

Present: Court Booth, Laurie Hunter, Eva Mostoufi, Jared Stanton, Ian Rhames, Dorothy Presser, Aaron Joncas

1. **Call to Order** – Mr. Booth called the meeting to order at 10:04 AM via Zoom. Roll call attendance was taken: Booth, aye; Mostoufi, aye.
2. **Vote to Approve Minutes** – A motion was made by Mr. Booth, seconded by Ms. Mostoufi, to approve the minutes from 1.6.22. The motion was approved by call: Booth, aye; Mostoufi, aye.
3. **Policies Reviewed:**

Sustainable Fleet Policy. Regarding the minutes from the previous meeting referencing having Ms. Presser look into other Sustainable Fleet policies, Ms. Presser stated that every sustainable fleet policy she found was a template policy from the Green Communities grant. Mr. Booth stated that the Subcommittee has agreed to revisit the policy at a later date.

JJIF-R – Athletic Concussion Information. Mr. Booth stated that the district’s policy is titled “Information”, whereas MASC’s is titled “Regulations”. After discussion, it was agreed to change the title to “Regulations”. Athletic Director, Aaron Joncas, stated that he worked in collaboration with the head nurse and athletic trainer to update references and some of the language used in the current JJIF-R policy. The subcommittee reviewed each section of the policy document and then compared it to MASC’s version, agreeing that much of the information in MASC’s policy is included in the current training manual for the district. The subcommittee agreed to add the language from MASC’s “Section IV, Item 4, A, B & C” referencing transportation following a head injury to the district’s current policy under Section “D 3”. The subcommittee also agreed to add MASC’s policy as a reference with the language of “for additional information...” Mr. Booth stated that he would work with Mr. Joncas on the modifications agreed upon at this meeting, noting that the subcommittee should not bring the policy forward to the SC for a first reading until Tracey Marano, the third member of the Policy Subcommittee, is able to review the proposed changes at the next meeting. The subcommittee also agreed that **Policy JJIF – Athletic Concussion Policy** should be reviewed regularly on a 2 year cycle. Ms. Mostoufi suggested keeping a shared document that contains policies that need regular review and Ms. Presser stated that she would be able to help with this.

The subcommittee agreed to meet again on February 17th at 10:00 AM.

Mr. Booth noted that, regarding the Facility Fees, he received a document from Ian Rhames that references the agreement with the Town of Concord with CC at Play and CCHS as to who is not to be charged except for electricity. He noted that town youth and adult sports were referenced, noting that they may need to consult with the Business Office before meeting in February on how to best interpret this.

4. **Adjournment** - A motion was made by Mr. Booth, seconded by Ms. Mostoufi, to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 11:00 AM.

Respectfully submitted,
Erin Higgins

Approved: 1.27.22