. Review/Approval of Minutes**

A motion was made by Ms. Patel to approve the minutes of the Policy Subcommittee meeting from December 6, 2022. Ms. Whitt seconded the motion and the minutes were approved.

**III. Review of Current Policies** - The subcommittee reviewed the status of the policies addressed during the 22-23 school year and focused on several that were designated for further review and discussion.

- o C9 Wellness Policy - The subcommittee reviewed the suggested edits from the Wellness Committee and will follow-up with the Wellness Committee regarding standards.
- o E4 Medication Administration Policy - After review of the suggested edits from the Health Office, the subcommittee decided to recommend that the policy be revised to incorporate these edits.
- o F1 Buildings and Grounds Safety and Security - It was decided to include language regarding approved facility usage by outside organizations after hours.
- o J2 Bullying Prevention - After further review of the policy it was determined that the recommendation will be to reaffirm policy with no changes.
- o J3 Prohibition of Hazing - After further review of the policy it was determined that the recommendation will be to reaffirm policy with no changes.
- o J14 Student Discipline - After further review of the policy it was determined that the recommendation will be to reaffirm policy with no changes.

**IV. Review of MASC Policies Recently Updated**

- o MASC Policy - JICA Student Dress – Principals reviewed the policy and support the policy as written. The recommendation will be to adopt the policy.

**V. Discussion of Potential Policy Topic**

- o Curriculum Material Challenge - This topic was addressed at a previous meeting.

**VI. Public Comments**

There were no public comments.

**VII. Adjourn Meeting**

The next meeting of the Policy Subcommittee is scheduled for Tuesday, January 24th at 8:00 AM via Zoom.

Ms. Patel made a motion to adjourn the meeting and Ms. Whitt seconded the motion. The meeting was adjourned at 8:38 AM.

Respectfully submitted,  
Mary O'Regan  
Assistant to the Superintendent  
January 17, 2023

List of Documents Viewed or Reviewed:

C9 Wellness Policy  
E4 Medication Administration Policy  
F1 Buildings and Grounds Safety and Security  
J2 Bullying Prevention  
J3 Prohibition of Hazing  
J14 Student Discipline  
MASC Policy - JICA Student Dress